POSTSECONDARY OPPORTUNITIES
Guidance

Contents

Why Postsecondary Opportunities are Important

In Oklahoma, we want all students to be successful after high school. Postsecondary Opportunities (PO) help students explore what matches their passions and interests as they consider a technical field, college, or military service. These opportunities provide access to coursework and experiences that align to a student's career goals defined in their Individual Career and Academic Plan (ICAP). An ICAP gives students a personalized roadmap that ensures they are ready for their next steps and excited about the future.

During the ICAP process, students discover pathways that fit their unique talents and interests. Students also learn what academic preparation and experiences will prepare them for in-demand careers. An ICAP has a strong, intentional connection with readiness for career and college.

The Individual Career Academic Plan (ICAP)

Self-Awareness   **Exploration**   **Preparation**   **Action**

An ICAP equips students with the awareness, knowledge, and skills to create their own individualized, meaningful exploration of college and career opportunities. The ICAP, developed in collaboration with students, families, and educators, leads to a meaningful plan that charts the progress needed to prepare students for college, career, and life.

A student's ICAP includes:

- Career and college interest surveys;

- Written postsecondary and workforce goals that reflect progress toward these goals;

- Scores on assessments (required state and federal assessments and college- and career-readiness assessments);

- Experience in service learning and/or work environments, including apprenticeships, internships, mentorships, and job shadowing;
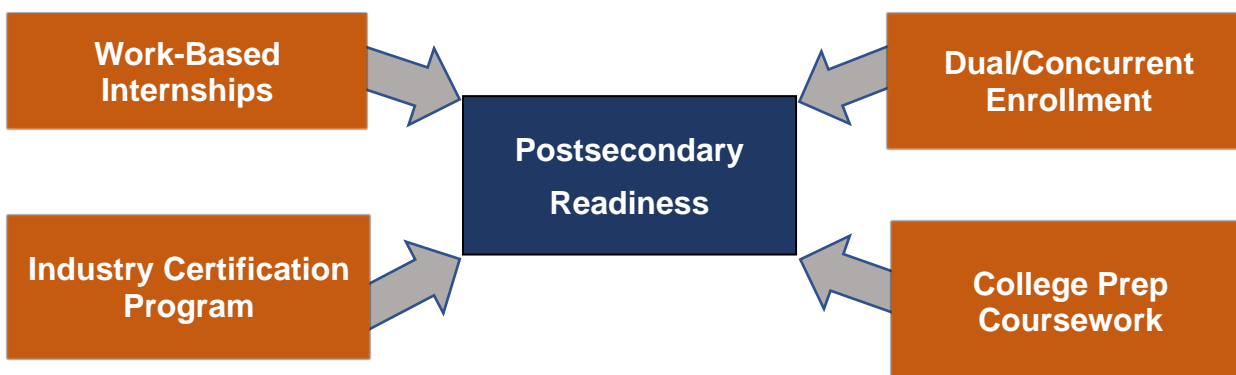
- An intentional sequence of courses that reflects progress toward the postsecondary goal (this may include identified career pathways or career endorsements); and

- Academic progress.

For more information on Individual Career and Academic Plans, please visit https://www okedge com/educators/implementing-the-icap.

Postsecondary Opportunities Indicator

Aligned with ICAP, the Postsecondary Opportunities indicator in the Oklahoma School Report Card rewards schools for providing access to opportunities that prepare students for life after high school. Acknowledging that students have different, individualized goals, multiple college and career readiness options are included in the indicator to empower districts to highlight local approaches that best support their student's academic and career goals.

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Work-Based          →   Postsecondary   ←   Dual/Concurrent
Internships             Readiness            Enrollment

Industry Certification  →                ←   College Prep
Program                                      Coursework
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Points earned under the Postsecondary Opportunities indicator are based on the percentage of high school juniors and seniors successfully participating in at least one of the approved options. Schools receive a point when their 11th and 12th grade Full Academic Year (FAY) students complete and pass at least one approved postsecondary opportunity by earning a D or higher. Students who may be taking multiple Postsecondary Opportunities can only earn one point.

Students are considered Full Academic Year (FAY) for the Postsecondary Opportunities indicator if they enrolled within the first 20 instructional days of the school year and do not have a gap of 10 or more consecutive instructional days of enrollment prior to the end of the school year as set by the district calendar. For more information on Full Academic Year, please visit https://sde.ok.gov/resources-accountability-reporting.

For information on how Postsecondary Opportunities connect with high school requirements and transcripts, please visit https://sde.ok.gov/academic-advisement.

For questions on Postsecondary Opportunities, please contact the Office of Accountability at Accountability@sde.ok.gov or (405) 522-5169.

How Data Populates the Postsecondary Opportunities Indicator in the Accountability Reporting Application

| Local Student Information System (SIS) | → | The Wave | → | PO Coursework Report (Accountability Reporting app in SSO) |

A school's local Student Information System (SIS) sends data to the Wave; this data is used to populate the School Course and Coursework tabs in the Accountability Reporting application in Single Sign-On. The student-level Coursework tab provides data, updated weekly, and allows schools to monitor their PO-eligible data throughout the year to:

- Ensure that **ALL** of their 11th and 12th-grade students have access to at least one postsecondary eligible course; and

- Ensure that grades are being displayed correctly for PO-eligible courses.
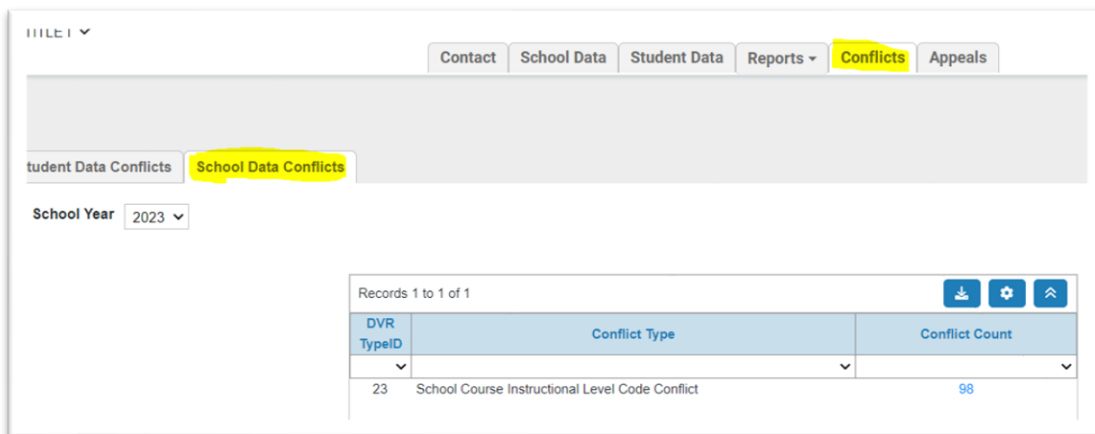
Ensuring Coursework Data are Correct in the Accountability Reporting Application

High school users should ensure current school year coursework data are reporting to the Wave from their local SIS by checking the Accountability Reporting application (AR) in SSO. These data points include State Course Code, Instructional Level, Term Span(s), and Letter Grades. Letter grades should show in AR in the Coursework tab within a week of posting them in your SIS. Remember, each of these elements must be accurate in your SIS and reporting to the Wave correctly to ensure PO credit is generated accurately for students in AR.

Resolving School Data Conflicts in the Accountability Reporting Application

High school users may view current school year coursework instructional level conflicts by going to the Conflicts tab and School Data Conflicts in AR. The correct instructional level for each Postsecondary Opportunity coursework type is provided in the following tables.

Corrections completed through your SIS are updated in the Accountability Reporting application on a weekly basis. If you continue to have issues, contact your local Student Information System vendor and have them work with Student Data and Information to resolve the problem.

College Prep Coursework: Advanced Placement (AP) and International Baccalaureate (IB)

College-prep coursework challenges students to learn at a college-level pace and rigor and may provide the opportunity to earn college credit based on test scores and college policies. Reminder: students must earn a D or higher to be eligible for credit under the PO indicator.

Reporting Requirements for AP and IB			
PO Type	Instructional Level	Term Span	Number of Grades Expected
College Prep Coursework	0575 (Advanced Placement) 0574 (International Baccalaureate)	Two semesters. One grade per semester. Any exceptions must be approved by Accountability.	The number of grades expected is equal to the term span. In general, 2 GRADES (one for each semester).

College-prep courses that count toward credit for the Postsecondary Opportunities indicator are shown in the table. Please note: The College Board must approve the course (Pre-AP courses do not receive credit).

Advanced Placement (AP) OCAS Course Codes	
2535 AP Computer Science Course 2536 AP Comp. Science Principles 2815 AP Drawing 2816 AP Art History 2838 AP Studio Art 2-D Art & Design 2839 AP Studio Art 3-D Art & Design 3055 AP Music Theory 3115 AP French Language & Culture 3125 AP German Lang. & Culture 3135 AP Latin 3165 AP Spanish Language & Culture 3167 AP Spanish Literature & Culture 3180 AP Japanese Lang. & Culture 3190 AP Chinese Language & Culture 3191 AP Italian Language/Culture 4010 AP English Lit & Comp 4057 AP English Lang. & Composition 4615 AP Calculus AB 4616 AP Calculus C 4760 AP Statistics	5035 AP Biology 5055 AP Chemistry 5121 AP Environmental Science 5215 AP Physics B 5216 AP Physics C – Mechanics 5217 AP Physics C - Electricity & Magnetism 5213 AP Physics I – Algebra-Based 5214 AP Physics II– Algebra-Based 5415 AP U S History 5525 AP Macroeconomics 5526 AP Microeconomics 5540 AP African American Studies 5545 AP Comparative Gov & Politics 5546 AP US Government & Politics 5645 AP Psychology 5735 AP European History 5736 AP World History 5790 AP Human Geography 5560 AP Seminar 5561 AP Research

4550 *College Career Math Ready

This course must be taught by an educator who has participated in and completed the College- and Career-Math Ready training.

International Baccalaureate (IB) OCAS Course Codes
Please Note: Currently, the only two schools certified to use the IB course codes are Classen High School of Advanced Studies in Oklahoma City and Booker T. Washington High School in Tulsa.

2428 IB Business Education	4065 IB Language Arts
2558 IB Computer Education	4820 IB Mathematical Studies
2911 IB Arts	4821 IB Mathematics Standard Level
2912 IB Arts Higher Level	4822 IB Mathematics Higher Level
3042 IB Music	4823 IB Further Mathematics Advanced Level
3043 IB Music Higher Level	5305 IB Science
3118 IB French	5036 IB Biology
3126 IB German	5053 IB Chemistry
3136 IB Latin	5218 IB Physics
3168 IB Spanish	5547 IB Social Studies
3181 IB Japanese	5565 IB Theory of Knowledge
3189 IB Chinese	5751 IB World Religion

For more information on AP, visit https://sde ok gov/advanced-placement.

Internships

An internship (paid or unpaid) is a position for a student to work in an organization for a limited duration to gain work experience, and potentially satisfy requirements for a credential and/or course credit if enrolled in an academic institution. An internship is a component of work-based learning.

Reporting Requirements for Internships			
PO Type	Instructional Level	Term Span	Number of Grades Expected
Internship	**0571** (General)	1 or 2 semesters	Minimum – 1

Internship course codes that count for credit for the Postsecondary Opportunities indicator are shown in the table. Reminder: Students must earn a D or higher to be eligible for credit.

Internship Course Codes
• 2790   Internship I – Juniors   • 2791   Internship II – Seniors

An internship is a component of work-based learning. Students who participate in internships can increase their employability skills and use this experience on their resumes for future employment. Current legislation provides authorization for schools to enter into an agreement with private or public organizations as outlined in 70 O.S. § 1210.528-1.2. and are as follows:

- Students must be juniors or seniors to participate in an internship.

- A maximum of 2 high school elective hours of the 6 rigorous course hours required per school day, can be used for such programs. (The 2 hours include student travel to the internship site.)

    o A senior student may petition their local school board to increase to 3 hours if that fits into the student's schedule.

    o Semester Course (can be repeated for elective credit) – up to ½ credit per semester (per class - consistent with Dual enrollment)

- Districts should consider developing local policies and guidelines to govern internship programs.

    o Agreements between the school and business

    o Grading rubrics for school, student, and business

    o Attendance

    o Feedback forms for business

    o Workplace Safety

- Teacher of Record

    o A teacher, administrator, or individual with adjunct certification may be the teacher of record.

For more information on internships, visit https://www.okedge.com/business-community/service-work-based-learning/

Dual (Concurrent) Enrollment

Dual (concurrent) enrollment enables students who meet specified criteria (GPA or ACT/SAT score) to enroll in a college course offered through a local postsecondary institution.

Dual/Concurrent Enrollment Course Codes
OCAS Subject Code = most equivalent high school course subject code   • OCAS Subject Codes for 9th - 12th grades can be found here: https://sde.ok.gov/accreditation-standards-division   Please Note: Students must successfully complete the course and earn a D or higher. AP course codes may not be used for concurrently enrolled courses. In addition, CareerTech course codes (8000 and 9000 courses) are strictly reserved for CareerTech courses. Please do not use these codes for concurrent enrollment.

Dual (Concurrent) enrollment requirements:

- Include opportunities for high school students to earn college credit;

- Provide collegiate experience evidenced by the rigor of the course, the qualifications of the personnel delivering the course and the student's readiness for college as defined by the policy of the Oklahoma State Regents for Higher Education; and

- Students must have a signed statement from their high school principal or counselor stating that they are eligible to satisfy the requirements for graduations no later than spring of their senior year.

- Students cannot enroll in remedial coursework offered by colleges and universities under this program.

- Students may be able to enroll in different types of higher education institutions based on eligibility. This includes research universities, regional universities, and community colleges.

- Eligible high school seniors will receive a tuition waiver for a maximum of 18 credit hours of concurrent college enrollment. The senior tuition waiver may be divided over the three senior semesters: summer, fall, and spring.

- The nine hours of funding for juniors is dependent on the appropriation of the current year and may be divided by the three junior semesters: summer, fall, and spring. Contact your partner college or university for more information about the status of funding for high school juniors.

CareerTech

CareerTech courses combine classroom work with skill-based practices to train and develop students in preparation for the workforce. Courses may only be taught by CareerTech certified instructors.

CareerTech opportunities are provided through two channels:

1) **9000+** - Students enroll and complete courses at their local technology center through a program that leads to industry certification; or

2) **8000+** - Students enroll and complete courses. These courses may include internships. Courses are taught at either the local technology center or at the high school by a certified instructor.

Reporting Requirements for CareerTech			
PO Type	Instructional Level	Term Span	Number of Grades Expected
CareerTech	0579 (Accepted as a high school equivalent)	1 or 2 semesters	Dependent on the CTE Program: 9000+ or 8000+

Scheduling Best Practices

- 9000+ are full year programs that may be two semesters of the same OCAS code with one grade for each semester OR one full year section with two grades (i.e.,1S grade and 2S grade).

    These subject codes can only be used for programs taught at the technology centers. High schools SHOULD NOT use 9000+ subject codes for courses offered at the high school.

- Approved 8000+ subject codes are only one semester with one grade. These are used for courses taught by certified CareerTech Education (CTE) at the high school and courses taught at technology centers.

    High schools should either transcript the programs (9000+) or (8000+ codes) the courses taught outside of the certification program.

For more information on CareerTech coursework, please visit
https://oklahoma.gov/careertech/educators/ocas-codes.html.

Approved CareerTech OCAS course and program codes are shown in the following table. Reminder: Students must successfully complete the course or program by earning a grade of D or higher to be eligible for credit under the PO indicator.

CareerTech Coursework Approved for Postsecondary Opportunities

Agriculture

8021   Employment in Agribusiness
        Seniors Only

Business Information Technology

8102   Business Information Technology
        Internship
8106   Career Major Capstone
8622   Marketing Internship

Family and Consumer Science

8409   Teach Oklahoma
8419   School & Community Partnership I
8420   School & Community Partnership II
8446   FACS Ed Capstone
8464   Culinary Arts Internship

Health Careers

8554   Health Careers Capstone

Pre-Engineering

8716   Engineering Design &
        Development
8719   Biomedical Innovation

STEM

8705   STEM Capstone
8851   AP Computer Science Principles
8853   AP Computer Science A
8883   Aerospace Capstone

Trade and Industry

8940   Workforce Connection

Agriculture, Food & Natural Resources

9001   Agriculture Mechanics
9002   Equine Science
9003   Floriculture
9004   Horticulture
9008   Service Careers - Horticulture
9009   Agriculture Mechanics –
        Specialized
9010   Equine Science - Specialized
9011   Floriculture - Specialized
9014   Service Careers - Horticulture –
        Specialized
9020   Horticulture - Specialized

Architecture & Construction

9052   Finish Carpentry
9053   Carpentry

Architecture & Construction (cont.)

9054   Computer - Aided Drafting –
        Construction
9056   Construction Welding
9057   Electricity
9058   Electrical Trades
9059   Heating, Ventilation, A/C
9061   Heavy Equipment Operator
9065   Masonry
9066   Masonry - Specialized
9067   Plumbing
9069   CNC Woodworking
9071   Service Careers Maintenance
9074   Construction Electronics
9075   Construction Electronics –
        Specialized
9076   Service Careers-Maintenance-
        Specialized
9078   Carpentry - Specialized

Architecture & Construction (cont.)

9080   Heating, Ventilation, A/C – Specialized
9084   Computer - Aided Drafting – Construction – Specialized
9085   Electricity Specialized
9086   Electrical Trades-Specialized
9089   Heavy Equipment Operator – Specialized
9090   CNC Woodworking - Specialized
9094   Finish Carpentry - Specialized
9095   Plumbing - Specialized
9098   Introduction to Construction Technology
9099   Construction Technology – Specialized
9104   Construction Welding - Specialized
9107   Service Careers Carpentry
9108   Service Careers Carpentry – Specialized

Arts, A/V Technology & Communications

9127   Audio and Video Technology
9130   Commercial Photography
9132   Fashion and Apparel Design
9133   Graphic Communications
9134   Interior Design
9136   Printing Technology
9140   Web Design and Development
9141   Web Design and Development – Specialized
9144   Graphic Communications-Specialized
9150   Printing Technology - Specialized
9151   3D Gaming Designer
9152   3D Gaming Designer - Specialized
9156   Commercial Photography – Specialized
9168   Audio and Video Technology – Specialized
9169   Fashion and Apparel Design – Specialized
9170   Interior Design - Specialized

Business Management & Administration

9202   Administrative Support
9204   Court Reporting
9205   Customer Service
9206   Entrepreneurship - BA
9207   Entrepreneurship-BA - Advanced
9210   Administrative Support - Legal
9213   Administrative Support - Medical
9217   Administrative Support - Legal – Advanced
9218   Administrative Support - Medical – Advanced
9223   Court Reporting - Advanced
9226   Administrative Support – Advanced
9230   Business Information Management-Medical
9231   Business Information Management-Medical – Advanced
9232   Business Information Management
9233   Business Information Management – Advanced
9234   Customer Service – Advanced

Education & Training

9241   Teaching/Training
9244   Teaching/Training – Specialized

Energy & Power

9736   Energy & Power
9737   Energy & Power – Specialized
9961   Electrical Lineman
9962   Electrical Lineman-Specialized (2023-24)

Finance

9254   Financial Services
9255   Banking Services
9258   Accounting
9259   Insurance Services
9260   Insurance Services – Specialized
9266   Accounting – Specialized
9267   Banking Services – Specialized
9268   Financial Services – Specialized

Health Science

9301 Nursing Services - Certified Nurse Aide (2023-24)
9302 Respiratory Services
9311 Dental Services
9312 Dental Hygiene
9314 Diagnostic Medical Sonographer
9317 Emergency Medical Services
9318 Paramedic
9321 Health Studies
9323 Licensed Practical Nurse
9326 Medical Services - Medical Assisting (2023-24)
9329 Behavioral Medicine
9331 Nursing Services – Advanced
9334 Pharmacy Services
9336 Physical Therapy Assistant
9338 Radiologic Technology
9341 Surgical Services
9343 Surgical Technologist (Accredited Program) (2023-24)
9345 Veterinary Services
9346 Vision Care Services
9358 Medical Imaging
9359 Vision Care Services – Advanced
9361 Dental Services – Advanced
9381 Occupational Therapy Assistant
9382 Rehabilitation Services
9383 Medical Imaging – Advanced
9388 Medical Services – Advanced
9397 Emergency Medical Services – Advanced
9398 Orthotics/Prosthetics
9400 Health Studies - Advanced
9403 Behavioral Medicine - Advanced
9404 Pharmacy Services - Advanced
9405 Rehabilitation Services - Advanced
9406 Veterinary Services - Advanced
9407 Medical Laboratory Technician (2023-24)
9408 Medical Services- Phlebotomist (2023-24)
9409 Medical Services- Health Unit Clerk (2023-24)
9410 Medical Services- EKG Technician (2023-24)

Hospitality & Tourism

9426 Culinary Arts
9427 Culinary Arts - Specialized
9428 Event Planning
9430 Lodging Services
9431 Lodging Services - Specialized
9434 Service Careers - Culinary Arts
9435 Service Careers - Lodging
9442 Service Careers - Culinary Arts – Specialized
9444 Event Planning - Specialized
9445 Service Careers - Lodging – Specialized
9446 Casino and Gaming
9447 Casino and Gaming – Specialized

Human Services

9477 Barber
9478 Cosmetology
9480 Early Care and Education
9481 Esthetician
9483 Manicurist/Nail Technology
9487 Barber - Specialized
9488 Cosmetology - Specialized
9489 Early Care and Education – Specialized
9490 Esthetician - Specialized
9491 Manicurist/Nail Technology – Specialized

Information Technology

9526 Animation Technology
9527 Animation Technology – Specialized
9530 Cybersecurity
9531 Database Administration/ Development
9532 Database Administration/ Development - Specialized
9537 Digital Design and Publishing
9538 Digital Design and Publishing – Specialized
9540 Multimedia Technology

Information Technology (cont.)

9541 Multimedia Technology – Specialized
9542 Computer/Network Support
9543 Computer/Network Support – Specialized
9547 Networking
9548 Networking - Specialized
9550 Programming
9551 Programming - Specialized
9552 Game Design/Development
9553 Game Design/Development – Specialized
9554 Audio and Video Technology IT
9555 Audio and Video Technology IT– Specialized
9557 Web Design and Development IT
9558 Web Design and Development IT– Specialized
9559 ArcGIS Support
9560 ArcGIS Support - Specialized
9564 Cybersecurity - Specialized
9565 Computer Applications Support
9566 Computer Applications Support – Specialized

Law, Public Safety, Corrections & Security

9629 Criminal Justice
9630 Firefighter
9638 Criminal Justice -Specialized
9645 Firefighter – Specialized

Manufacturing

9676 Foundations of Manufacturing
9679 CNC Machining
9680 CNC Machining – Specialized
9681 Computer-Aided Drafting MN
9682 Computer-Aided Drafting MN – Specialized
9684 Electronics MN
9685 Electronics MN - Specialized
9697 Manual Machinist
9698 Manual Machinist - Specialized
9702 Metal Fabrication
9705 Service Careers - Metal Fabricator Assistant
9707 Welding MN
9708 Welding MN – Specialized
9714 Metal Fabrication – Specialized
9723 Mechatronics
9724 Mechatronics – Specialized
9734 Foundations of Manufacturing Science – Specialized
9735 Service Careers - Metal Fabricator Assistant – Specialized
9876 Applied Engineering Technology

Marketing Sales & Services

9783 Marketing Communication
9784 Marketing Communications – Advanced
9787 Professional Sales
9789 Management
9795 Entrepreneurship MK
9802 Entrepreneurship MK – Advanced
9804 Professional Sales – Advanced
9809 Management – Advanced
9814 Entrepreneurship MK – Professional

Science, Technology, Engineering & Mathematics

9852 Biomedical Science & Medicine Program
9862 Pre-Engineering Program
9870 Biomedical Science and Medicine Program – Advanced
9871 Pre-Engineering Program – Advanced
9872 Biotechnology Program
9873 Biotechnology Program – Advanced
9874 Computer Science Program
9875 Computer Science Program – Advanced
9876 Applied Engineer Program
9877 Applied Engineer Program – Advanced
9878 Robotics Engineering Program
9879 Aerospace Program
9880 Aerospace Program – Advanced

Transportation, Distribution & Logistics

9901 Aerospace Technology
9904 Automotive Collision Repair and Refinishing
9905 Automotive Collision Repair and Refinishing - Specialized
9906 Automotive Service Technology
9907 Automotive Service Technology Specialized
9910 Heavy Equipment Service and Repair
9911 Marine Repair Technology
9912 Medium/Heavy Diesel Service
9913 Medium/Heavy Diesel Service – Specialized

Transportation, Distribution & Logistics (Cont.)

9914 Motorcycle Technology
9916 Power Products
9917 Private Pilot
9918 Services Careers-Auto Care
9920 Truck Driver Training
9922 Aerospace Technology – Specialized
9925 Heavy Equipment Service and Repair Specialized
9926 Marine Repair Technology – Specialized
9927 Motorcycle Technology – Specialized
9929 Power Products-Specialized
9935 Pipeline Technology
9936 Pipeline Technology - Specialized
9941 Automotive Refinishing Technology
9942 Automotive Refinishing Technology Specialized
9943 Private Pilot - Specialized
9944 Services Careers-Auto Care – Specialized
9946 Agriculture Mechanics TR
9947 Agriculture Mechanics TR – Specialized