

Certified Healthy Oklahoma

Frequently Asked Questions

Benefits

Q: Why is Certified Healthy important to my organization or community?

A: 1. Recognition as an organization or community that goes “above and beyond” to create a healthy, nurturing environment. 2. Recipients are invited to a special awards event. 3. Enhance your organization or community’s image. 4. Your staff will benefit: healthier employees are proven to be more productive employees and have a direct impact on a program’s success. 5. Gain more opportunities to improve the health of your organization or community.

Eligibility

Q: What is Certified Healthy Oklahoma?

A: Certified Healthy Oklahoma is a statewide recognition program that offers a free assessment tool allowing businesses, campuses, communities, congregations, early childhood programs, restaurants, and schools to gauge where they stand on supporting health with an annual certification award showcasing their commitment to actively promoting wellness.

Q: Who can apply for Certified Healthy status?

A: There are seven Certified Healthy Oklahoma programs: Business, Campus, Community, Congregation, Early Childhood Program, Restaurant, and School. Please see the section you are interested in for more information.

Q: Is this only for Oklahoma?

A: Yes, all interested sites must be located in Oklahoma in order to apply, regardless of the headquarters location.

Q: Do I have to reapply each year?

A: Yes, Certified Healthy status is for one year. If an applicant wishes to apply for re-certification, a new application is required.

Q: Are any organizations or communities ineligible to apply?

A: Yes, we will not accept applications from an applicant whose primary revenue source is one or more of the following: alcohol, tobacco products, or vapor products. Additionally, we will not accept applications from unincorporated cities or towns that do not have a governing body that allows it to make decisions and set ordinances.

Q: Can an applicant apply in two programs?

A: Yes, we encourage applicants to apply for each program in which eligibility has been met.

Q: I am not sure which category to apply in, so who can help me?

A: Please contact The Certified Healthy Oklahoma Team for guidance.

Application Process

Q: When can I apply?

A: The application period runs from August 1st to November 1st.

Q: Where do I apply?

A: Please apply online at [Certified Healthy \(oklahoma.gov\)](https://www.oklahoma.gov/certified-healthy)

Q: Where can I get a PDF Copy of the CH applications?

A: In the resources section under each program, you will find a link to a PDF application.

Q: Can I use the same login information from last year?

A: Yes. If you can’t remember your password, click the “Request New Password” button, enter your email used to log in, and then click the “E-mail new password” button. A temporary password will be

sent to the registered email. If you can't remember your log in email, you can contact the Certified Healthy Oklahoma Team for assistance.

Q: Do I need to create a different login for each application?

A: No, multiple applications can be completed under the same login. If you are creating a login for the first time, make sure to check all the programs (community, business, school, etc.) you plan on submitting an application for. Otherwise, you will need to contact the Certified Healthy Oklahoma Team to gain access to additional applications without creating a new login.

Q: Can I view the applications without creating a login or logging in?

A: Yes, a pdf version of each application is located under the resource tab.

Q: Can I mail or fax my application?

A: No, all applications must be completed online. We will not accept mailed or faxed applications.

Q: How will I know if my application was submitted successfully?

A: You will receive a confirmation e-mail if your application is submitted successfully. If you do not receive this e-mail, you will need to re-submit. Remember clicking the "Save" button does not submit your application. Make sure to click the "Submit" button at the end of the application.

Q: I have multiple sites. Does each one need to apply?

A: The applicant may decide to apply for all sites jointly or for each site individually. However, if policies and procedures vary by location, we encourage applicants to submit an application for each site if feasible. It is important to note that only one certificate will be provided per application.

Q: I am having technical issues with the application and/or website. Who can I call?

A: Please contact the Certified Healthy Oklahoma Team.

Q: When will the awardees be announced?

A: We will send out award decisions in January.

Q: When is the professional development event?

A: The CHO Virtual Event is held in June. The breakout sessions are held virtually so it is free to attend.

Criteria

Q: How is the criteria determined?

A: Each program has different criteria, all of which are evidence-based. Please see the program you are interested in for more information.

Q: Are the criteria different from last year?

A: All Certified Healthy criteria are updated biennially to reflect the most recent best practices. Criteria were last updated in 2019.

Q: I need help understanding a criterion. What should I do?

A: First, check out the Resource Guide for the section you are interested in for specific information. If you still need assistance, contact the Certified Healthy Oklahoma Team or your local county health department.

Q: These criteria seem difficult. Who can I talk to about implementing these components?

A: Please contact the Certified Healthy Oklahoma Team or your local county health department.

Scoring

Q: How will my application be scored?

A: We strive to be as transparent as possible with scoring. We use specific percentages for scoring, and these percentages vary based on Certified Healthy Oklahoma program and recognition level (Basic, Merit, or Excellence). Scoring information is available online at [Certified Healthy \(oklahoma.gov\)](https://www.chooklahoma.gov).

Q: How many criteria do I need to check in each category to be certified?

A: Please see the scoring information on [Certified Healthy \(oklahoma.gov\)](https://www.chooklahoma.gov). The number of criteria needed for certification varies by Certified Healthy Oklahoma program and certification level.

Q: I did not receive certification last year. How can I improve my score this year?

A: We are here to provide technical assistance to your program. Please contact the Certified Healthy Oklahoma Team, we can pull up your latest application and work with you to identify ways to grow your application. Your local county health department is also a great resource for information on criteria implementation.

Contacts

Q: Who do I contact with questions about Certified Healthy Oklahoma?

A: Please submit your question to the Certified Healthy Oklahoma Technical Assistance Management Platform Request webform at:

<https://app.smartsheet.com/b/form/ee8e298e2a6d4614b27f1586c67e11a6>

Q: Who do I contact with questions about a specific Certified Healthy Oklahoma program?

A: The Certified Healthy Oklahoma Team is here to help you and may be reached at

<https://app.smartsheet.com/b/form/ee8e298e2a6d4614b27f1586c67e11a6>

A: If you're interested in having someone from your local community assist with your questions, please refer to the below lists:

- **Healthy Living Program Grantee**
 - Click on the link to find a Healthy Living Program Grantee in your area, <https://oklahoma.gov/tset/tset-programs/healthy-lifestyle-grants.html>
- **County Health Educators**
 - Click on the link to find a County Health Educator in your area, <https://oklahoma.gov/health/locations/countymap.html>