



## REGISTRATION

Follow these instructions to start using the **Oklahoma Career Guide, powered by Kuder®**.

- Go to [www.okcareerguide.org](http://www.okcareerguide.org).
- Click on **Create an Account**.
- From the **I am** menu select your user type and click **Next Steps**.
- Complete the four-step registration process and click on **Sign Me Up** to access the homepage.
- You will create a **username** and **password** and set a security question and answer. Write your username and here for future reference:

**Username:** \_\_\_\_\_

## USING THE SYSTEM

Once you have created your account, you will be directed to your home page. Start with **Take an Assessment** – the first step in the education and career planning process.

You can also use the navigation menu to access the options under **Things to Do** and **My Portfolio Items**.

Don't forget to check out your messages, **My Next Steps** list, recommended links, and account settings.

## SIGNING IN

To re-enter your account, go to [www.okcareerguide.org](http://www.okcareerguide.org), click on **Sign In**, and enter your username and password.



## Users: What's Next?

You've Taken the Kuder Assessments...

After you've learned about your career interests, skills and values, there are several menu options in Oklahoma Career Guide to help you plan for school and your career. Take your planning one step at a time, and you'll find that you can make good decisions about your future!

### Explore Occupations

Browse and explore more than 1,000 occupations. Read and compare occupations and save favorites.

### Veterans

Enter your MOS to search related civilian occupations

### Plan for Education

Based on your favorite occupations, learn about the various options for education and training. Find schools that offer the education or training you need. Check out all you can about **financial aid**, including **grants** and **scholarships**.

### Plan for Work

Whether you're planning for your first full-time job or are a seasoned professional, use OK Career Guide to create a resume, write a cover letter and get up to speed on interviewing skills.

### Find a Job

Find job openings nationally, research employers or learn how to use social media to build your network. Connect with OK Job Match and Oklahoma Works sites resources.

### My Favorites

Check out all of your favorite OK Career Guide pieces in your My Favorites section.

1

My Next Steps, located on the right-hand side of each page, tells you which activities you should complete in OK Career Guide. Check off each task after you've completed it.

2

Share your OK Career Guide activities with employers and schools using your eProfile. Your personalized URL will allow a receiver to view your resumes, cover letters and more.

