

Minutes of the Regular Meeting of the

**STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HELD AT THE OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY
EDUCATION, 1500 W. 7TH AVE., STILLWATER, OKLAHOMA**

October 20, 2022

The State Board of Career and Technology Education began its regular meeting at 9:00 a.m., Thursday, October 20, 2022 at the Oklahoma Department of Career and Technology Education, 1500 W. 7th Ave., Stillwater, OK; and the meeting was also streamed on Youtube. Notice was properly given, and the final Agenda was posted at 3:10pm on October 18, 2022, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and all appeared in person:

- Dr. Lec Denney, Interim State Director, ex-officio nonvoting member
- Mr. Brian Bobek, Oklahoma City
- Mr. Peter Dillingham, Enid
- Mr. Randy Gilbert, Tecumseh
- Ms. Shaelynn Haning, Tulsa
- Ms. Estela Hernandez, Oklahoma City
- Mr. Edward Hilliary, Elgin

Members of the State Board of Career and Technology Education not present:

- Ms. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
- Mr. Michael Brown, Lawton

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

1. OPENING ITEMS

Dr. Denney called the meeting to order at 9:09 a.m. Ms. Angela Jones called the roll and ascertained there was a quorum.

1.03 SUPERINTENDENT'S COMMENTS

Superintendent Hofmeister was not present at the meeting.

1.04 DIRECTOR'S COMMENTS

Dr. Denney said that we have some special guests in the building today. The OKACTE Fellows are on the left side here and this is their cohort number four. They come from various technology centers and high schools. Dr. Brent Casey is here and would you like to say a few sentences about the program for the board members?

Dr. Brent Casey said thank you for allowing us to be in attendance today. This is our fourth cohort for the Oklahoma Association of Career Technology Education fellows program. We have 12 members from across the state and we spend a year going through our system and building awareness of our system and the different aspects in our training arms so thank you again for letting us be here today.

Dr. Denney continued with: Governor Stitt has filled the empty board seat with Mr. Rob Seeman who is the operations manager at Covington Aircraft Engines in Okmulgee. The appointment was made on October 5th and replaces David Stewart, who resigned from the board in February. Mr. Seeman's term is October 5, 2022 and will end April 1, 2023. It is our hope that he will enjoy serving and will be reappointed. Mr. Seeman could not be here today as he already had his schedule set.

Oklahoma is celebrating careers in energy week. The third annual Oklahoma careers in energy week is October 17th through the 21st. The Oklahoma Energy Workforce Consortium is celebrating by promoting the benefits of pursuing careers in the energy industry. Energy is the highest paying industry in our state, with an average salary of more than \$109,000 annually and it employs more than 84,000 people in 2021. Please visit oklahoma.getintoenergy.com if you want more information.

As a state agency here in Payne County we have our United Way campaign starting October 24th through November 7th. You are welcome to come for our kickoff and barbecue luncheon. If you would be interested in donating an auction item, we would be very grateful for that. Our goal this year is \$20,000.

Minutes of the Meeting of the State Board of
Career and Technology Education
October 20, 2022

The CareerTech Foundation, which you know does scholarships, awarded 225 Otha Grimes/Francis Tuttle scholarships totaling \$81,367. These scholarships are for our post-secondary students.

Today we have our FCCLA (Family, Career and Community Leaders of America) officers in the agency in professional dress so if you see young men and women in red jackets and dark slacks.

I had the unique opportunity on the 12th of October with Ms. Haning. Since I felt like she's kind of a new citizen to the state we made a tour to Central Technology Center and Tulsa Technology Center and visited the FCS (Family and Consumer Sciences) program at Union High School. Every time I do that, I learn more and I think she had a great day. Ms. Haning said that she drove a semi, the most important part and it was a lot of fun.

On November 7th I am taking the State Chamber president or CFO on a tour of three technology centers, his wife who happens to be a higher regent and their marketing person and perhaps his daughter because I think she's kind of interested in one of our biomed programs. When people come to our state and are working in our state, but they didn't grow up in our state I think it's always incumbent upon us to get them to see what we do. I'm very excited and I'll take anyone on a tour that wants to go on a tour.

Last week Skye McNeil, OKACTE Executive Director and Lisa Batchelder, CareerTech Chief Financial Officer, and I met with the budget committee representatives on our budget request. We are retooling to teach broadband and now we've had a request to do more cyber security so as people see the needs in society, they're turning to us for the training because we are in the pipeline to training for the workforce in Oklahoma.

I have spent the last three days in Durant, Oklahoma with The Oklahoma Academy talking about Workforce. We had six technology center superintendents and some of their staff with us. We were on several panels with Higher Ed and K-12. I think it was a great way to get out our message.

Mr. Gilbert said I'd like to thank you for the tours you're giving, thank you for the interest of some of our partners and people because we live in the great State of Oklahoma but it's always great or wonderful for people to question what do you do? so that's a great thing and that's very positive. Thank you, Dr. Denney, for that.

Dr. Denney said you can sit here and tell it but when they see it, it speaks volumes.

Ms. Hernandez said I want to commend you for the work that you're doing across the state and also doing speaking engagements in different parts of the region. I just learned that this coming week you'll be with Chancellor Garrett in Norman and that is so important for the state to see that CareerTech and Higher Ed are working for solutions and working together and coming to that and that speaks to your leadership. Thank you for doing that and I know that great things will come out of that.

Dr. Denney said I'm looking forward to that happening here. Chancellor Garret and I spoke together at the Oklahoma Academy event. I hope this comes to fruition, coming home the six technology center superintendents called me as we were driving back and they would like to do a smaller version of that town hall process where you really meet on topics just with K-12, higher education and us and not just the heads of those agencies but the people that perform the magic, and how we can work together. We all have a separate governance and a separate mission, and we need to stay that way but how can we cooperate and collaborate across all three agencies. I'm looking forward to that.

Mr. Bobek said that we've got three great candidates coming in today but it's still not too late for you.

Dr. Denney said I'm just going to say that it has been a distinct honor, as a trained veterinarian, to lead not only one of the three education institutions in the state but the premier and number one education in the state has just been an opportunity I just never dreamed I would have. I have thoroughly enjoyed it and I thank you guys for this opportunity because it's been great. I told somebody last night I just never dreamed I'd get to do this, even for a little short window of time so it's been a highlight in my life, it truly has been, so I thank you for the opportunity.

1.05 MINUTES OF THE SEPTEMBER 21, 2022 REGULAR MEETING

Ms. Hernandez moved to approve the minutes of the September 21, 2022 regular meeting. Mr. Gilbert seconded the motion. The motion had the following votes: Mr. Bobek, abstain; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, abstain; Ms. Hernandez, yes; Mr. Hilliary, yes. Motion failed and they will be brought back to the Board for further consideration as it takes five votes to pass a motion, by our statute. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

2. RECOGNITIONS AND PRESENTATIONS

2.01 MERIDIAN TECHNOLOGY CENTER CULINARY ARTS STUDENTS – CHEF TRAVIS WILLIAMS, MERIDIAN TECHNOLOGY CENTER INSTRUCTOR

Dr. Denney said we have Meridian Technology Center culinary arts here. We have Chef Travis Williams who is the head chef and with him is Jazlyn Hancock who is the baker, Nathaniel Ingram who is a secondary student and Ms. Sara Collins also from Meridian Technology Center. Thank you so much for the wonderful breakfast.

Chef Travis Williams said hopefully you enjoyed the food this morning. This is my second year at Meridian Technology Center and my 11th year as a CareerTech educator. I really love the opportunity to show a little glimpse into what our students do on a regular basis so thank you for that. This is a two-year program, we have high school students and post-secondary students, we have the Terrace Cafe, which is a full-service restaurant, we serve upwards to 140 people a day. Students get to rotate with chefs on the work-based learning stations, so they get a lot of hands-

on training and classroom training and we really love to give them those skills and send them out in the industry and be successful. Nathaniel is a first-year student and Jazlyn actually graduated last year and she was such a good student we hired her back with the position we had, we really enjoy having her around. I'm going to put the spotlight on them and let them tell you a little bit about themselves and the program.

Hello, my name is Nate Ingram and I'm with the basic culinary class at Meridian. Since I was young, I loved cooking, so I thought why not go into culinary, sounds fun. We do two days in the kitchen and the rest of the days we are in our classroom. We work on using different spices and herbs, use culinary math to figure out how much we need or how little we need of something. We recently made gratin dauphinois and crepes yesterday, just a lot of different fun foods to make. I would have to say my plan is in 15 years is to get my executive chef credentials. My parents and I think this will help me get the skills I need to be able to attain the goal of being an executive chef. I just really like CareerTech and it's a fun place to be.

My name is Jazlyn Hancock. I'm from Guthrie but now I'm a Stillwater resident. I came to the program two years ago, really more than that, but I went through the basic skills program and I decided to go on to Chef Travis's and he taught me a lot in a short period of time. While I was going to school, I also worked at a bakery and a catering company, and I finished out high school and Chef asked if I would like to work at Meridian and I said yes because I love Meridian so much. My first year I was FCCLA president and my second year I was Skills USA secretary and so I met people who will always be in my life through that and through Meridian and I thank Meridian and CareerTech for my start in the culinary industry.

Dr. Denney said Nathaniel said he wants to be an executive chef in 15 years what is the road to being an executive chef?

Chef Travis said I will need to talk to him, that's a little too long. With our American Culinary Federation, they have certifications that we go under, and they have certain requirements. I think it's seven years operating as an executive chef to gain that certification. There are other certifications that you gain before that like a certified culinarian and then sous chef and then Chef De Cuisine and then move to executive chef.

3. MANAGEMENT INFORMATION

3.01 ANNUAL REPORT UPDATE– DR. LEE DENNEY, INTERIM STATE DIRECTOR

Dr. Denney said in your packet you have a draft of our annual report and as we have said in the past, we get our numbers in October, so we want you all to see this; it's a work in progress. We've done some new graphing, we have a new graphic designer at the agency, so you'll notice the graphics in this are different. Russell, do you want to talk about your new staff member?

Mr. Russell Ray said, yes, we have a new graphic designer and he's doing a great job. He's really collaborating very well with all the divisions and has really done a great job making our brochures, flyers, annual reports, business plans, strategic plans much more visually a little more

entertaining. The takeaway from the annual report I think is essentially we've seen an uptick in enrollments across the board so that's a great sign post-pandemic for CareerTech.

Mr. Dillingham said I thought it looked great.

Mr. Bobek said appreciate the continued work on the dropout recovery too, looks good.

A copy of the annual report is on file at the Oklahoma Department of Career and Technology Education.

4. MANAGEMENT ACTION ITEMS

4.01 DISCUSSION AND VOTE ON A TECHNOLOGY CENTER RE-DISTRICTING ZONE MAP CORRECTION FOR CANADIAN VALLEY TECHNOLOGY CENTER – MR. GLEN HAMMONDS, ASSISTANT ATTORNEY GENERAL

Mr. Hammonds said good morning board members. As Director Denney was saying board members, and our viewing audience, at last month's board meeting, you approved the technology center re-districting zone maps. For those that are viewing today I'll give the briefest of updates. The statutes require the technology centers to submit their zoning maps based on the current census data, those are submitted to the State Board of Career and Technology Education, once approved, the technology centers can go ahead and hold their local elections. It's a little different process for those of you that are familiar with the K-12 process. The technology center school districts are a choice school and they're created by statute differently than every piece of land in Oklahoma is part of K-12 or K-8 school district where that is not true for technology centers.

After the approval last month, we received word from Canadian Valley Technology Center that there had been some changes. Each of you were sent the maps and they are in your packet. The numbers and the district lines were not accurate. Those have been corrected.

Mr. Dillingham moved to approve the Technology Center Re-Districting Zone Map correction for Canadian Valley Technology Center. Mr. Bobek seconded the motion. The motion carried with the following votes: Mr. Hilliary, yes, Ms. Hernandez, yes; Ms. Haning, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes. Motion carried. A copy of the document is on file at the Oklahoma Department of Career and Technology Education.

4.02 PROPOSED EXECUTIVE SESSION TO DISCUSS 1) CONSIDER AND VOTE TO HIRE A HUMAN RESOURCES MANAGER 2) INTERVIEW CANDIDATES FOR THE STATE DIRECTOR POSITION AND POSSIBLE VOTE ON CANDIDATE(S) FOR FURTHER INTERVIEWS OR MAKE A CONDITIONAL JOB OFFER TO A CANDIDATE.

(AUTHORITY: 25 O.S. 2011, § 301 (B)(1))

Vote to convene into executive session:

Minutes of the Meeting of the State Board of
Career and Technology Education
~~September 21, 2022~~ October 20, 2022

Mr. Bobek moved to convene into executive session at 9:34am. Ms. Hernandez seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, yes; Ms. Hernandez, yes; Mr. Hillary, yes. Motion carried.

The following joined the Board for the entire executive session:
Dr. Lee Denney, Interim State Director
Glen Hammonds, Assistant Attorney General

Dr. Justin Lockwood, Deputy State Director – only joined the Board in executive session for discussion of the Human Resources Manager position.

Vote to acknowledge return to open session:

Mr. Gilbert moved to return to open session at 5:59pm. Mr. Hilliary seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, yes; Ms. Hernandez, yes; Mr. Hillary, yes. Motion carried.

NO votes were taken, and nothing was decided while in executive session. The Board interviewed candidates for the State Director position in executive session.

Possible vote on any action:

4.02 (1) Consider and vote to hire a human resources manager

Ms. Hernandez made a motion to hire Raquelle Parli as Human Resources Manager effective October 31, 2022. Mr. Hilliary seconded the motion. The motion carried with the following votes: Mr. Hilliary, yes, Ms. Hernandez, yes; Ms. Haning, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes. Motion carried.


4.02 (2) Interview Candidates for the state director position and possible vote on candidate(s) for further interviews or make a conditional job offer to a candidate.

Mr. Bobek made a motion to extend an offer to Candidate #9 as the new Oklahoma State Director of CareerTech conditional upon successful background check and successful negotiations as outlined in executive session. Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Haning, yes; Ms. Hernandez, yes; Mr. Hillary, yes. Motion carried.


5. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:04 p.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, November 17, 2022 at 9:00 a.m. The meeting will convene at the Oliver Hodge Building Education Building, Oklahoma City, Oklahoma.



Angela Jones, Executive Assistant
to the CareerTech State Director and
Secretary of the CareerTech Board



Joy Hofmeister, Chair of the Board

