

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES**

March 29, 2023

1. Call to Order

Chairman Hastings Siegfried called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:38 p.m., on Wednesday, March 29, 2023, at ODOC Administration, Ted Logan Training Center, 3400 N. Martin Luther King Ave., Oklahoma City, OK 73111.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, November 29, 2022. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 9:00 a.m., on Tuesday, March 28, 2023, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 3400 North Martin Luther King Avenue in Oklahoma City, Oklahoma 73111.

A. Pledge of Allegiance

Chairman Siegfried led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Siegfried asked the clerk to call roll:

Rhonda Bear	Present	Daryl Woodard	Absent
Randy Chandler	Present		
Erick Harris	Present		
Stephan Moore	Present		
T. Hastings Siegfried	Present		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Siegfried requested approval of the meeting minutes as presented to members in the BOC packet for March 29, 2023.

A. February 28, 2023 Meeting Minutes

Motion: Mr. Harris made the motion to approve the minutes. Mr. Moore seconded the motion.

Rhonda Bear	Approved	Daryl Woodard	Absent
Randy Chandler	Approved		
Erick Harris	Approved		
Stephan Moore	Approved		
T. Hastings Siegfried	Approved		

The meeting minutes from February 28, 2023, were approved by majority vote.

3. Chairman's Update

Chairman Siegfried welcomed everyone to the ODOC headquarters and to Board of Corrections meeting.

4. Director’s Update

Director Steven Harpe gave an update on the creation of a new position, Chief Administrator of Offender Advocacy. This position is tasked to improve the culture within the inmate population.

5. Legislative Update

A. Spring FY23 DOC Legislative Session Initiatives

Legislative Liaison Shawna English provided an overview of the agency’s current relevant bills and where they were in the process. A copy of the overview was included in the BOC packet for March 29, 2023.

6. Agency Budget Update

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided the following overview:

A. BOC Budget Reports

Chief Clemmons provided an overview of the BOC Budget. A copy of the overview was included in the BOC packet for March 29, 2023.

7. Mabel Basset Correctional Center (MBCC) Warden Appointment

Chief Administrator of the Division of Institutions Jim Farris welcomed everyone and provided the biography of Interim Warden Tamika White and requested approval for his appointment. A copy of the biography was included in the BOC packet for March 29, 2023.

Board members provided their support and words of encouragement.

Motion: Chairman Siegfried made a motion to approve the appointment of Tamika White to the warden at Mabel Basset Correctional Center. Mr. Harris seconded the motion.

Rhonda Bear	Approved	Daryl Woodard	Absent
Randy Chandler	Approved		
Erick Harris	Approved		
Stephan Moore	Approved		
T. Hastings Siegfried	Approved		

The warden appointment of Tamika White as MBCC warden was approved by a majority vote.

8. GEO Private Prison Contract

General Counsel Kari Hawkins gave an update on the GEO private prison contract. This contract will be a lease for Great Plains Correctional Facility, Hinton, OK.

9. Inmate/Offender Population Update

A. Administrator of Classification & Population Travis Gray provided an overview of the inmate/offender population as of February 28, 2023. A copy of the overview was included in the BOC packet for March 29, 2023.

B. Mr. Gray gave an update on the bed adjustments from Jesse Dunn Correctional Center

(JDCC) and Oklahoma City Community Corrections (OKCCC).

Motion: Chairman Siegfried made a motion to approve the JDCC and OKCCC Bed Adjustments. Mr. Harris seconded the motion.

Rhonda Bear	Approved	Daryl Woodard	Absent
Randy Chandler	Approved		
Erick Harris	Approved		
Stephan Moore	Approved		
T. Hastings Siegfried	Approved		

The updated JDCC and OKCCC bed adjustments was approved by majority vote.

10. Resolution: Volunteer Appreciation Week

Agency Chaplain & Volunteer Services Administrator Leo Brown read the National Volunteer Appreciation Resolution. This resolution is to celebrate the many volunteers who give their time to ODOC. April 16 – 22 are the official dates for 2023. A copy of the resolution was included in the BOC packet for March 29, 2023.

Motion: Mr. Harris made a motion to approve the National Volunteer Week Resolution. Mr. Chandler seconded the motion.

Rhonda Bear	Approved	Daryl Woodard	Absent
Randy Chandler	Approved		
Erick Harris	Approved		
Stephan Moore	Approved		
T. Hastings Siegfried	Approved		

The National Volunteer Week Resolution was approved by a majority vote.

11. Unit Highlight: Professional Development

Chief People Officer Sophie Preston provided an overview of the Professional Development unit. Current initiatives include Action Mapping, The 5 Voices, The 100X Leader, The Science and Power of Hope, Micro-Credentials and Warriors Rest program.

12. Committee Reports – Standing Committees:

A. Executive

Chairman Hastings Siegfried

Members Randy Chandler and Stephan Moore

Members in this committee discussed the proposed BOC agenda and the upcoming GEO Private Prison Contract.

B. Population/ Security/ Private Prisons

Chairman Hastings Siegfried

Member Stephan Moore

Members in this committee discussed the Population Update, Oklahoma Inspector General Statistics Update and discussed upcoming private prisons contracts.

C. Public Policy/ Affairs/ Criminal Justice

Chairman Hastings Siegfried

Members Rhonda Bear and Erick Harris

Members in this committee discussed the Legislative Initiatives and the DOC EWCC Cosmetology Program, Birth Certificate updates, Reentry Resource Fairs and Volunteer Appreciation Week.

D. Audit and Finance

Chairman Randy Chandler

Members Erick Harris, Hastings Siegfried and Daryl Woodard

Members in this meeting discussed the BOC Budget Reports.

13. New Business

There was no new business.

14. Adjournment

Motion: Mr. Siegfried made a motion to adjourn the meeting. Mr. Harris seconded the motion.

Rhonda Bear	Approved	Daryl Woodard	Absent
Randy Chandler	Approved		
Erick Harris	Approved		
Stephan Moore	Approved		
T. Hastings Siegfried	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 3:06 p.m.

Submitted to the Board of Corrections By:

Signature on File

05-24-2023

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on May 24, 2023, in which a quorum was present and voting.

X Signature on File

Stephan Moore, Secretary
Board of Corrections