

# School Farm Policies and Procedures

The \_\_\_\_\_ School Farm will be used for FFA and 4-H student livestock projects. It is the intent of the \_\_\_\_\_ School District to furnish this facility for the students to keep their livestock used for Supervised Agriculture Experience Programs. It is the duty of all the students keeping animals on the property to help maintain the property. Only students enrolled at \_\_\_\_\_ Schools and members of the FFA or \_\_\_\_\_ Co. 4-H will be allowed to keep livestock projects on the property.

## GUIDELINES

1. The purpose of this facility is to house SAE show project animal: cattle and sheep weaning age through eligibility, hogs-September 15<sup>th</sup> through May 1<sup>st</sup> and May 1<sup>st</sup> through the Tulsa State Fair. Specialty shows will be at the discretion of the FFA Advisor. (Jackpots, Kansas City, Phoenix, Denver and etc...)
2. Any improvements to the facilities shall be submitted to the school for approval before proceeding.
3. Only market livestock show projects will be allowed due to the type and size of the farm facilities. No breeding stock will be allowed on the farm unless it is being exhibited.
4. Student exhibitor's name and phone number will be attached to each pen.
5. Any malicious destruction of the facilities, public or private property stored at the facilities will be compensated by said individual to the appropriate party.
6. Items including but not limited to trucks and trailers are to be kept at the school farm. This creates a liability for Ringwood Public Schools.
7. Each pen will be assigned to one exhibitor with a maximum of two animals per pen. Pens will be assigned on a first come - first serve basis.
8. Animals should be contained in the pens assigned by the FFA Advisor.
9. It is the responsibility of the exhibitor to properly care for their animal and to follow the facility rules and regulations. Following are minimum steps that will occur for violations.
  - 1<sup>st</sup> violation—Verbal Notice
  - 2<sup>nd</sup> violation—Written Notice
  - 3<sup>rd</sup> violation—Written Notice
  - 4<sup>th</sup> violation—Removal and/or sale of exhibitor's animal(s). Note: If a student must remove one animal for a rule or regulation violation, all of their animals are to be removed from the facility. If the animal is not removed within one week the animal will be sold at market and the exhibitor will receive the payment.
10. Pens must be cleaned WEEKLY and waste products are to be deposited outside in the designated area or removed in accordance with the FFA Advisors directions. All trash, loose wire, paper, litter and etc... are to be removed from the facility DAILY.
11. If livestock appear to be sick, it is the responsibility of the exhibitor to contact the FFA Advisor or a veterinarian. If such action is not taken, the FFA Advisor will contact a veterinarian at the expense of the exhibitor.
12. Portable heat lamps or other electrical appliances are permitted only with the approval of the FFA Advisor.
13. No one may utilize any \_\_\_\_\_ equipment or facilities without the consent of the FFA Advisor.
14. All disputes that can not be worked out between the FFA Advisor and the exhibitor will be left to the \_\_\_\_\_ School administration in which such decision will be final.

\_\_\_\_\_ **SCHOOL FARM CONTRACT**

I \_\_\_\_\_ have read, received and agree to abide by the attached \_\_\_\_\_ School Farm Policies and Procedure. I understand that failure to comply with these rules will result in loss of school farm privileges and the removal of my animal(s) from the property.

**Student Information**

Student Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_

**Project Information**

Species: (circle one)    Cattle      Sheep      Swine  
Number of animals: \_\_\_\_\_  
Breed(s): \_\_\_\_\_  
Pen number assigned: \_\_\_\_\_

**Parent/Guardian Information**

Parent/Guardian Names: \_\_\_\_\_  
Home phone number: \_\_\_\_\_  
Work phone number: \_\_\_\_\_  
Cell phone number: \_\_\_\_\_  
Address: \_\_\_\_\_

**Student/Exhibitor Signature** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**FFA Advisor Signature** \_\_\_\_\_