

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND
REGISTERED COMMERCIAL INTERIOR DESIGNERS

220 N.E. 28th Street, Board Room

Oklahoma City, OK 73105

February 7, 2024

9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Commercial Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
 - A. Minutes from the November 1, 2023, meeting.
 - B. Financial documents from October, November, and December 2023.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary regarding case #2022-633 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. Jerney Bowers.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - B. Formal board action as necessary regarding the consent order for case #2023-670 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. RamTech Building Systems, Inc.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - C. Formal board action as necessary regarding the consent order for case #2023-664 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. Lisa Bradford.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.

- 4. Vote on matters discussed in executive session.
- D. Update on case #2022-625 against Phillip B. Townsend.

4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:

- A. Report from Executive Director
 - 1. 2024 Legislative Update.
- B. Governor’s Executive Order 2023-31
- C. 2024 NCARB Draft Resolutions, including Mutual Recognition Agreements (MRA) to be voted on at the Annual Business Meeting in June 2024.
 - 1. 2024-C: retiring existing and implementing new MRA with Accreditation Council of Australia (ACA) & New Zealand Registered Architects (NZRA)
 - 2. 2024-D: membership ratify new MRA with the National Association of Architects (NAA), Republic of China, Taiwan
 - 3. 2024-E: amending the Tri-National Mutual Recognition Agreement for Canada & Mexico/Council for Tri-National Practice of Architecture (CTPA)
 - 4. 2024-F: Updates to NCARB’s Model Law and Regulations related to exam eligibility
 - 5. 2024-G: Updates to the NCARB Certificate requirement for NCARB Board positions
 - 6. 2024-H: A proposed realignment of NCARB’s regional structure
 - 7. 2024-A: Omnibus resolution to sunset outdated policies from 1960-79 on membership, related organizations, studies, and miscellaneous topics
 - 8. 2024-B: Omnibus resolution to sunset outdated policy resolutions that are not reflected in NCARB’s current official documents
- D. Office lease with PELS cost increase beginning FY25.
- E. Report from Licensing Manager:
 - 1. Licenses issued.
 - 2. Certificates of Authority issued.
 - 3. Licensure approval for Ghassan Jahchan.
- F. Committee Reports:
 - 1. University/Scholarship Committee: Chair, Windel
 - 2. Investigations Committee: Chair, VanStavern, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 - 3. Act & Rules/Legislative: Chair, Taylor
 - a. Reconsideration of the reference to “conceptual design” as not being a technical submission within the definition of technical submission until further review.
 - 4. Arch/Engineers Joint Committee: Chair, Brunsteter
 - a. Update on A/E Joint Task Force Meeting with representatives from OSFM.
 - 5. Finance Committee: Chair, VanStavern, Secretary-Treasurer
 - 6. Youth Outreach: Chair, Baker

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5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. NCARB Regional Summit—February 29-March 2, 2024, Savannah, GA.

2. Analysis of Practice Report

B. CLARB/ASLA

C. CIDQ/OIDC/ASID

D. FARB

1. FARB Annual Meeting—January 25-27, 2024, Fort Worth, TX.

NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.