

Minutes of the Regular Meeting of the

**STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HELD AT THE HODGE EDUCATION BUILDING, 2500 NORTH LINCOLN
BOULEVARD, OKLAHOMA CITY, OKLAHOMA**

August 16, 2022

The State Board of Career and Technology Education began its regular meeting at 9:04 a.m., Thursday, August 16, 2022 at the Hodge Education Building, Room 1-20, Oklahoma City, OK; and the meeting was also streamed on Youtube. Notice was properly given, and the final Agenda was posted at 7:37am on August 12, 2022, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and all appeared in person:

Ms. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Lee Denney, Interim State Director, ex-officio nonvoting member
Mr. Brian Bobek, Oklahoma City
Mr. Michael Brown, Lawton
Mr. Peter Dillingham, Enid
Mr. Randy Gilbert, Tecumseh
Ms. Shaelynn Haning, Tulsa arrived at approximately 9:11 am
Ms. Estela Hernandez, Oklahoma City
Mr. Edward Hilliary, Elgin

Members of the State Board of Career and Technology Education not present:
none

Attendees from the Oklahoma Department of Career and Technology Education and other guests:
See Attachment A.

1. CALL TO ORDER

Superintendent Hofmeister called the meeting to order at 9:04 a.m. Ms. Angela Jones called the roll and ascertained there was a quorum.

Superintendent Hofmeister said welcome everybody, thank you for joining us and those who are watching online, we appreciate your support and interest in CareerTech business. Our interim state director will be here soon. Sometimes there are events that we have, as you all know, before these board meeting and she'll be arriving soon.

Since we last met the Oklahoma Association of Career and Technology Education (OKACTE) had their conference (Summit) which was just amazing. I know many of you have been following or participated in that and the feedback was very successful this year, of course, I enjoyed getting to be there myself and for all of you.

2. MANAGEMENT ACTION ITEMS

2.01 PROPOSED EXECUTIVE SESSION TO DISCUSS STATE DIRECTOR SEARCH, REVIEW APPLICATIONS AND SELECT CANDIDATES FOR INTERVIEWS (AUTHORITY: 25 O.S. 2011, § 301 (B)(1))

Vote to convene into executive session:

Mr. Bobek moved to convene into executive session at 9:06am. Mr. Brown seconded the motion. The motion carried with the following votes: Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Brown, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

Ms. Haning had not arrived yet.

Dr. Lee Denney, Interim State Director and Assistant Attorney General Glen Hammonds joined the Board in executive session.

Vote to acknowledge return to open session:

Mr. Gilbert moved to return to open session at approximately 10:33am. Mr. Dillingham seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, yes; Ms. Hernandez, yes; Superintendent Hofmeister, yes. Motion carried.

Mr. Brown left at approximately 10:00am

Mr. Hilliary left at approximately 10:15am

Nothing was decided while in executive session. The Board reviewed and discussed applications for State Director in executive session. The only items discussed were the topics that were on the agenda and no votes were taken.

Possible vote on any action:

Mr. Bobek made a motion to interview 7 candidates (#1, #2, #3, #5, #6, #9 and #22) on Wednesday, August 31, 2022 starting at 8:00am. Ms. Hernandez seconded the motion. The

motion carried with the following votes: Ms. Hernandez, yes; Ms. Haning, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.
Mr. Brown left at approximately 10:00am
Mr. Hilliary left at approximately 10:15am
Ms. Hernandez left at approximately 10:35am after voting

2.02 DISCUSSION AND VOTE TO ADD FY23 BUDGET GENERAL APPROPRIATION OF \$388,440 BACK INTO THE DROPOUT RECOVERY BUDGET

Ms. Lisa Batchelder said good morning. You should have, in your packet, an FY23 Total Projected Revenue vs. Budgeted Expenditures sheet. If you will recall, in the June 16th board meeting, the board approved the CareerTech budget less the \$388,440 for the JAG state appropriation and less the \$45,000 revolving for JAG. I am bringing the amounts back today for these amounts to be budgeted as dropout recovery and request your approval.

I want to bring to your attention that I have to budget the \$45,000 back into the budget in order to be able to pay that back to Weyerhauser.

Mr. Gilbert said thank you Lisa.

Mr. Dillingham moved to put \$388,440 back into the dropout recovery budget. Mr. Gilbert seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, yes; Superintendent Hofmeister, yes. Motion carried.

3. OPENING ITEMS

3.01 SUPERINTENDENT'S COMMENTS

Superintendent Hofmeister is foregoing comments to keep the meeting going.

3.02 DIRECTOR'S COMMENTS

Dr. Denney said she had a few comments. The big news this month is that we had our 55th Annual Oklahoma Summit. I attended the Summit in 2004 as an instructor of Central Technology Center and wow, have times changed. The Oklahoma Summit was very well attended, we had almost 4,000 educators in Tulsa at the Cox Convention Center. Express Employment Professionals was so generous in donating more than \$27,000 in cash prizes to the top winners from some of our annual awards. In your packet, we have included a list of the award winners so that you get to see their pictures.

Biomedical sciences instructor, Karen Upton, of Metro Technology Center was named OkACTE Teacher of the Year, an honor that came with a check for \$10,000 from Express Employment Professionals. David Martin, assistant superintendent of instruction at Metro Technology Center, received one of CareerTech's two most prestigious awards at the conference; Martin received the Arch Alexander Award. Other award winners were:

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- Postsecondary Professional of the Year – Kim Goode, Southern Technology Center and received \$7,500 from Express Employment Professionals
- New Teacher of the Year – Shelly Stephens, Tri County Technology Center and received \$5,000 from Express Employment Professionals
- Support Staff Member of the Year – Kendra Allen, Canadian Valley Technology Center and received \$5,000 from Express Employment Professionals
- The Francis Tuttle Award of Excellence – Lorri Carlile, OkACTE

We had wonderful speakers and it was good professional development for everyone in our CareerTech system. It's good to see the interaction among the K-12 teachers and the technology center teachers. We will be in Tulsa for four more years so if you get a chance to go it's an outstanding event.

Mr. Gilbert said it's great to have a wonderful partnership with Express Personnel Professionals, Bob Funk, Robert Funk Jr. They are wonderful people, and they care about what goes on in Oklahoma CareerTech.

We also launched, Get Skilled Now, which is a free, online platform that will allow CareerTech students (K-12 and technology center students) and employers to find each other for work-based learning opportunities. We launched August 1st. Some of the television stations picked up the story. This platform will allow both students and employers to search specific criteria to find who employers need and for students to find who they want to be working with. They will be able to search for job shadowing opportunities, internships, apprenticeships, clinical placements and full-time jobs. Employers will be able to search for students from across the state, from a particular region or from a specific school. Also, they will be able to list Work Based Learning (WBL) opportunities by occupational pathway, program or even specific course titles. Get Skilled Now is powered by Symplicity, which provides software to institutions that prepare students for the workforce and job market.

<https://oklahoma.gov/careertech/educators/work-based-learning/get-skilled-now.html>

The entire state had their big launch of Workday, which is the new human resources software for the entire state. Our agency has really worked hard to get all of our staff members on board for the launch and our IIR staff has been exceptional throughout the entire process.

The second half of our video series highlighting career and training opportunities in Oklahoma's aerospace industry will be released beginning this week. We will be rolling out 20 more videos featuring stories of people working in training in nearly every sector of aviation and aerospace. We're very excited about this series that was developed almost a year ago with Oklahoma ACES (Aerospace Commerce Economic Services) at the Oklahoma Department of Commerce. I encourage everyone to look at them at <https://oklahoma.gov/careertech/business-and-industry/aerospace-and-aviation.html>. They can also be found on Facebook, Twitter, YouTube, LinkedIn and Instagram.

3.03 MINUTES OF THE JULY 21, 2022 REGULAR MEETING

Mr. Dillingham moved to approve the minutes of the July 21, 2022 regular meeting. Mr. Gilbert seconded the motion. The motion carried with the following votes: Ms. Haning, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

Mr. Brown left at approximately 10:00am

Mr. Hilliary left at approximately 10:15am

Ms. Hernandez left at approximately 10:35am

4. MANAGEMENT INFORMATION

4.01 DISCUSSION ON FIRST READING OF THE 2022 CAREERTECH STRATEGIC PLAN, BUSINESS PLAN AND THE FY23 APPROPRIATIONS REQUEST – DR. LEE DENNEY, INTERIM STATE DIRECTOR

Dr. Denney said you should have the Strategic Plan and the Business Plan in your packets. This is our first reading (rough drafts) and they will be finalized at the September 15th board meeting. At this time, I am going to ask Ms. Lisa Batchelder, Chief Financial Officer, to talk about the appropriations request.

Ms. Lisa Batchelder said you will find the appropriations request in the business plan. One thing we decided to do this year, as opposed to previous years, is give you a little bit more in-depth explanation of these items.

FY23 General Appropriations	\$137,602,932, which includes
Flex benefit allowance of the technology centers	\$ 800,000

This is to meet the statutory requirements of funding the flexible benefit allowance for our technology centers and this amount includes an increase that we were notified of in the health choice high insurance starting January 1, 2023.

Agency operations and field support	\$2,000,000
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Normally we have this as a lower priority but we really need to focus on that this session. If we are to remain competitive in the job market we need to invest in the recruitment and retention of our staff. We have excellent staff at our agency and we want to be able to retain them and we also need to be able to refill positions when individuals retire. We've moved this up on our priorities.

Also, the investment in agency operations, opportunities for professional development, increases from inflation and to be able to maintain our facility. We have several maintenance projects that have been neglected over years and now those items need replacing.

Educational Attainment, CareerTech programs	\$10,886,865
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CareerTech programs in the K-12 schools. We have 163.5 approved programs that are unfunded, and we would like to provide that funding to the schools. We also want to level the funding to all of our programs. Each program has different amounts: such as Agriculture Education has one amount and Business, Marketing and Information Technology Education

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(BMITE) would have a different amount. Ms. Cori Gray and her group of managers have looked at this and made the decision to level the funding and also increasing the salary supplement for the CareerTech teachers.

Educational Attainment, Specialized Training \$40,000,000

This is for our Technology Centers for our ability to meet industry's needs through customized training and specialized workforce programs on our campuses and at the customer's facilities; and to also expand their program offerings on their campuses; in some instances, technology centers have lengthy waiting lists for their programs.

Educational Attainment, Skills Centers Programs \$1,250,000

This is for our Skills Centers and Drop Out Recovery programs. We were blessed by the legislature this fiscal year to have an increase and there is still a tremendous need for programs such as masonry, HVAC, plumbing and heavy equipment. We would also like to increase the number of sites with dropout recovery programs to provide high school students the opportunity to gain skills to enter the workforce.

Our Total Appropriations Request \$54,936,865

Mr. Bobek said I was going to ask Justin on the skills centers that you've been seeing more and more of the folks coming out of prison that are going right into the workforce I take it.

Dr. Lockwood said yes, we're at a 95% positive placement and 85% direct placement which direct placement would be if you're trained as a welder; 85% are going into welding directly. Some find opportunities that pay better than their trained areas so that's the 95% number.

Mr. Bobek said I just applaud the efforts you guys are doing there. I think it's fantastic.

Mr. Gilbert said the number of CareerTech trained inmates that come out of prison; their return rate is pretty low.

Dr. Lockwood said we're almost not quite zero but we're very close.

Mr. Gilbert said you have a skill, you have a craft, you go to work and you don't go back. That was the initial target.

This was a discussion only item at the August board meeting.


5. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:56 a.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, September 15, 2022 at 9:00 a.m. The meeting will convene at ODCTE, 1500 W. 7th Ave., Stillwater, OK



Angela Jones, Executive Assistant
to the CareerTech State Director and
Secretary of the CareerTech Board


Joy Hofmeister, Chair of the Board

