

**2021 OKLAHOMA STATE LAW AND RULES EXAMINATION FOR ARCHITECTS,
LANDSCAPE ARCHITECTS AND REGISTERED COMMERCIAL INTERIOR DESIGNERS**

This is an open book examination of the Oklahoma State Architectural and Registered Commercial Interior Designers Act and corresponding Rules. Please mark (T) for true and (F) for False on the provided lines.

Seventy-five (75%) percent of the answers must be correct for a passing score.

True or False

- _____ 1. As it applies to the Act and Rules, the definition of “license” means a license to practice architecture or landscape architecture issued by the Board and permission to use the title Architect or Landscape Architect.
- _____ 2. Prior to taking a national exam, all Candidates are required to apply with this Board for approval.
- _____ 3. The building code use groups listed in the State Architectural and Registered Commercial Interior Designers Act are defined by the 2003 International Building Code.
- _____ 4. The Board shall waive all fees, penalties and continuing education, if applicable, during the time Licensees, Registrants or Candidates are called to active military duty in the armed forces of the United States and deployed to a temporary military assignment.
- _____ 5. Architects and Landscape Architects are allowed to call themselves Registered Commercial Interior Designers without having to obtain a Certificate of Registration.
- _____ 6. All plans shall be submitted to all required building code and/or permit offices required by the State of Oklahoma, county, municipal and/or federal government.
- _____ 7. An Architect may bid for a contract for the construction of a project for which he/she has prepared construction documents.
- _____ 8. Oklahoma only accepts accredited degrees to satisfy their education requirement for licensing and registration.
- _____ 9. Failure to complete the required number of hours of Continuing Education units each renewal period results in a \$1000.00 penalty, and the licensee is still required to complete the continuing education units.
- _____ 10. If the licensee exceeds the continuing education requirements in any renewal period, he/she may carry six continuing education credits forward into the subsequent renewal period.
- _____ 11. Training credits for a landscape architect license may be obtained through an unlicensed professional, but holds an LAAB accredited degree.
- _____ 12. Emeritus status means a person is retired from their normal professional activities or work environment, but still allowed to perform professional services.

_____ 13. “Registered Commercial Interior Designer” means an individual registered by the Board to use the title.

_____ 14. The Board will not restore a license to any person whose license has lapsed or has been revoked or suspended.

_____ 15. Emeritus readmission to active practice without re-examination must occur within five (5) years of acquiring emeritus status.

_____ 16. “Building” means a structure consisting of a foundation, walls, all floors and roof, with or without other parts.

_____ 17. If a reciprocal license or registration remains canceled for a period exceeding three (3) consecutive years, the Architect, Landscape Architect, or Registered Commercial Interior Designer must re-apply through the means of which the initial license was granted and/or demonstrate a current license in another jurisdiction.

_____ 18. Where no building code has been adopted by the local, municipal or county jurisdiction, the applicable building official shall be defined as the State Fire Marshal.

_____ 19. An Architect, Landscape Architect, or Entity shall retain a copy of all technical submissions produced for a minimum of fifteen (15) years following the date of preparation.

_____ 20. A Certificate of Title is required for all entities desiring to use the title Registered Commercial Interior Designer.

_____ 21. Prototypical plans that are not complete must carry a seal, signature and date prior to leaving the original architect’s office.

_____ 22. Applications for an Architect or Landscape Architect license by reciprocity will be through submission of an NCARB or CLARB record only.

_____ 23. It is the responsibility of each individual Licensee or Registrant to ensure the renewal fees and completed biennial renewal applications are received at the Board office by 4:30pm or online by 11:59pm CST on June 30th of the renewal year.

_____ 24. All Candidates failing to appear to examination within three years after being approved to start testing are required to reapply.

_____ 25. Except confidential records, records of the Board are open to public inspection and copying at any time during normal business hours.

_____ 26. The seal appearing on any technical submission shall be evidence that said submission was prepared by or under the individual named on the seal.

_____ 27. Every individual authorized to practice architecture or landscape architecture by a license shall procure a seal with which to identify all technical submissions, addenda, field orders and other documents of service issued by the licensee for use in this state.

_____ 28. Violating the Act or any Rule, regulation, or order of the Board is grounds for probation, denial, revocation, suspension, refusal to renew, orders, injunctions, civil and/or criminal penalties.

_____ 29. Upon notice of the Board, Certificates of Authority or Certificates of Title suspended, refused to renew or revoked for cause by Board action shall be surrendered within thirty (30) days of notification.

_____ 30. Each Architect and Landscape Architect shall complete 18 hours of acceptable continuing education during the two-year period immediately preceding the biennial renewal date as a condition for License renewal.

_____ 31. All public buildings with a value over \$158,000 require the professional services of an Architect.

_____ 32. Architects and Engineers may perform services included within the definition of "landscape architecture" when incidental, meaning less than 10% of the total project cost, to the performance of his normal practice as an Architect or Engineer.

_____ 33. Each Entity in the state where architectural or landscape architectural services are offered or performed for execution in Oklahoma shall have a current Oklahoma licensed Architect or Landscape Architect in responsible control.

_____ 34. Certificates of Authority or Certificates of Title may be granted by the Board to any Entity which meets the criteria of the Act and the Rules.

_____ 35. Failure to biennially renew and remit payment of the renewal fee for the Certificate of Authority or Certificate of Title on June 30 of the renewal year will result in a late payment and reinstatement penalties in 55:10-3-13 and cancellation of the certificate.

_____ 36. Entities shall notify the Board office within sixty (60) days of any or all changes that affect the Certificate of Authority or Certificate of Title.

_____ 37. Failure of an Entity to properly file or register with the Oklahoma Secretary of State and maintain said Entity in good standing with the Oklahoma Secretary of State may result in revocation of the Certificate of Authority or Certificate of Title and disciplinary action pursuant to the Act and Rules.

_____ 38. Civil or formal proceedings in matters involving violations shall be brought only by Counsel of the Board, based upon recommendation of the investigative committee, investigator, or when ordered by the Board.

_____ 39. When an investigation is ongoing, any record pertaining to any alleged violation of the Act or Rules is part of the investigation file, confidential, and not subject to disclosure.

_____ 40. All disciplinary actions where the party has been convicted, pled guilty or nolo contendere to a violation of the Act or Rules, shall be publicized to the public and profession with their name, License or Registration number and/or the Certificate of Authority or Certificate of Title number and the city and state on the Board's records, if applicable.

_____ 41. The Board does not have the authority to issue a temporary license of any kind even in a declared state of emergency.

_____ 42. An Architect or Landscape Architect may not at anytime be exempt from participating in the continuing education program required by the Rules.

_____ 43. Fifty percent (50%) of each person's continuing education units (CEUs) are subject to auditing and the Board may disapprove any CEU not meeting the intended continuing education criteria.

_____ 44. The Uniform Building Code Commission of the State of Oklahoma adopts the minimum codes for use in this state.

_____ 45. If the Board determines through an audit, that continuing education hours are to be disallowed, an Architect or Landscape Architect shall have sixty (60) calendar days after notification to substantiate the original claim or earn other continuing education hours to meet minimum requirements and submit documentation to the Board office.

_____ 46. Each Architect, Landscape Architect and Registered Commercial Interior Designer, at time of renewal, shall submit an affidavit attesting to the individual's fulfillment of continuing education requirements during the two years preceding the renewal.

_____ 47. The Board is responsible for retaining licensees' proof of participation in continuing education activities.

_____ 48. Continuing education courses shall be related to health, safety or welfare only as defined by NCARB and adopted by this Board.

_____ 49. Teaching or instructing a qualified presentation, approved by the Board, shall constitute one CEU for every hour spent teaching.

_____ 50. Architects and Landscape Architects may obtain partial continuing education units (CEUs) for portions of courses taken without staying for the full course.

Please check **each** License or Registration you are applying to receive:

_____ Architect

_____ Landscape Architect

_____ Registered Commercial Interior Designer

Please print your name: _____