

UNMANNED AIRCRAFT SYSTEMS ASSURANCES

Notice to Recipient: Drone Use Conditions

As a condition of approval for the purchase of an Unmanned Aircraft System (Drone), your institution must agree to follow the rules of use listed below for the operation of this technology:

- The remote pilot in command will follow all FAA regulations regarding the operation of their Unmanned Aircraft System.
- The recipient institution will work with the FAA to obtain a COA (Certificate of Authorization) for flying outdoors.
- The remote pilot in command will conduct a preflight check of the small UAS to ensure that it is in a condition for safe operation.
- The pilot and another visual observer will make sure the environment is safe for flying.
- The device will be used by students only when faculty or staff is present.
- The students will not be allowed to check out or take the device off campus.
- When not in use, the device will be secured in a locked office or storage room.

FAA Website: Unmanned Aircraft Systems: <https://www.faa.gov/uas/>

This link includes information on Registering your Aircraft, Requirements and Process for Becoming a Remote Pilot, including passing the Aeronautical Knowledge and Safety Test, airspace restrictions, and other Frequently Asked Questions.

FAA Certificate of Waiver or Authorization (COA):

https://www.faa.gov/about/office_org/headquarters_offices/ato/service_units/systemops/aaim/organizations/uas/coa/

Section 349: Exception for Limited Recreational Operations of Unmanned Aircraft:

<https://drone-registration.net/faa-section-349/>

School Name: _____

School Representative (Print Name): _____

Signature: _____ Date: _____

Return signed copy to:

Oklahoma Dept. of CareerTech
Federal Legislation Division
1500 W. Seventh Ave.
Stillwater, OK 74074