



Change Request Form

1. Date:

2. Purpose of Revision (please check one):

Changing the legal name of the entity. (Please fill out steps 3 & 4.)

Adding or deleting Professionals of Record. (Please fill out page 2.)

3. Current Legal Entity Name:

4. New Legal Entity Name:

5. Federal Tax ID # (if different from original, you must complete a new firm application):

6. Type of Entity (please check one):

LLC, LLP, PLLC, PLLP—Manager, Member

Partnership—Partner

Limited Partnership—General Partner

Corporation, ESOP, Sole Proprietorship—Director, Officer,
Shareholder, ESOP, Principal

Association—Corporation, LLC, LLP, Individuals

Joint Venture—Two of the Above

Signature of Firm's Current Primary Professional of Record

Date

