

**Minutes of the Regular Meeting of the  
STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION  
HELD AT GORDON COOPER TECHNOLOGY CENTER, ONE JOHN C. BRUTON  
BOULEVARD, SHAWNEE, OKLAHOMA**

**September 21, 2023**

The State Board of Career and Technology Education began its regular meeting at 9:02 a.m., Thursday, September 21, 2023, at Gordon Cooper Technology Center, Board Room, Shawnee, OK; and the meeting was also streamed on YouTube. Notice was properly given, and the final agenda was posted at 7:12 a.m. August 20, 2023, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and appearing in person:

Mr. Brent Haken, State Director, ex-officio nonvoting member  
Mr. Michael Brown, Lawton  
Mr. Peter Dillingham, Enid  
Mr. Randy Gilbert, Tecumseh  
Ms. Shaelynn Haning, Tulsa  
Mr. Edward Hilliary, Elgin  
Ms. Suzanne Reynolds, Nichols Hills  
Ms. Kendra Wesson, Norman

Members of the State Board of Career and Technology Education not present:

Mr. Ryan Walters, State Superintendent of Public Instruction and Chair of the Board  
Mr. Rob Seeman, Morris

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

**1.01 CALL TO ORDER, ROLL CALL**

Mr. Haken called the meeting to order at 9:02 a.m. Ms. Ashley Zemp called the roll and ascertained there was a quorum.

**1.02 PLEDGE OF ALLEGIANCE, SALUTE TO THE OKLAHOMA STATE FLAG AND  
A MOMENT OF SILENCE**

Led by Mr. Brent Haken.

**1.03 DIRECTOR'S COMMENTS –MR. BRENT HAKEN, STATE DIRECTOR**

Brent Haken said, "We are very fortunate to be here at Gordon Cooper Technology Center. Julie, would you please stand up? We'd like to introduce you. This is Julie McCormick, the superintendent here at Gordon Cooper. We're thankful that she and her team have

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accommodated us today. In just a moment, we will hear from some of the students. Julie, is there anything else you'd like to share before we get started?"

McCormick replied, "We at Gordon Cooper are thrilled to have all of you here. We're excited for you to spend some time with our students as they showcase the amazing work they've been doing."

Haken added, "That's awesome! Julie has set up two different tour options for us. If anybody's able to stay afterward, we can have a short tour or a long tour. We'll assess our available time once our meeting concludes.

Now, regarding item 1.03, there are a few things I'd like to address in my director's comments. Currently, as a system, we're focusing on identifying our policy needs for the future and addressing challenges observed in the field to shape those policies.

Our membership organization hosted a forum yesterday facilitated by our agency staff. Members from the field joined a Zoom call to discuss the issues they're facing and how we can improve them collectively. The results will be compiled over the next couple of days, and by next week, we'll have a better idea of what changes we can make to strengthen our system.

One of the key areas we'll be working on is high school graduation requirements. We aim to enhance these requirements and have been collaborating with the State Department of Education and the Oklahoma State Regents for Higher Education. SDE has asked us to take the lead in this initiative, and discussions have been very promising. We've also partnered with the State Chamber on this and will be speaking with Rep. Rhonda Baker soon about her interim study on graduation requirements, scheduled for Oct. 9, among other engagements.

Additionally, I'll be speaking at a Workforce interim study for Sen. Hicks on Oct. 2. Our focus on policy has been quite time-consuming.

Recently, we returned from a trip to D.C. hosted by the State Chamber, where we met with Congressional members to discuss how we can contribute from the federal level to improve CTE education. Workforce is a significant national focus, and we've been discussing the possibility of short-term Pell grants to expedite students' entry into the workforce. Many programs on the workforce and economic development side of our system don't require as many hours as full-time programs, making them ineligible for Pell grants. We're actively exploring solutions.

Another important conversation revolves around the reorganization of the Workforce Innovation and Opportunity Act. We're working closely with our core partners, including the Department of Rehabilitation Services and the Oklahoma Employment Security Commission, to shape our workforce needs. This is a critical part of our mission, as there are approximately 279,000 adults in Oklahoma without a high school diploma, and we're adding another 10,500 dropouts each year. We need to address this issue to increase our labor participation rate, which currently stands at 61%.

One of our overarching initiatives that aligns with these efforts is providing access to training for special populations, including prisoners and individuals with disabilities. This is crucial to ensuring everyone has opportunities in the workforce.

Those are my opening comments, and I'll keep them concise so we can hear from the students. As we continue with more meetings, I plan to share more about what our agency is working on and hear presentations from our team. I'm looking forward to a productive meeting today. Are there any questions before we dive into our agenda? Thank you."

## **1.04 MINUTES OF THE AUGUST 17, 2023, REGULAR MEETING**

Ms. Suzanne Reynolds moved to approve the minutes of the August 17, 2023, regular meeting. Mr. Edward Hilliary seconded the motion. The motion had the following votes:

Mr. Michael Brown, yes  
Mr. Peter Dillingham, abstain  
Mr. Randy Gilbert, yes  
Ms. Shaelynn Haning, yes  
Mr. Edward Hilliary, yes  
Ms. Suzanne Reynolds, yes  
Ms. Kendra Wesson, yes

Motion Carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

## **2. RECOGNITIONS AND PRESENTATIONS**

### **2.01 Presentation by student organization members of Gordon Cooper Technology Center**

Presentations given by CareerTech student organization members at Gordon Cooper Technology Center-Shawnee.

#### **SKILLS USA Members:**

Kaylee Fryar and Zoe Copeland (Cosmetology) - National Model of Excellence  
David Weatherley (ACT) - National Chapter Display

#### **FCCLA:**

Jasmin Fox, Jacklyn Clifton - Early Care Education - National FCCLA

#### **Robotics:**

Elizabeth Mashek and Shyla Arnold - Pre-engineering - Robotics team

#### **BPA:**

Michelle Higginson - Business Education Technology - Local BPA President

#### **HOSA:**

Madison Gonzales - Health Careers

Brady Lower - Health Careers

Instructor - Rachel Pritchett

Director - Ashley Fichtner

### 3. MANAGEMENT INFORMATION

#### 3.01 Discussion on the First Reading of the 2024-2029 Strategic Plan – Ms. Gina Hubbard, Director of Statewide Outreach

Gina Hubbard said, “I’m the Director of Statewide Outreach. I’ve been in the system for 25 years and at the state agency for 19. Prior to my current role, I taught for four years at Meridian Technology Center and two years at Autry Technology Center before joining the state agency. I’ve been in my current role for a while now, and I can tell you it’s a very exciting time for our system. I’m truly honored to be a part of it.

In my new role, I work with our CareerTech Foundation as that organization’s liaison, as well as our professional organization, the Oklahoma Association of Career and Technology Education. I will be working very closely with our stakeholders on the rules process, so you’ll hear more from me about those as we proceed. I also handle stakeholder complaints, so if anyone has an issue, I’m the one who receives that phone call and works through the resolution process.

I may be forgetting something -- other duties as assigned -- such as presenting the strategic plan. We work very closely as a system to meet these goals and our role is to provide the resources, support and the guidance to our delivery arms to make sure that we are meeting our potential. The very first area I want to visit with you about is educational attainment. As you can see, we have had a goal to increase our total enrollment, and we are 92 percent complete with that goal at this moment. As you know, Director Haken has set a goal to increase K-12 full-time enrollments by 12,000 and tech center enrollments by 10,000 over the next five years. You will see revisions, as he said, to the strategic plan as we work through this next cycle. We’ve met the goal of increasing our industry credentials. We are already at 22,520, so that’s exciting! You all heard about some of those industry credentials this morning from students, and we know the importance of those, so we will continue to strive to increase that number.

We’ve also increased our student organization membership; we’re at 98,225. I’m a product of the agriculture program in Yale, Oklahoma. I was in that program for four years, and then I was a state adviser for BPA and a local adviser as well so this is near and dear to my heart. I’m so excited for students to get the opportunity to be part of those co-curricular organizations and also get involved in the competitions and the leadership and the networking that is so critical for their success. When it comes to business and education partnerships, we’re looking to increase participation in a program called Oklahoma Education and Industry Partnerships. I’ve presented on that before but it’s basically a very intentional professional development that brings educators together with industry. We are currently about 75% there, and we do have a grant this year with the Oklahoma Aeronautics Commission for \$10,000 to be able to provide resources and training to educators so they can make students aware of all the opportunities in the aerospace industry.

That is a great program, and again, something we'll be looking at moving forward. We're really proud of the work that's been done in that. Increase unique businesses serve, we've already met that goal as well. We're at 7,183 unique businesses, and what that means is they're unduplicated. Those are individual businesses that we have touched through our workforce and economic development programs. Then, we want to increase work by work-based learning experiences by 15%. So work-based learning is happening in pockets across our system, but we need to work diligently on getting a framework and how we can collect that information and support more of that because we know how important it is, as you heard from students and we hear it from industry, how important it is to have those connections and get those experiences. So that is a big area for us."

Haken added, "Work-based learning has a little bit of a shift for those of you that have been around the system for a long time. We used to think of all the live work that we did within our programs as work-based learning because it's a simulated workplace. So really what we're trying to target now as we shift, and it says establishing reporting parameters is OK, that's great and it's really important. But what is the actual work where they go out to an employer and how does that look, whether it be a shadowing or an actual apprenticeship? So there's different things that we need to look at. So targeting more, how's that data collected? So that's why this is a little different version than what you've seen already met or working toward. That's kind of we've shifted things a little since the last seven, eight months."

Hubbard said, "OK, and the next one is career awareness and planning. Many of you are familiar with our OK Career guide platform. Again, we've already reached 440,273 users across the state, so we're excited about that, and we'll be looking at new ways to enhance that platform, and work-based learning might be a part of that. We might be able to use our connect to business model to help with what Director Haken just mentioned, trying to wrap our arms around what's happening and make sure that we're capturing all of that."

Haken said, "Sorry, I keep interrupting you. Along that, and she briefly mentioned it, we're currently looking to partner with the State Department of Ed. They're wanting to track all of the students, as you know, through work-based learning, based on ICAP. They don't have a tool to do so. So we may be in an interagency agreement soon that we could help track that through our experience so that's one of the things that you'll be hearing about more soon as I get done with proposals and get Lisa to help me figure out how to make it happen."

Hubbard said, "Again, we've met the percentage goal that we set, and so we'll be looking at that. I do want to let you know that there are about five modules in the OK Career Guide platform. I know some of the board members have heard presentations about it. There's a piece called Navigator for sixth through 12th grade students. There's also an ICAP tracking mechanism built into that, which helps students ensure they're meeting the ICAP requirements. Galaxy is for elementary students, K through five. Then we have Connect to Business, which I mentioned, where companies can input information into that module and let students know about employment or apprenticeship opportunities. We can try to connect students with those organizations. And we have Journey, which is for postsecondary students. I like to say it's K-gray. It's a continuous resource. You can start using it as an elementary student and keep your login indefinitely. It will help guide you throughout your entire career if you choose to use it."

Next is agency operations and field support. This is significant as we aim to increase retention and recruitment at our state agency. I've been with the agency for 19 years, and this investment in our agency staff is truly impactful and meaningful. You can see it was \$1.1 million in pay raises and new positions to support our goals and direction. It has made a big difference, and we're excited and appreciative of this investment in our staff. We've been through economic downturns, and when I started at the agency, there were 400 people working there, which is now less than half. You've heard that data before. This is really meaningful and appreciated, and we appreciate your support and leadership to make that happen."

Randy Gilbert said, "We'd like to ask that we keep up with this because we were behind the curve for a while in several years. To retain a great CareerTech program in the nation, you must have great leaders and great staff. So let's keep this in the back of our minds and be competitive and mindful of the staffing. We're very appreciative of all."

Haken said, "We have a good team, and I would mention that we had OMES finally complete a study of where our agency pay bands compared to other agencies. I should be able to provide that data to you soon to figure out where we stand. We're much closer now but staying competitive is an ongoing effort. With the teacher pay raise, it's clear that teachers could go back to the classroom and earn more money. We're much closer now but will have to continue that effort."

Hubbard said, "Next is an 80 average customer satisfaction rating after stakeholder surveys, and that is something that is in progress, getting those questions ready to go and making sure we're getting feedback. That's a big part of strategic planning, and as we look at this over the next year, that data will be very helpful. And then we also have managed to maintain administrative costs less than 3% of the budget. So it was 1.6% in FY23, and we can probably all thank Lisa that we're good there. That is all of the slides. Are there any other questions with regard to our strategic plan?"

Brent Haken said, "Guys, you'll know that this was approved last year, I think, right before I came on. And then, every two years it has kind of been the practice of revising, and it's a five-year plan, really, I believe. And Lisa or Justin and you guys, Cori can correct me if I'm wrong, but that's kind of the way that we've looked at it here. We will need to make some revisions, maybe a little quicker because we were ahead of schedule on goals, which is a great thing. So we may start adding some things in there just to keep you guys aware."

### **3.02 Discussion and Review of the 2024 CareerTech Business Plan and Annual Report – Mr. Russell Ray, Chief Communications and Marketing Officer**

Haken said, "The next item on our agenda is 3.02, which will be Russell Ray, our chief communication and marketing officer, and he's going to talk about our business plan and our annual plan. I've made a mistake in not getting the annual plan listed as well, but it's not an action item, so it's just something we're going to review, and he would have that now."

Russell Ray said, "Good morning, everybody. It's great to see you again. I'm going to share some of the highlights of the 2024 business plan and the 2023 annual report. Spoiler alert on the

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annual report, enrollment numbers are up pretty much across the board, so that's outstanding news. Very, very happy to see that, and I'll go into detail about that.

You have heard a bunch of success stories today, and that's what me and my team in the communications and marketing division do all the time. I've been frantically taking notes of the names of the people up here. We will be reaching out to them to publish their stories and get that message out, and that's a big part of what we do: success stories. We work very hard to find these stories, report on them and then feature them in all sorts of platforms through videos, podcasts, press releases, feature stories and newsletters.

We have several newsletters that we feature these stories in. The main newsletter is the Director's Memo that goes out every week. We have about 8,000 subscribers, so if you don't subscribe to that, you can do that on our homepage. There's a button at the bottom of the homepage where you can click, and you can enroll for that newsletter. A feature of the business plan is the appropriations request, and I won't be going over that. Brent will go over that in detail. But the business plan, as I said, is a great platform to feature many of our success stories. Let me direct you to page 3. On page 3 is one of our business spotlights. It's not on our website just yet. We save this just for the business plan. In this business spotlight, we feature the story of Chisholm Trail Milling Co. and how the business incubator and Autry Technology Center contributed to its success. Chisholm Trail, this is a really neat story. They use Oklahoma-produced wheat to produce high-quality flour, which is shipped across the U.S. and also to some places throughout Europe. So that's a great story. We do these business spotlights on a regular basis, and they're also featured on our website.

On pages 6 and 7, we're highlighting some of our CareerTech Champions. One of the best things that we do is the CareerTech Champions series. We have a brilliant writer on staff. Her name is Connie Roman. She's been working years writing these stories, and it's one of the best things that we do. Sometimes we'll take these stories and translate them into videos, into podcasts, and so it's a very popular series that we've been doing, and we pull some of these stories out and feature them in many of our marketing materials, including the business plan. On pages, on page 6, we have a story about Kenji Brown. Mr. Brown is a former inmate at Northeast Oklahoma Community Corrections Center who is making more money than he ever has as a certified logistics technician. He received several certifications through our skill centers program. Mr. Brown was recently promoted, and he is now working toward owning his trucking company. So, a great story there. We also feature on page 6 Brighton Snow. He's a product of Mid-America Technology Center and BPA, one of our seven CTSOs. When Brighton was in high school, he enrolled in tech center courses on graphic design, social media marketing and film production. Today, Mr. Snow owns his multimedia production company and does this as he is attending OSU in his first semester there. After he graduates, Brighton wants to start his marketing company whose sole mission is to help farmers use new marketing platforms. I think we've got a couple of farmers in the room who might want to take advantage of Mr. Snow's services at some point. We also feature Sandra Jenkins. She attended Indian Capital Technology Center. Sandra enrolled in the tech center's culinary arts program, and she is now using those skills to pay her way through college. On page 7, we have a really neat story about Ashley Powers and Tyler Watson. They met as members of HOSA, our health care student organization, and they both wanted to become doctors. Ashley began her career path at Red River Technology Center, and

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Tyler began his at Francis Tuttle Technology Center. Ten years after they met, they are married to each other, and both are completing their medical residencies in Missouri. Both give great credit to their career journey to Oklahoma CareerTech. That's better than an online dating site.

On page 9, you can see the right-hand column of all ninth through 12th graders in Oklahoma. That's 203,932 students. Of that, a little more than 42 percent participated in a CareerTech program in FY23. That percentage is slightly higher than FY22. All fifth through 12th graders in Oklahoma, 32 percent participated in a CareerTech program. That's in FY23, and again, that's slightly higher than FY22. We have total tech enrollments, and total tech center enrollment is 639,000. That's a 13.5 percent increase from 298,675. So that's a very positive development. If I had to write a grant to describe what's in the annual report, I would say that we have more than 489,000 enrollments through a network of 397 school districts, 29 technology center districts with 60 campuses, 16 Skill Center sites and 32 adult education and family literacy providers.

A lot of great news in the annual report this year. As I said, we're pushing these numbers out through a variety of platforms. These are drafts. It's not final. We can make changes to this document. We're still in the process of verifying and validating some of these numbers. But soon, we will be pushing out these numbers on our website and issuing a press release about the growth that we've experienced. And I think these numbers reflect the growing overwhelming interest in career and technical education. I think more parents and more students are now realizing they have more options, and I think this growth reflects that interest."

Haken said, "Thank you, Russell. Cori, do you have anything you would like to add?" A lot of these are your program areas as our student success director."

Cori Gray said, "First, thank you for the opportunity to speak. It's a pleasure to always present to the board, and Russell, outstanding job showcasing the hard work that our instructors, our tech centers and our students, as well as the community to support CareerTech, are putting into making what we do fabulous and great. We all know we're all about workforce in Oklahoma, work from economic development in Oklahoma. You've heard me speak before: ZIP code shouldn't matter. It's my goal to make sure that our students get the opportunities and the jobs to work and create growth in the community that they choose to. They shouldn't have to move to get a job and be successful in Oklahoma, and so that's our passion, that's our commitment. My team is truly focused on increasing the numbers, not only on the K-12 side but as well as the tech center side. We want to make sure we create that platform and that pathway. You all saw the evidence of the work with the diversity of the students who presented today. I love what you said, you know from K to gray, we serve everyone, and we want to make sure that that continues, and we will continue to grow with the support of our Board."

Ray added, "We are pushing out the message that CareerTech is the heart and soul of workforce development in the state. CareerTech is Oklahoma's workforce solution. We just launched a new editorial marketing project, a product called the CareerTech News. It's basically a bi-weekly newscast. You can find that at the bottom of our homepage, and it's a great way for the director to get out his message and to spread. There is a ton of news generated throughout the state about our tech centers and all the events, and this is a perfect way to highlight all of that and a great tool to push our message out. So look for that and also look at our CareerTech Conversations



segment. It's a 15-minute segment; it's an interview with the division heads, the director, superintendent, students. It's another great way to highlight all of these success stories that we have to break."

Haken said, "Good, and one other thing I'd mention, and I think we may have a question or two: The Journal Record. I didn't know a whole lot about it coming in, but those columns were widely read in the political world. Those columns helped get us at the table with the Workforce Commission coming to fruition through Senate Bill 621. You know, we weren't initially really included in them, but now we're really being talked about more at that table. But it was an op-ed that got some attention that helped make that happen. So sometimes just getting your message out there helps, even if it starts out in another position."

A discussion was had amongst the board and floor members.

#### **4. MANAGEMENT ACTION ITEMS**

##### **4.01 Discussion and possible vote on the FY25 CareerTech Appropriations Request – Mr. Brent Haken, State Director**

Haken said, "We've had a lot of great presentations. I appreciate everyone. We'll move into management and action items. Item 4.01 is discussion and vote on the fiscal year 2025 CareerTech appropriations request. You will see that in your business plan when you open to the middle, and it is a bi-fold there. I'm going to present my thoughts on it. If you all have thoughts as well, please share those today's when we would vote to approve something moving forward. We all know that it's, in the end, it's the legislator's decision of what happens. But we can have a presentation of what we think is necessary to move this system forward and how we think we can grow.

I talked last time briefly about how we arrange the request is much different than what we've done traditionally, where we had segmented portions for K-12 or for technology centers, and we were really broken down into lumps within those different parts of the system. We've changed that some in the approach. We still have some broken out pieces here on the side that you'll see. But when you look through it, the first thing that we point out is that there's a statutory requirement for the legislature to fund flex benefit allowance for our technology center instructors and support staff. That's our first request. And then, I might add that Lisa's expert on the money, if we have questions. At least she likes being put on the spot, right? We do a best-guess scenario and what that's going to cost for the next year. Many — I shouldn't say many — some agencies will carry over the funds for that to try to be prepared for the next year. We try to get a really accurate number of what's needed so that the legislature knows in real time, you know, this is what we expect to be the need for the next coming year.

Workforce training is the other request, and really this is a carryover from last year's request. We asked for \$40 million to fund workforce investment. We got \$3 million really that we associated with what workforce investment was and really focused on the K-12 side with those dollars. We need to make sure that we are understanding there's a need like Julian Travis presented about the

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need that they have in their local schools. If we're going to reach further, if we're going to reach more people, it's going to take an investment. One thing that I've noticed, the further I get, because we are different in our state, and we have three branches of education, being CareerTech, higher ed, and K-12, most have two that usually, those investments that other states have been making that we're comparing ourselves to and the other models would include us as well, but we've been excluded because we're separate. We're the only ones like this in this situation. That's harder to look comparatively to the state.

Now, what I will tell you, based on discussions from the other states, everybody wishes they were like we were so that you can really focus and give intentional design to what career and technical education is because we turn out more certificates than anyone else in the country. It's great design, but it's different than everyone else, and that's why we are pushing for a sizable increase because we have these huge wish lists of things that we need. I recently presented this as well to the lieutenant governor, who is now secretary of workforce, and seemed very excited about where we could get this year on and how we could move forward with meeting skills gaps and workforce gaps that we have.

The survey, and actually Travis is here, so if we need any questions of him. Travis builds our survey each year that the technology center superintendents fill out to talk about what program additions would you need? Where would your growth areas be? We have really broken into two categories: adding to existing programs and building new programs. That's why you'll see these little bullets below each title is what those superintendents saw as the need in their area this year and where we're changing from there. That's how we adjust our ask. I then calculate what the request will be based on that number of programs in a relative figure for what it would cost to add a program. For adding a program, I use the \$150,000 mark per program. For impacting a new program, it's \$250,000, just not that it's going to be exact, but we have to put a number associated with it. That's how I calculate what the request is so that when I explain to the legislature, there's a real dollar figure with this. This is not just shooting in the dark and figuring out what our amount of money would be. It's how do we really make an impact and how do we address that.

At the end of the day, it goes into a formula to be dispersed into our technology centers based on their ad valorem and how much they already have locally to support those programs. So not everybody gets the same amount. Those with lower ad valorem for the number of programs that they serve get more dollars. That's kind of a distribution formula to balance the equation, like Cori talked about, is how do we serve all students in all situations just because their ZIP code doesn't have as many ad valorem dollars -- they still need great training. So western Oklahoma and far southeastern Oklahoma tend to be left out in the ad valorem discussions because their communities just don't have the same business and industry in them. Part of our system being built is to be an economic driver for those communities as well. That's why we serve so many businesses along with the students. So I say all those things because I don't know how much you have questions about these numbers. We would ask them. But I don't think I need to read it to you. I think you're very educated people, and you can kind of read where it is as well. What questions might you have? And it's very similar to what you saw last month, just an adjustment in numbers based on the survey."

A discussion was had among Board members.

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Mr. Randy Gilbert moved to approve the FY25 CareerTech Appropriations Request. Mr. Michael Brown seconded the motion. The motion had the following votes:

Mr. Michael Brown, yes  
Ms. Peter Dillingham, yes  
Mr. Randy Gilbert, yes  
Ms. Shaelynn Haning, yes  
Mr. Edward Hilliary, yes  
Ms. Suzanne Reynolds, yes  
Ms. Kendra Wesson, yes

Motion Carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

**4.02 Proposed Executive Session to discuss hiring the Director of Academic Affairs and vote in open session – Mr. Brent Haken, State Director (Authority: 25 O.S. 2011, § 307 (B)(1)).**

**a. Vote to convene into executive session**

Mr. Randy Gilbert moved to convene into executive session at 10:02 a.m. Mr. Peter Dillingham seconded the motion. The motion carried with the following votes:

Ms. Kendra Wesson, yes  
Ms. Suzanne Reynolds, yes  
Mr. Edward Hilliary, yes  
Ms. Shaelynn Haning, yes  
Mr. Randy Gilbert, yes  
Ms. Peter Dillingham, yes  
Mr. Michael Brown, yes

Motion Carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

**b. Vote to acknowledge return to open session**

Mr. Dillingham moved to return to open session at 10:51 a.m. Ms. Reynolds seconded the motion. The motion carried with the following votes:

Mr. Michael Brown, yes  
Ms. Peter Dillingham, yes  
Mr. Randy Gilbert, yes  
Ms. Shaelynn Haning, yes  
Mr. Edward Hilliary, yes  
Ms. Suzanne Reynolds, yes  
Ms. Kendra Wesson, yes

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NO votes were taken, and nothing was decided while in executive session.

**c. Possible vote on any action:**

Ms. Wesson made a motion to hire Ms. Jessica Ventris as director of academic affairs. Ms. Reynolds seconded the motion. The motion carried with the following votes:

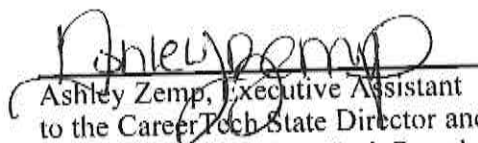
Mr. Michael Brown, yes  
Ms. Peter Dillingham, yes  
Mr. Randy Gilbert, yes  
Ms. Shaelynn Haning, yes  
Mr. Edward Hilliary, yes  
Ms. Suzanne Reynolds, yes  
Ms. Kendra Wesson, yes

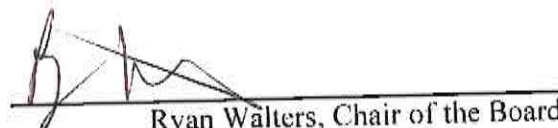
Motion Carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:53 a.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, October 19, 2023, at 9:00 a.m. The meeting will convene at the Oliver Hodge Education Building, Oklahoma City, Oklahoma.

  
Ashley Zemp, Executive Assistant  
to the CareerTech State Director and  
Secretary of the CareerTech Board

  
Ryan Walters, Chair of the Board