

OKLAHOMA STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION

AGENDA

Regular Meeting
December 21, 2023, at 9 a.m.
2500 North Lincoln Boulevard,
Oliver Hodge Building, Room 1 20,
Oklahoma City, Oklahoma

Additionally, this meeting will
be on YouTube via the
okcareertech page at
<https://youtube.com/live/DA9RBWwZRRY>
however, this meeting will be conducted in person.

1. Opening Items

- 1.01 Call to Order, Roll Call, and Determination of a Quorum
- 1.02 Pledge of Allegiance, Salute to the Oklahoma State Flag, and Moment of Silence
(I salute the flag of the State of Oklahoma. Its symbols of peace unite all people.)
- 1.03 Opening Comments – Mr. Ryan Walters, State Superintendent of Public Instruction and Board Chair
- 1.04 Director Comments – Mr. Brent Haken, State Director of Career and Technology Education
- 1.05 Discussion and Possible Action on Minutes of the November 16, 2023, Regular Meeting

2. Recognitions and Presentations

- 2.01 Presentation of Oklahoma BPA 2023-2024 Progress with Possible Discussion – Ms. Paxton Cavin, Program Specialist, Ms. Makayla Adams, Oklahoma BPA State President, and Mr. Thomas Branson, Oklahoma BPA Vice President

3. Management Information

- 3.01 State Staff Meeting Summary with Possible Discussion – Mr. Justin Lockwood, Chief of Staff

4. Management Action Items

- 4.01 Update on the Administrative Rulemaking Process with Discussion and Possible Action – Ms. Gina Hubbard, Director of Statewide Outreach
- 4.02 Discussion and Possible Action on the Adjustment of Department’s Salary Structures – Mr. Brent Haken, State Director of Career and Technology Education
- 4.03 Discussion and Possible Action on a Memorandum of Understanding between the Oklahoma Department of Career and Technology Education and the Oklahoma State Department of Education - Mr. Brent Haken, State Director of Career and Technology Education
- 4.04 Discussion and Possible Action on the Evaluation Rubric for the State Director – Mr. Brent Haken, State Director of Career and Technology Education
- 4.05 Proposed Executive Session for the Annual Performance Review of the State Director – Mr. Brent Haken, State Director of Career and Technology Education (Authority: 25 O.S. 2021, § 307 (B)(1)).

Should the Board enter Executive Session to discuss the annual performance review of the State Director, the following actions may be taken:

- a. Vote to Convene in Executive Session
- b. Discuss the Annual Performance Review of the State Director
- c. Vote to Acknowledge Return to Open Session
- d. Possible Vote on Any Action Regarding Subjects of the Proposed Executive Session

5. Adjournment

Note: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.