

Minutes of the Regular Meeting of the

**STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HELD AT THE HODGE EDUCATION BUILDING, 2500 NORTH LINCOLN
BOULEVARD, OKLAHOMA CITY, OKLAHOMA**

December 15, 2022

The State Board of Career and Technology Education began its regular meeting at 9:07 a.m., Thursday, December 15, 2022 at the Hodge Education Building, Room 1-20, Oklahoma City, OK; and the meeting was also streamed on Youtube. Notice was properly given, and the final Agenda was posted at 11:26pm on December 13, 2022, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and all appeared in person:

Ms. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Lee Denney, Interim State Director, ex-officio nonvoting member
Mr. Brian Bobek, Oklahoma City
Mr. Michael Brown, Lawton
Mr. Peter Dillingham, Enid
Mr. Randy Gilbert, Tecumseh
Ms. Shaelynn Haning, Tulsa
Ms. Estela Hernandez, Oklahoma City
Mr. Edward Hilliary, Elgin
Mr. Rob Seeman, Morris

Members of the State Board of Career and Technology Education not present:

none

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

1.01 CALL TO ORDER, ROLL CALL

Superintendent Hofmeister called the meeting to order at 9:07 a.m. Ms. Angela Jones called the roll and ascertained there was a quorum.

**1.02 PLEDGE OF ALLEGIANCE, SALUTE TO THE OKLAHOMA STATE FLAG AND
A MOMENT OF SILENCE**

Led by Superintendent Hofmeister.

1.03 SUPERINTENDENT'S COMMENTS

Superintendent Hofmeister said it is wonderful to see everyone as we wrap up a really great year and head into the holidays. I hope it's a time where I know many of you will be able to be with family, some that you haven't seen in a while and that is always a special time, but it is also a time of renewal for a lot of our school leaders, our teachers that are working in CareerTech as well as those that are serving in CareerTech leadership. We know there's a lot that they are doing that we don't often see and that's behind the scenes and we are just so grateful that they get a little moment to catch their breath and then we go right into legislative session, so it'll be an exciting new year. With a transition of leadership, in both our seats, it will be one, I think, that will be it's always special when you have fresh eyes and a new opportunity to pass the baton and see the leadership with the different boards and this will be just a really wonderful opportunity for you, to help that transition and I'm so grateful for your leadership Dr. Denney as you have worked so hard to help us navigate this time of transition as well.

1.04 DIRECTOR'S COMMENTS

Dr. Denney said I want to go ahead and thank you for eight years of leadership in this job. I've had the opportunity, as a legislator, to work with Superintendent Hofmeister on that side and so it's very great now on this side to continue working with her. She came in with a vision and I think she has tried to work with and help our kids. Public school is one of the best things, that's our best cash crop in Oklahoma is our kids and getting them educated well and with good jobs, that is sometimes our focus, then those kids hopefully stay in Oklahoma and become productive. I want to thank you for your eight years of service.

Justin Lockwood is here today, and he will talk to you about state staff in a few minutes.

I was named, by the Governor, to be on the Education Commission of the States. I went to that meeting in San Diego, California. Then I attended the SREB (Southern Regional Education Board) meeting in Florida which had some great ideas. The one I'm most excited about is that the Kentucky legislature gave their CareerTech \$170 million dollars. I am very emboldened to go forth with our budget request of \$193 million which is an increase of \$55 million from last year.

I have been engaging with Mr. Haken, our new state director to start in mid-January, on different meetings. Mr. Haken, Skye McNeil for OkACTE and I met with Senator Roger Thompson and Senator Chuck Hall, which are two of the top budget people in the Senate, where we went over our budget proposal. Senator Thompson also called Dr. Lockwood and requested some numbers. I feel very good about our budget request, and I'll tell you why; there is money left on the table. If Governor Stitt wants to be top 10 it's going to take an infusion of cash not only for CareerTech but for the State Department of Education (SDE) to get there for a multitude of things and as a reminder, for CareerTech it's the lack of capacity at our technology centers. We have waiting lists of kids that can't come because there's not enough seats. Then we now have 167 unfunded programs at our high schools which are for Agriculture Education; Science, Technology, Engineering and Mathematics Education; Family and Consumer Sciences Education; Health Careers Education; Business Marketing and IT Technology Education; and Trade and Industrial Education. I think that now is the time to strive and ask for all these things to be funded. Our request also includes asking for funds to look at our agency pay bands because we want to hire and retain the best people in the field at the agency.

Mr. Haken and I have been talking several times a week and he's really excited to start on January 17th. His first and second day will be in Durant, Oklahoma at the January Superintendent's Meeting. Then he will be attending the State Board of CareerTech meeting on Thursday the 19th.

In February our liaison with SREB (Southern Regional Education Board) will be here to meet with Mr. Haken. SREB has a lot of resources. This is their 75th year in existence, being founded in 1948 and there are 16 states in this compact. I was active in that as a legislator and it's really good because so many of our states are just alike and it's good to see best practices.

I want to say kudos to Lisa Batchelder. She has been working with Guide House on our risk management assessment. We were approved and now we can distribute the ARPA (American Rescue Plan Act) funds once they are made available.

The Emergency Administrative Rules for the ARPA Funds may be coming back to you with changes. The Governor's Deputy Counsel has a little bit of an issue with the language. Mr. Glen Hammonds will be working on this.

1.05 MINUTES OF THE NOVEMBER 17, 2022 REGULAR MEETING

Ms. Hernandez moved to approve the minutes of the November 17, 2022 regular meeting. Mr. Hilliary seconded the motion. The motion had the following votes:

Mr. Seeman, yes
Mr. Hilliary, yes
Ms. Hernandez, yes
Ms. Haning, yes
Mr. Gilbert, yes
Mr. Dillingham, yes
Mr. Brown, yes
Mr. Bobek, abstain

Minutes of the Meeting of the State Board of
Career and Technology Education
December 15, 2022

Superintendent Hofmeister, yes

Motion Carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

2. MANAGEMENT INFORMATION

2.01 STATE STAFF MEETING SUMMARY – DR. JUSTIN LOCKWOOD, DEPUTY STATE DIRECTOR

Mr. Justin Lockwood said good morning board. As most of you may know, state staff is a meeting that we hold twice a year, in June and December, where we bring all of our staff (onsite and offsite) to Stillwater where we are all together, in the same place and have different forms of professional development.

This year Mr. Brent Haken started things off by addressing the staff. We had roughly 195 out of 206 attendees. Our professional development was by Bonnie Cain-Wood with the five languages of appreciation and recognition in the workplace between co-workers, managers and senior leadership and how we can build that from the ground up. The Employees' Association provided an outstanding lunch catered by Joseph's, of Drumright. State Board member, Mr. Hilliary was present all day and we do appreciate him being there and it means a lot to our staff that he was there and that he helped present the awards.

Our award process changed a little bit this year. We had a committee that worked on restructuring the employee recognition process. The review committee reviewed the application in a blind process where names are withheld.

The winners were:

Above and Beyond - Angela Teeman, STEM program specialist
Excellence in Customer Service -- Kristye O'Mealey, STEM program specialist
Leadership in Achieving Excellence – Brittany Phillips, FCCLA Advisor

The team award went to the Federal Programs, Adult Education and Family Literacy for their outstanding work with federal grants and getting that flow-thru money to the end users.

Lana Knott
Caleb Cummings
Sharon Baker
Lance Allee
Letha Bauter, manager
Lisa Batchelder, senior leader

We also had three retirements, Ms. Rhonda Foote from the Health Careers Division and Ms. Debbie Bennett also from the Health Careers Division and Oklahoma HOSA Advisor and Mr. David Steele, Skills Center Instructor.

Overall, we think it was a successful day and the employees seem to enjoy it. We had this meeting at the Stillwater Community Center as it is a little more festive and relaxing environment and could easily accommodate our large group.

After some prompting by Dr. Lee Denney, Mr. Lockwood did remember that Santa Claus also came to the agency that night, sponsored by our Employees' Association and the agency staff. This is for employees to bring their kids, grandkids, the neighbors' kids, etc. We have an outstanding Santa that does a great job through the year (since he works for us) but then he's Santa full fledge. It's an outstanding event, we had a small crafts room, popcorn, hot chocolate and a movie playing and again, driven by the employees. Our facilities manager, Brian Bates said he will donate the time to oversee the crafts and the agency staff made it happen.

Mr. Hilliary said he really enjoyed coming and getting to meet a lot of the staff and spending time with them. We got to watch people play Family Feud, that was kind of interesting and the food was great. I'd encourage everybody if you get a chance to attend the state staff meeting it's always great getting to catch up with everybody and to meet people that don't have a chance to be here at the board meetings.

3. MANAGEMENT ACTION ITEMS

3.01 PROPOSED EXECUTIVE SESSION TO DISCUSS HIRING A FINANCE MANAGER – DR. LEE DENNEY, INTERIM STATE DIRECTOR (AUTHORITY: 25 O.S. 2011, § 301 (B)(1))

Vote to convene into executive session:

Mr. Gilbert moved to convene into executive session at 9:28am. Mr. Brown seconded the motion. The motion carried with the following votes:

Mr. Secman, yes
Mr. Hilliary, yes
Ms. Hernandez, yes
Ms. Haning, yes
Mr. Gilbert, yes
Mr. Dillingham, yes
Mr. Brown, yes
Mr. Bobek, yes
Superintendent Hofmeister, yes
Motion carried

Dr. Lee Denney, Interim State Director joined the Board for the entire executive session.

Lisa Batchelder, Chief Financial Officer – only joined the Board in executive session for discussion of the Finance Manager position.

Vote to acknowledge return to open session:

Mr. Bobek moved to return to open session at 9:50am. Mr. Dillingham seconded the motion. The motion carried with the following votes:

Mr. Bobek, yes
Mr. Brown, yes
Mr. Dillingham, yes
Mr. Gilbert, yes
Ms. Haning, yes

Minutes of the Meeting of the State Board of
Career and Technology Education
December 15, 2022

Ms. Hernandez, yes
Mr. Hillary, yes
Mr. Seeman, yes
Superintendent Hofmeister, yes
Motion carried.

NO votes were taken, and nothing was decided while in executive session.

Possible vote on any action:

Mr. Bobek made a motion to hire Chelsie Chacon as the Finance Manager effective January 3, 2023. Mr. Brown seconded the motion. The motion carried with the following votes:


Mr. Seeman, yes
Mr. Hilliary, yes
Ms. Hernandez, yes
Ms. Haning, yes
Mr. Gilbert, yes
Mr. Dillingham, yes
Mr. Brown, yes
Mr. Bobek, yes
Superintendent Hofmeister, yes
Motion carried.

Mr. Randy Gilbert said it's not the end of our year but it is for our calendar year. In January we have a new state director coming forward so I would like to thank you for being the interim director. She has done an outstanding job, starting in the spring and has just absolutely done a phenomenal job, so thank you for what you've done, we really appreciate you.


4. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:52am.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, January 19, 2023 at 9:00 a.m. The meeting will convene at the Oliver Hodge Building Education Building, Oklahoma City, Oklahoma.



Angela Jones, Executive Assistant
to the CareerTech State Director and
Secretary of the CareerTech Board



Ryan Walters, Chair of the Board