

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND
REGISTERED COMMERCIAL INTERIOR DESIGNERS

220 N.E. 28th Street, Board Room

Oklahoma City, OK 73105

April 3, 2024

9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Commercial Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
 - A. Minutes from the February 7, 2024 meeting.
 - B. Financial documents from January and February 2024.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary regarding the consent order for case #2023-671 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. Marsha Hoffman.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - B. POSSIBLE EXECUTIVE SESSION pursuant to Title 25 O.S. § 307(B)(4) for the purpose of confidential communications between the Board and counsel for the Board concerning State of Oklahoma, ex rel. Oklahoma Board of Architects, Landscape Architects, and Registered Commercial Interior Designers v. Justin Reyes, CJ-2024-967 (Okla. Cnty., J. Timmons), where counsel has determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session.
 1. Vote to Enter Executive Session
 2. Executive Session pursuant to 25 O.S. § 307(B)(4).
 3. Vote to Exit Executive Session
 4. Possible discussion and action on matters discussed in Executive Session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
 - A. 2024 Legislative Session Update.
 - B. Report from Executive Director.

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1. Delivery method for Board Meeting packets.
 - C. Update regarding State Fire Marshal's new plan review processes
 - D. Virtual presentation Harry Falconer, NCARB
 1. NCARB Mutual Recognition Agreements/Resolutions
 2. NCARB Foreign Architect Path
 - E. Discussion regarding Continuing Education requirements.
 - F. Report from Licensing Manager:
 1. Licenses issued.
 2. Certificates of Authority issued.
 3. Licensure approval for Ghassan Jahchan.
 4. Registration reinstatement for Fran Ryan.
 5. Pinning Ceremony.
 - G. Committee Reports:
 1. University/Scholarship Committee: Chair, Windel
 2. Investigations Committee: Chair, VanStavern, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 3. Act & Rules/Legislative: Chair, Taylor
 4. Arch/Engineers Joint Committee: Chair, Brunsteter
 5. Finance Committee: Chair, VanStavern, Secretary-Treasurer
 6. Youth Outreach: Chair, Baker
 - H. 2025: 100 year anniversary of the licensing architects in Oklahoma
5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:
- A. NCARB/AIA
 1. NCARB Regional Summit—February 29-March 2, 2024, Savannah, GA.
 2. AIA—Board Presentation at Rome the Dome, March 26, 2024
 - B. CLARB/ASLA
 - C. CIDQ/OIDC/ASID
 - D. FARB

NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.