

January 17, 2024

MEMORANDUM

TO: Technology Center Superintendents

FROM: Cori Gray, Director of Student Success
Kim Downey, Administrative Assistant

SUBJECT: Request for Proposals
FY25 (2024-2025) Competitive Technology Center Lottery Grants

Attached to this memorandum is the Request for Proposal (RFP) for the 2024-2025 school year, inviting submissions for projects utilizing available Oklahoma Career Tech lottery funds. Please take note that the deadline for submission is **March 1, 2024**. The maximum award for this grant is \$50,000 per technology center.

Submission Requirements: A single proposal per district must be submitted as a **one PDF** document to tcslotterygrants@careertech.ok.gov in the following order:

1. Letter of Support and Sustainability on letterhead signed by the Superintendent
2. Technology Center Proposal Application
3. Budget Request
4. Requested supplemental documentation

Contact Information: For general grant questions contact:

- Cori Gray: 405-743-5198 cori.gray@careertech.ok.gov
- Kim Downey: 405-743-6831 kim.downey@careertech.ok.gov

Eligibility: Eligible Technology Centers may apply for the Competitive and Non-Competitive Technology Center Grant. Applicants can use the same application for both grants however the budget must reflect the specific expense for each grant and expenses may not be duplicated.

Confirmation: Upon successful submission, you can expect a confirmation email within one business day. If, for any reason, you do not receive a confirmation email, please contact Kim Downey at 405-743-6831 or kim.downey@careertech.ok.gov.