

OKLAHOMA BOARD OF CORRECTIONS REGULAR MEETING

Jess Dunn Correctional Center
601 South 124th Street W
Taft, Oklahoma
1:00 p.m., September 13, 2016



AMENDED AGENDA

Members of the Board of Corrections will be dining together before the Board meeting.
No business will be conducted during this time period.

ITEM	PRESENTER
1. Call to Order and Roll Call	Michael W. Roach, Chair
2. Welcome/Remarks	David Parker, Division Manager East Institutions
3. Old Business	Michael W. Roach, Chair
4. Approval of Board of Corrections Meeting Minutes of Regular Meeting on July 7, 2016	Michael W. Roach, Chair
5. Special Presentation and Recognition of Former Chair, Kevin J. Gross	Michael W. Roach, Chair
6. Special Presentation and Recognition of Department of Corrections Staff:	Carl Gene Stewart, Resident Agent in Charge U.S. Department of Justice Drug Enforcement Administration
▪ Kenneth Yott, Fugitive Apprehension Agent, Office of Inspector General	
▪ Tim Coppick, Fugitive Apprehension Agent, Office of Inspector General	
▪ Chad Gilley, Chief of Security, Oklahoma State Penitentiary	
▪ Michael Sudduth, Captain, Oklahoma State Penitentiary	
▪ Shawn Horvat, Lieutenant, Oklahoma State Penitentiary	
▪ Thomas McClellan, Lieutenant, Oklahoma State Penitentiary	
▪ Kevin Major, Lieutenant, Oklahoma State Penitentiary	
▪ Daniel Dixon, Sergeant, Oklahoma State Penitentiary	
▪ Bruce Fry, Sergeant, Oklahoma State Penitentiary	

- Kendall Ballew, Fugitive Apprehension Manager,
Office of Inspector General
 - Johnny Blevins, General Inspector
7. Approval of Board of Corrections Policies: Penny Brooksher, Administrator
Auditing and Compliance
- P-010200, Operating Procedures and Policies for the
Oklahoma Board of Corrections
 - P-010300, Mission and Organization of the
Oklahoma Department of Corrections
 - P-020600, Legislative Initiative Process
 - P-030100, Provisions of Services/Inmate Rights and
Responsibilities
 - P-040100, Security Standards for the Oklahoma
Department of Corrections
 - P-090100, Provisions of Programs
 - P-110300, Drug Free Workplace Program
 - P-170100, Community Sentencing
8. Approval of Appointment of Terry Royal as Warden of the David Parker, Division Manager
Oklahoma State Penitentiary East Institutions
9. Notification to Board of Corrections of Emergency Purchases Joe M. Allbaugh, Director
Under \$75,000
- Purchase of Materials to Cover Roof Damage Caused
by Severe Storm at Jess Dunn Correctional Center
 - Purchase of Materials to Repair Downed Power
Lines Caused by Severe Storm at Eddie Warrior
Correctional Center
 - Repairs of Air Conditioning Units at Lawton
Community Corrections Center
- "The chief administrative officer of a public agency with a governing body shall notify the governing body within ten (10) days of the declaration of an emergency if the governing body did not approve the emergency. The notification shall contain a statement of the reasons for the action, and shall be recorded in the official minutes of the governing body." 61 O.S. § 130.B*
10. Approval of Emergency Declaration Allowing the Director of Joe M. Allbaugh, Director
Corrections to Request to Substitute an Emergency Project
for any Other Project or Projects on the Approved Current
Fiscal Year's Capital Improvement Plan List
- Replacement of Chiller/Boiler System for A and C
Units at Oklahoma State Penitentiary
 - Replacement of Water Treatment Plant at Mack
Alford Correctional Center
- "In the event an emergency has been declared as provided for in Section 130 of Title 61 of the Oklahoma Statutes, and as a result thereof, repair or maintenance of a capital facility held by the state is required, a state agency may submit a request to the Director of the Office of Management and Enterprise Services to substitute the emergency project for any other project or projects of the state agency on the approved current fiscal year's Capital Improvement Plan list, or to add the emergency project if the state agency*

does not have any projects on the approved current fiscal year's Capital Improvement Plan list..." 62 O.S. § 901.1

11. Monthly Update of Agency Budget
 ▪ FY 2016 (Final Report)
 ▪ FY 2017
Ashlee Clemmons, Chief Administrator
Business Services
12. Quarterly Update of FY 2016 Oklahoma Correctional Industries and Agri-Services Budget (April 1 – June 30, 2016)
La Nita Hilgenfeld, Business Services
Coordinator
Oklahoma Correctional Industries and Agri-Services
13. Monthly Update of Offender Population
Laura Pitman, Ph.D., Division Manager
Field Services
14. Update on North Fork Correctional Center Transition
Edward L. Evans, Associate Director
Field Operations
15. Committee Reports
 Standing Committees:
 ▪ Audit/Finance – Chair Frazier Henke, Members Todd Holder and Kevin Gross
 ▪ Criminal Justice Reform – Chair Irma Newburn, Members Gene Haynes and Adam Luck
 ▪ Public Policy/Affairs – Chair Gene Haynes, Members Adam Luck and Irma Newburn
 ▪ Population/Private Prisons – Chair Todd Holder, Members Michael Roach and Adam Luck
 ▪ Executive – Chair Michael Roach, Members Frazier Henke and Kevin Gross
Committee Chairs
16. New Business
Michael W. Roach, Chair
17. Announcements
Michael W. Roach, Chair
18. Approval to Adjourn for Executive Session for:
 ▪ Discussion of Pending Investigations
 ○ *Unattended death of inmate Chad Coffey #232211 at Oklahoma State Penitentiary (Case number IG 16-0094)*
 ○ *Suicide of inmate James Frosig #202868 at Lexington Assessment and Reception Center (Case number IG 16-0100)*
 ○ *Homicide of inmate Gregory Smith #518433 at Mack Alford Correctional Center (Case number IG 16-0108)*
 "Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest." 25 O.S. § 307.B.4.
David Cincotta, General Counsel
19. Approval to Return from Executive Session
David Cincotta, General Counsel
20. Adjournment
Michael W. Roach, Chair

The next regular meeting of the Board of Corrections is scheduled for 1:00 p.m. on Thursday, October 13, 2016, at the Oklahoma Department of Corrections in Oklahoma City, Oklahoma.

Updated on 9/12/2016 10:37:14 AM