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| **Accela Form to Report Issues****Accela Report Issues Form** |
| Date: |        |
| Affected User: |   |
| Affected User Name:  |  |
| Environment Affected: | Production |
| Subject / Accela Issue:  |  |
| Description:  |  |
| Urgency:  |  If you selected High Urgency, please explain:      |
| Username and Password: |  |
| Submitted By: |  |

**Please email this form to** **Carla.Clanton@able.ok.gov** **and attach any screenshots/images that will help troubleshoot issue.**