



Oklahoma Board of Corrections

REGULAR MEETING

November 30, 2022

Oklahoma Department of Corrections
Mabel Bassett Correctional Center
McLoud, Oklahoma

OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING AGENDA
MABEL BASSETT CORRECTIONAL CENTER
29501 Kickapoo Rd.
McLoud, OK 74857
1:00 PM on November 30, 2022

ITEM	PRESENTER
1. Call to Order: A. Pledge of Allegiance B. Roll Call	T. Hastings Siegfried Chair
2. Approval of Board of Corrections Regular Meeting Minutes for: A. October 26, 2022	T. Hastings Siegfried Chair
3. Chairman's Welcome	T. Hastings Siegfried Chair
4. Facility Warden Welcome	Aboutanaa Elhabti Warden
5. Director's Update: A. Emergency Purchases: Pursuant to 61 O.S. § 130, the chief administrative officer of a public agency with a governing body shall notify the governing body within ten (10) days of the declaration of an emergency if the governing body did not approve the emergency. The notification shall contain a statement of the reasons for the action and shall be recorded in the official minutes of the governing body. I. Emergency purchase to repair a ruptured sewer line at Mabel Bassett Correctional Center (MBCC) on November 1, 2022. B. Introductory comments	Steven Harpe Director
6. Legislative Update: A. Legislative Initiatives	Justin Wolf Chief Administrator of Communications
7. Inmate/Offender Population Update	Jason Bryant Chief Administrator of Division of Institutions
8. Community Sentencing Contract- Fixed Rates	Melinda Guilfoyle Administrator of Community Sentencing
9. Agency Budget Update: A. BOC Budget Reports	Ashlee Clemmons Chief Financial Officer

10. Approval of Board of Correction Policy:
- Shelly Bear
Chief Administrator of
Auditing and Compliance
- A. P-020700 entitled “Oklahoma Department of Corrections Data System Management”
 - B. P- 030100 entitled “Provisions of Services/Inmate Rights and Responsibilities”
 - C. P- 040100 entitled “Security Standards for the Oklahoma Department of Corrections”
 - D. P- 050100 entitled “Emergency Plans for the Oklahoma Department of Corrections”
11. Committee Reports – Standing Committees:
- Committee Chairs
- A. Executive – Chair Hastings Siegfried, Vice-Chair Calvin Prince, and Secretary Randy Chandler
 - B. Population/Security/Private Prison – Chair Calvin Prince, Members Hastings Siegfried, and Lynn Haueter
 - C. Public Policy/Affairs/Criminal Justice – Chair Betty Gesell, Members Daryl Woodard, Dr. Kathryn LaFortune, and Stephan Moore
 - D. Audit/Finance– Chair Randy Chandler, Members Hastings Siegfried, Lynn Haueter, and Erick Harris
12. New Business
- T. Hastings Siegfried
Chair
13. Approval to Enter into Executive Session:
- Kari Hawkins
General Counsel
- Pursuant to 25 O.S. § 307(B)(4), *Confidential communications between a public body and its attorney concerning a pending investigation, claim, r action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest;*
- A. Updates on James A. Coddington v. Scott Crow, et al., Case No. 22-6100 (Tenth Circuit Court of Appeals).
- Pursuant to 25 O.S. § 307(B)(9), the Board of Corrections may discuss in Executive Session matters involving safety and security at state penal institutions or correctional facilities used to house state inmates.*
- A. Operational Security Assessment
14. Approval to Return from Executive Session
- Kari Hawkins
General Counsel
15. Adjournment
- T. Hastings Siegfried
Chair

The next regular meeting of the Board of Corrections will be held at 1:00 PM on Wednesday, January 25, 2023, at the John H. Lilley Correctional Center, Boley, Oklahoma.

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES
October 26, 2022**

1. Call to Order

Chairman Hastings Siegfried called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:02 p.m., on Wednesday, October 26, 2022, at Department of Corrections, 3400 N. Martin Luther King Ave., Oklahoma City, OK 73111.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Wednesday, October 28, 2021. An amended meeting notice changing the location was filed with the Oklahoma Secretary of State on Tuesday, August 30, 2022. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 11:00 a.m., on Tuesday, October 25, 2022, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 3400 North Martin Luther King Avenue in Oklahoma City, Oklahoma 73111.

A. Pledge of Allegiance

Chairman Siegfried led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Siegfried asked the clerk to call roll:

Randy Chandler	Present	Stephan Moore	Present
Betty Gesell	Present	Calvin Prince	Present
Erick Harris	Absent	T. Hastings Siegfried	Present
Lynn Haueter	Absent	Daryl Woodard	Present
Dr. Kathryn LaFortune	Present		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Siegfried requested approval of the meeting minutes as presented to members in the BOC packet for October 26, 2022.

A. September 28, 2022

Motion: Mr. Prince made the motion to approve the minutes. Ms. Gesell seconded the motion.

Randy Chandler	Approved	Stephan Moore	Approved
Betty Gesell	Approved	Calvin Prince	Approved
Erick Harris	Absent	T. Hastings Siegfried	Approved
Lynn Haueter	Absent	Daryl Woodard	Approved
Dr. Kathryn LaFortune	Approved		

The meeting minutes from September 28, 2022, were approved by majority vote.

3. Chairman's Welcome

Chairman Siegfried welcomed everyone to the BOC meeting.

4. Chief of Operations Update

Chief of Operations (COO) Farris welcomed everyone and provided the following update:

A. Emergency Purchases

Ruptured sewer line:

On October 3, 2022, the agency declared an emergency at Northeast Oklahoma Community Corrections Center (NOCCC) due to a sewer line rupturing. COO Farris indicated the total cost of the repair was \$217,650. COO Farris further explained due to rising costs, raising the Director's approval limit threshold would be beneficial to prevent our agency from hosting emergency meetings. Dr. LaFortune inquired about data from the last five years to show the trends between emergency purchases. Chief Financial Officer (CFO) Ashlee Clemmons indicated she could research and provide details over a five-year span to reflect emergency purchase trends.

5. Inmate/Offender Population Update

Administrator of Classification and Population Travis Gray provided an overview of the inmate/offender population as of September 30, 2022. A copy of the overview was included in the BOC packet for October 26, 2022.

6. Agency Budget Update:

CFO Clemmons welcomed everyone and provided the following overview:

A. BOC Budget Reports

Chief Clemmons provided an overview of the BOC Budget. A copy of the overview was included in the BOC packet for October 26, 2022.

B. SAI Operational Audit Report

Chief Clemmons provided an overview of the SAI Operational Audit Report.

7. Approval of Board of Corrections Policy:

Chief Administrator Shelly Bear provided an overview and requested approval of the following policies:

A. P-010100 entitled "System of Manuals, Handbooks, and Monitoring Procedures"

B. P-020800 entitled "Guidelines for Research and Research-Related Activities"

C. P-070100 entitled "Provision of Food Services"

A copy of the overview was included in the BOC packet for October 26, 2022.

Motion: Dr. LaFortune made the motion to approve all policies. Mr. Woodard seconded the motion.

Randy Chandler	Approved	Stephan Moore	Approved
Betty Gesell	Approved	Calvin Prince	Approved
Erick Harris	Approved	T. Hastings Siegfried	Approved
Lynn Haueter	Absent	Daryl Woodard	Approved

Dr. Kathryn LaFortune Approved

Approval of all above-listed policies were approved by majority vote.

8. Unit Spotlight:

A. K-9 Unit

K-9 Unit Supervisor, Eric Enblom welcomed everyone and provided an overview of the K-9 Unit. A copy of the overview was included in the BOC packet for October 26, 2022.

9. Committee Reports – Standing Committees:

A. Executive

Chairman Hastings Siegfried

Members Calvin Prince and Randy Chandler

Members in this committee discussed the proposed BOC agenda, BOC policies, Focus Committee Mission, and proposed CY23 BOC dates and locations.

B. Population/ Security/ Private Prisons

Chairman Calvin Prince

Members Hastings Siegfried and Lynn Haueter

No meeting was held.

C. Public Policy/ Affairs/ Criminal Justice

Chairwoman Betty Gesell

Members Stephan Moore, Dr. Kathryn LaFortune, and Darryl Woodard

Members in this committee discussed Reentry and Legislative Initiatives.

D. Audit and Finance

Chairman Randy Chandler

Members Hastings Siegfried, Lynn Haueter, and Erick Harris

Members in this meeting discussed the BOC Budget Reports and the Government Auditing Standards Report.

10. New Business

There was no new business.

11. Adjournment

Motion: Mr. Siegfried made a motion to adjourn the meeting. Mr. Harris seconded the motion.

Randy Chandler	Approved	Stephan Moore	Approved
Betty Gesell	Approved	Calvin Prince	Approved
Erick Harris	Approved	T. Hastings Siegfried	Approved
Lynn Haueter	Absent	Daryl Woodard	Approved
Dr. Kathryn LaFortune	Approved		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 2:39 p.m.

Submitted to the Board of Corrections By:

Shawna English, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on November 30, 2022, in which a quorum was present and voting.

X

Randy Chandler, Secretary
Board of Corrections

DRAFT

MABEL BASSETT CORRECTIONAL CENTER



WARDEN ABOUTANAA ELHABTI

Mabel Bassett Correctional Center (MBCC) is a multi-function facility for female inmates in McCloud. The facility houses minimum and medium-security inmates, and serves as the reception and assessment center for all females incarcerated in Oklahoma. MBCC also houses women requiring specialized medical or mental health care. It houses more than 1,200 inmates, including Oklahoma's only female death row inmate.

EDUCATION



Many inmates lack basic education. MBCC offers literacy courses, as well as Pre-High School Equivalency and High School Equivalency diplomas. Although not provided with state funding, college courses are also available to inmates who can pay for them or those who have alternative funding or scholarships.



SUBSTANCE ABUSE TREATMENT

Many inmates need substance abuse treatment. MBCC Substance Abuse Treatment teaches inmates ways to avoid drug and alcohol use, while also helping them develop cognitive, social, emotional, and coping skills needed to avoid using.



CAREERTECH

MBCC inmates can get technical training through a CareerTech Skills Center, which trains them for workforce entry after release. CareerTech also helps inmates find skill-related employment after release. The CareerTech programs provide hands-on instruction in skills related to transportation, distribution, and logistics; computer fundamentals, and career readiness.



CRIMINAL THINKING

MBCC offers Thinking for a Change and Associates 4 Success programs to address thinking, judgment errors, and relationships linked with criminal thinking/behavior.

MBCC also houses Mabel Bassett Assessment and Reception Center (MBARC) which receives women sentenced to prison. Over a 10-30 day assessment period, MBARC staff assess inmates to determine their facility assignment and what program criteria they meet. MBCC is named for former Commissioner of Charities and Corrections Mabel Bourne Bassett.

SPECIALIZED UNITS

A 24/7 infirmary provides medical care for those requiring intensive monitoring and treatment. A medical unit houses inmates whose conditions need routine monitoring and ongoing medical care. A mental health unit treats inmates with serious mental illnesses that prevent them from living in the general population. Other units include the Delayed Sentencing Program for 18-22 year olds and the Youthful Offender Program for individuals younger than 18 years old and adjudicated as adults.



Prison Fellowship Academy is a year-long intensive, biblically based program that takes incarcerated women through a holistic life transformation process.



No.	Bill Description
1	Topic: Expand Inmate Credits
2	Topic: Sex Offender Registry improvements
3	Topic: O.L.E.R.S.
4	Topic: Emergency Purchase Authorization
5	Topic: Community Sentencing Expansion
6	Topic: Elimination of Intermediate Revocation Facilities
7	Topic: Cleanup statutory requirements that violate HIPAA
8	Topic: Update our list of Prisons
9	Topic: Cleanup Primary/Secondary Class X misconducts in admin parole statute
10	Topic: Allow experience to replace education for P&P Officers
11	Topic: Expand O.C.I. purchasing authority
12	Topic: County Jail reimbursement calculation

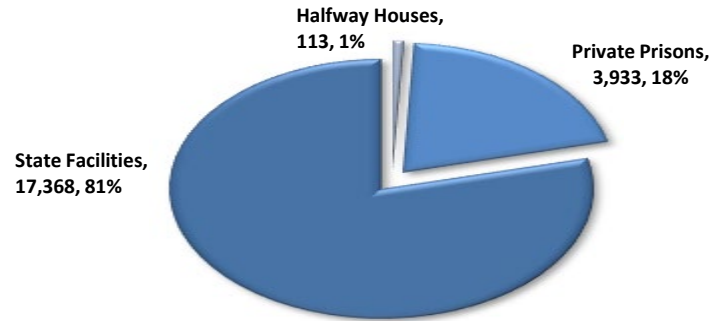
Oklahoma Department of Corrections
 Emergency Declarations
 June 2017 through November 2022

Date	Facility	Emergency Description	Estimated Cost	Actual Cost
6/1/2017	Oklahoma State Penitentiary	Compressor Replacement		12,345.00
6/21/2017	Oklahoma State Penitentiary	HVAC Replacement		25,500.00
8/15/2017	Jackie Brannon CC	Floor Replacement-Agri-Services		6,610.00
10/31/2017	Oklahoma City CCC	Gas Leak		5,997.72
10/31/2017	Oklahoma City CCC	Gas Leak		126.00
11/15/2017	Oklahoma State Penitentiary	Boiler Repair		24,470.31
11/29/2017	Kate Barnard CC	Lift Station Repair		18,473.14
11/29/2017	Kate Barnard CC	Lift Station Repair		1,250.00
12/28/2017	Lexington A&R Center	Water Tower		4,830.00
1/9/2018	Joseph Harp CC	Water Tower		289,785.00
1/9/2018	Joseph Harp CC	Water Tower		22,052.12
3/26/2018	Lexington A&R Center	Water Main Break		2,354.58
3/26/2018	Lexington A&R Center	Water Main Break		10,775.80
3/26/2018	Lexington A&R Center	Water Main Break		20,250.00
3/26/2018	Lexington A&R Center	Water Main Break		4,501.53
6/18/2018	Joseph Harp CC	Well Repair		8,525.03
6/18/2018	Joseph Harp CC	Well Repair		2,690.09
12/31/2018	Lawton CCC	Compressor Repair		8,255.00
1/7/2019	Jess Dunn CC	Steam Tunnel		44,900.00
3/22/2019	Lawton CCC	Lift Station Repair		23,349.45
3/22/2019	Lawton CCC	Lift Station Repair		4,755.60
3/22/2019	Lawton CCC	Lift Station Repair		11,285.00
3/22/2019	Lawton CCC	Lift Station Repair		5,777.32
4/15/2019	William S Key CC	Transformer Repair		15,336.00
6/17/2019	William S Key CC	Electrical Surge Repair		3,020.92
7/3/2019	Oklahoma State Penitentiary	Dike Repair		8,970.00
5/29/2020	Lexington A&R Center	Sewer Line Repair		144,500.00
6/9/2020	Union City CCC	Power Outage		18,600.00
7/20/2020	William S Key CC	Storm Damage		142.90
7/20/2020	William S Key CC	Storm Damage		6,381.44
7/20/2020	William S Key CC	Storm Damage		21,356.34
7/20/2020	William S Key CC	Storm Damage		12,032.82
10/30/2020	Dick Conner CC	Water Outage		8,175.00
10/30/2020	Dick Conner CC	Water Outage		3,709.80
10/30/2020	Dick Conner CC	Water Outage		330.90
3/8/2021	Jim E Hamilton CC	Electrical		29,250.00
3/8/2021	Jim E Hamilton CC	Electrical		6,500.00
3/19/2021	Lexington A&R Center	Gas/Phone Line		4,248.87
3/19/2021	Lexington A&R Center	Gas/Phone Line		115,430.00
3/19/2021	Lexington A&R Center	Gas/Phone Line		4,915.75
5/4/2021	Mack Alford CC	Roof Repair		59,295.03
8/25/2021	Mack Alford CC	Booster station bond project		154,586.64
12/17/2021	Dick Conner CC	Waste pipe and fence repairs		102,671.46
3/7/2022	Jess Dunn CC	Boiler Room Utility Tunnel		55,000.00
6/10/2022	Lexington A&R Center	Gas Leak		230,253.44
6/16/2022	Lexington A&R Center	Sewer Line Rupture		106,087.62
7/25/2022	Mack Alford CC	Inmate rescue		50,000.00
7/25/2022	Mack Alford CC	Inmate rescue		1,190.00
9/20/2022	Lexington A&R Center	Water Well #3 issues	239,834.48	-
10/3/2022	Northeastern CCC	Sewer Line Rupture		217,650.00
11/1/2022	Mabel Bassett CC	Ruptured Water Pipe	218,000.00	-
		Total	457,834.48	1,938,493.62

Incarcerates

Grand Total	Females	Males	Total
Current Population	2,168	19,522	21,690
Population Last Year	2,156	19,162	21,318
Change	12	360	372
State Facilities	Females	Males	Total
Current Population	2,140	15,228	17,368
Population Last Year	2,025	14,480	16,505
Change	115	748	863
Private Prisons	Females	Males	Total
Current Population	0	3,933	3,933
Population Last Year	0	4,268	4,268
Change	0	(335)	(335)
Halfway Houses	Females	Males	Total
Current Population	0	113	113
Population Last Year	84	113	197
Change	(84)	0	(84)
Out Count	Females	Males	Total
Current Population	28	248	276
Population Last Year	47	301	348
Change	(19)	(53)	(72)
County Jail Transfers Pending	Females	Males	Total
Current Population	40	1170	1210
Population Last Year	20	1116	1136
Change	20	54	74

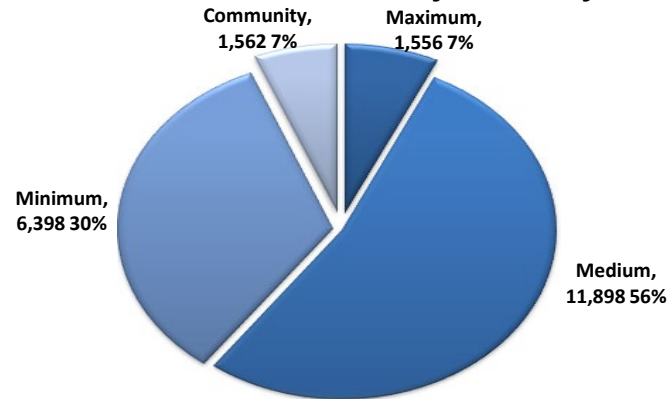
Inmates in State Facilities vs. Contract Facilities



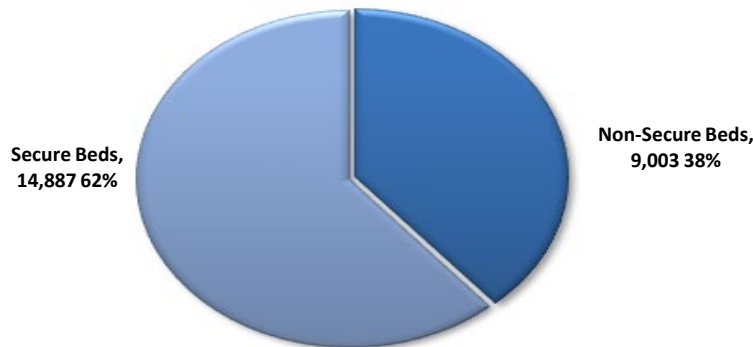
Community Offenders

Community Supervision	Females	Males	Total
Current Population	4,748	16,040	20,788
Population Last Year	5,438	19,591	25,029
Change	(690)	(3,551)	(4,241)
GPS	Females	Males	Total
Current Population	64	114	178
Population Last Year	77	151	228
Change	(13)	(37)	(50)
Community Sentencing	Females	Males	Total
Current Population	408	1,041	1,449
Population Last Year	621	1,776	2,397
Change	(213)	(734)	(948)
Parole Supervision	Females	Males	Total
Current Population	333	1,487	1,820
Population Last Year	450	2,052	2,502
Change	(117)	(565)	(682)
Probation Supervision	Females	Males	Total
Current Population	3,943	13,398	17,341
Population Last Year	4,290	15,612	19,902
Change	(347)	(2,214)	(2,561)

Inmate Distribution by Security Level



Percentage of Inmates in Secure and Non-Secure Beds



Secure beds include beds in maximum and medium state and contract facilities.

Non-Secure beds include beds in minimum, state, and contract facilities, community corrections centers and halfway houses.

Board of Corrections – Population Analysis



As of
October 31, 2022

Total System Population

Total System Population	Females	Males	Total
Current Population	6,956	36,732	43,688
Population Last Year	7,278	40,205	47,483
Change	(322)	(3,473)	(3,795)
Percentage of Change	4%	9%	8%



Board of Corrections – Population Information

As of
October 31, 2022

Largest Percentage of Convictions

Crime	Total	Percentage
Murder I	2,314	11%
Robbery/Attempted Robbery	1,185	5%
Lewd/Indecent Acts of Child	1,010	5%
Rape I	909	4%

Death Row Inmates

Male	40
Female	1

Youthful Offenders

Male	13
Female	1

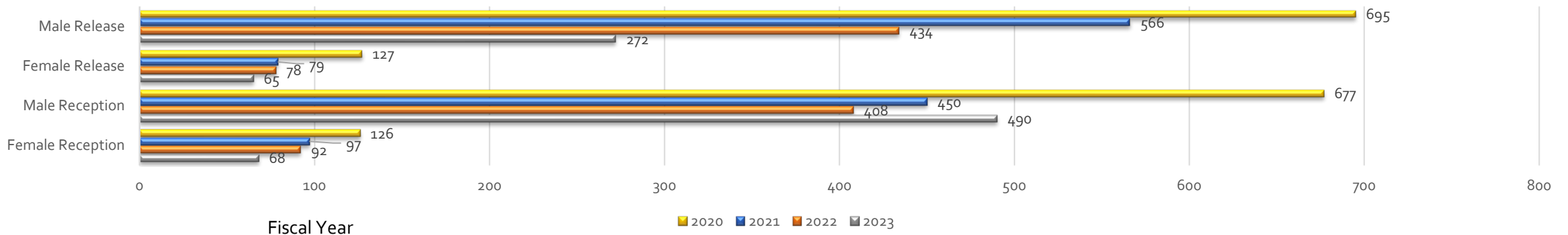
Inmates Earned Credit Level

Level	Total	Percentage
1	1,590	18 %
2	2,209	
3	2,272	82%
4	14,990	

Receptions and Releases for the Fiscal Year 2022

	Total	July	August	September	October	November	December	January	February	March	April	May	June
Female Receptions	916	65	67	103	92	54	80	66	52	100	74	85	78
Male Receptions	4952	491	264	328	408	346	501	409	270	439	506	490	500
Female Releases	903	93	56	84	78	97	70	69	69	86	77	66	58
Male Releases	5069	475	468	392	434	415	427	406	373	434	419	414	412

4 Year Fiscal Trend of Receptions and Releases for the Month of - OCTOBER



Community Sentencing Increased Fixed Rates Proposal

Pursuant to 74 O.S. § 85.7., fixed rate contracts are limited to contracts for those services furnished to persons directly benefiting from such services and cannot be used to employ consultants or to make other acquisitions.

The procedures section of this statute states the agency shall approve rates of compensation for fixed and uniform rate service contracts in a public hearing. Consideration of the rates must be a specific agenda item for the public hearing and shall be openly and separately discussed.

The Oklahoma Department of Corrections (ODOC) Community Sentencing unit received an approval from the Office of Management & Enterprise Services (OMES) to adopt multiple fixed rates that were established by the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS).

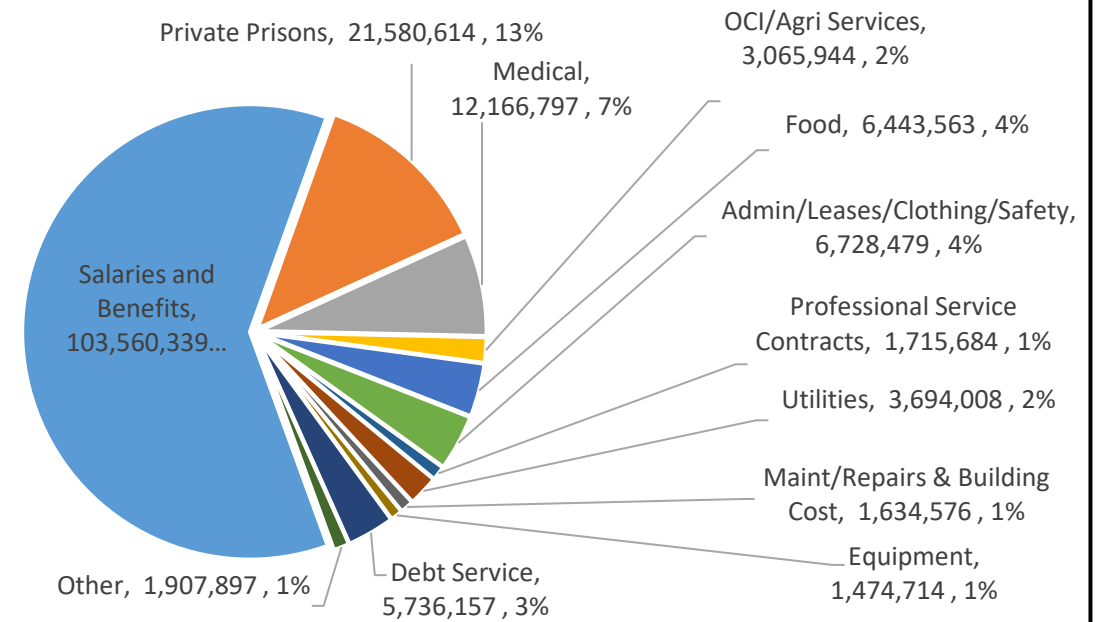
DOC Community Sentencing Program utilizes these fixed rates through contracts that provide treatment services to inmates. The Community Sentencing Unit (CSU) provides vouchers for treatment to the contracted vendors, who bill for services completed each month.

Service	Current Rate	Proposed Rate
Screening and Referral	\$25.00 per event	\$75.00 per event
Group Rehabilitative Treatment	\$4.22 /15 minutes	\$5.71 /15 minutes
Community Recovery Support (Specialist services)	\$9.75 /15 minutes	\$11.70 /15 minutes
Residential Treatment (dually diagnosed)	\$100.00 per day	\$160.00 per day
Residential Treatment	\$85.00 per day	\$140.00 per day
Intensive Residential Treatment	\$160.00 per day	\$180.00 per day
Halfway House	\$46.00 per day	\$75.00 per day
Medically Supervised Withdrawal Management	\$200.00 per day	\$300.00 per day

BUDGET to ACTUALS OVERVIEW

Department	Budget	Payroll Expenditures	Operating Expenditures	Total Expenditures	Available Budget Balance
00 - Institutions	191,491,795.00	48,210,264.43	8,535,481.53	56,745,745.96	134,746,049.04
21 - Probation and Parole	36,107,807.00	10,937,325.43	499,383.61	11,436,709.04	24,671,097.96
31 - Community Corrections	22,869,394.00	6,063,781.80	676,156.82	6,739,938.62	16,129,455.38
51 - Inmate Programs-GPS	23,325,031.00	5,597,887.68	711,032.80	6,308,920.48	17,016,110.52
52 - Community Sentencing	4,174,503.00	361,604.23	391,239.86	752,844.09	3,421,658.91
56 - Contracted Services	88,407,151.00	327,284.73	21,580,614.26	21,907,898.99	66,499,252.01
60 - General Operations	37,439,822.00	1,037,648.96	11,006,579.48	12,044,228.44	25,395,593.56
61 - Central Office Operations	43,446,001.00	12,792,068.05	428,842.21	13,220,910.26	30,225,090.74
62 - Divisional Operations	31,044,845.00	3,465,656.67	4,222,115.79	7,687,772.46	23,357,072.54
63 - Health Services	90,575,588.00	11,893,141.16	12,166,796.97	24,059,938.13	66,515,649.87
88 - Information Technology	21,916,483.00		2,935,750.51	2,935,750.51	18,980,732.49
42 - Prison Industries	28,966,113.00	2,873,675.89	2,994,439.08	5,868,114.97	23,097,998.03
Total	619,764,533.00	103,560,339.03	66,148,432.92	169,708,771.95	450,055,761.05

EXPENDITURES



OKLAHOMA
Corrections

BUDGET UPDATE

as of October 31, 2022

STAFFING LEVELS

	Budget	September	October
Correctional Officers	1,464	1,295	1,280
Probation Officers	313	248	244
Medical	382	313	311
Other	1,839	1,692	1,689
Total Staff	3,998	3,548	3,524

Budget to Actuals - Master Menu - Q1 FY2023

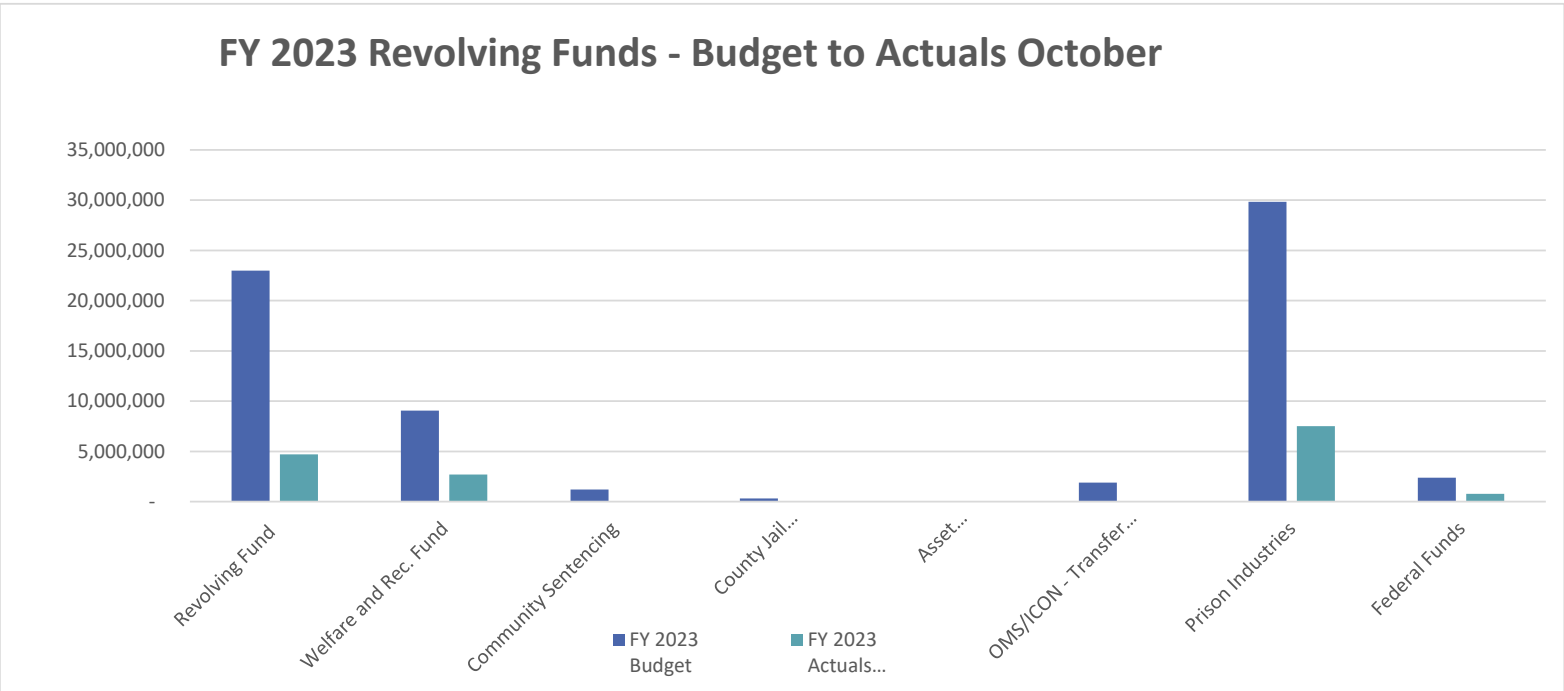
	Budget	Expenditures	Over(Under) Budget	Average Daily Cost per Inmate	Over(Under) Budget \$3.37	Over(Under) Budget %
Security						
Maximum	259,813.52	351,631.56	91,818.04	4.90	1.53	45%
Medium	3,210,154.16	3,218,320.51	8,166.35	3.55	0.18	5%
Minimum	1,774,048.88	1,508,453.81	(265,595.07)	3.17	(0.20)	-6%
Community	485,522.64	463,032.75	(22,489.89)	3.55	0.18	5%
Total	5,729,539.20	5,541,438.63	(188,100.57)			

Three Year Expenditure Comparison

	FY 23 <u>July-October</u>	% Change from <u>FY 22</u>	FY 22 <u>July-October</u>	% Change from <u>FY 21</u>	FY 21 <u>July-October</u>
Salaries and Benefits					
Salaries	\$ 65,112,416	13.13%	\$ 57,553,666	-6.95%	\$ 61,850,754
Overtime	7,673,771	34.43%	5,708,564	21.01%	4,717,403
Insurance	14,633,319	-9.00%	16,081,233	-5.20%	16,963,238
Retirement	16,140,833	14.28%	14,124,095	-6.21%	15,059,238
Contract Beds	12,603	40.64%	8,961	56.83%	5,714
Private Prisons	19,298,262	1.13%	19,083,061	-2.79%	19,631,618
Halfway Houses	342,340	-49.24%	674,393	16.08%	580,985
Contracted County Jails	-	0.00%	10,719	-62.01%	28,215
Jail Backup	1,869,075	43.16%	1,305,558	-31.62%	1,909,332
Jail Backup Transportation Reim	58,334	8.74%	53,648	78.41%	30,070
Medical Services	11,742,032	33.61%	8,788,237	-5.61%	9,310,922
Hep C Treatment	424,765	-81.35%	2,277,366	76.27%	1,292,010
Institutions	8,535,482	19.48%	7,143,682	-1.57%	7,257,856
Probation and Parole	499,384	-0.86%	503,711	10.47%	455,975
Community Corrections	676,157	19.09%	567,759	5.69%	537,178
Inmate Programs	711,033	-5.58%	753,063	-12.58%	861,420
Community Sentencing	391,240	-9.29%	431,286	-1.24%	436,717
General Operations	5,916,579	14.86%	5,151,161	15.26%	4,469,128
NFCC Lease	5,090,000	0.00%	5,090,000	27.25%	4,000,000
Central Office Operations	428,842	7.65%	398,361	47.15%	270,726
Divisional Operations	4,222,116	20.62%	3,500,363	9.44%	3,198,482
IT	1,665,546	-3.07%	1,718,295	-26.43%	2,335,554
Offender Management System	1,270,204	63.24%	778,132	-16.16%	928,164
OCI / Agri-Services	2,994,439	-5.26%	3,160,808	-3.22%	3,265,940
	<u>\$ 169,708,771.95</u>	<u>9.58%</u>	<u>\$ 154,866,122</u>	<u>-2.84%</u>	<u>\$ 159,396,640</u>

Three Year Revolving Fund Comparison

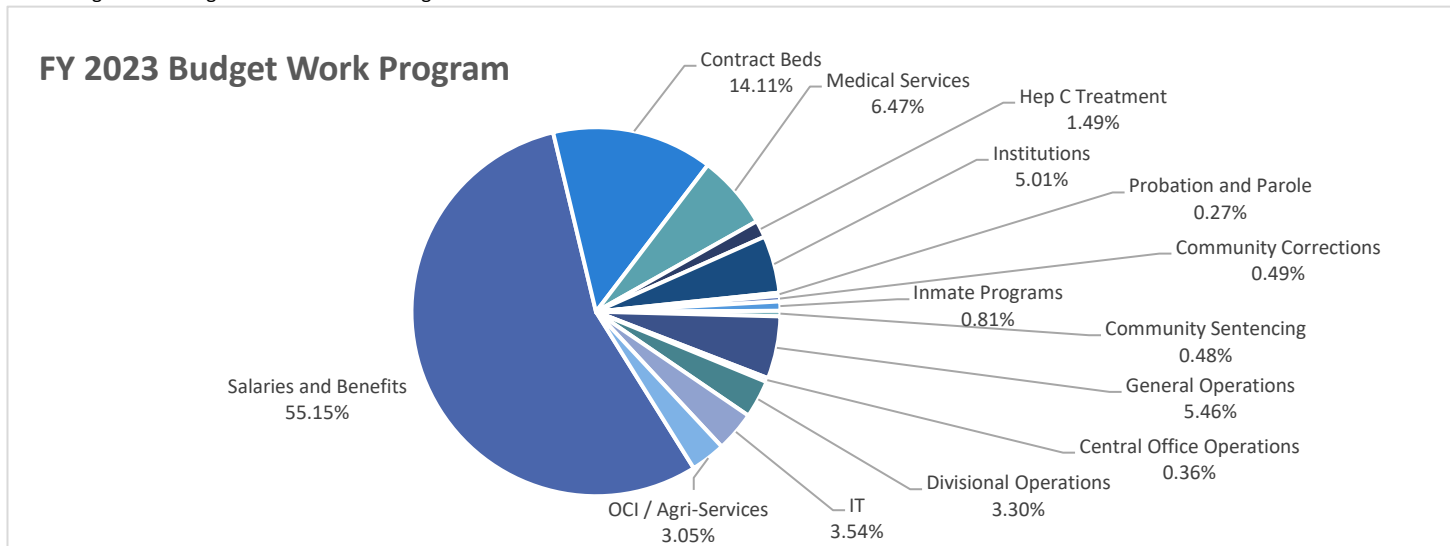
	FY 23 July - October	FY 2023 Budget	FY 2023 Actuals July-October	% Change from FY 22	FY 2022 Actuals July-October	% Change from FY 21	FY 2021 Actuals July-October
200	Revolving Fund	22,988,622	4,713,538	30.18%	3,620,815	-54.09%	7,887,310
205	Welfare and Rec. Fund	9,066,289	2,702,838	22.03%	2,214,865	-23.63%	2,900,139
210	Community Sentencing	1,194,839	28,900	-6.55%	30,927	11.93%	27,631
225	County Jail Transportation	326,000	-	-	-	-	-
230	Asset Forfeitures/Seizures Fund	-	-	0.00%	-	0.00%	-
235	OMS/ICON - Transfer of Funds	1,894,568	-	0.00%	2,308,815	0.00%	-
280	Prison Industries	29,845,515	7,499,864	4.73%	7,161,270	-2.71%	7,360,953
410 & 430	Federal Funds	2,365,800	783,359	-45.56%	1,438,940	157.68%	558,432
		\$ 67,681,633	\$ 15,728,499		\$ 16,775,631		\$ 18,734,465



FY 2023 Budget Work Program

	<u>Current Budget</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Salaries and Benefits	\$ 341,810,617	\$ 103,560,339	\$ 1,141,501	\$ 237,108,777
Contract Beds	87,433,325	21,580,614	58,626,753	\$ 7,225,958
Medical Services	40,126,081	11,742,032	21,593,447	\$ 6,790,602
Hep C Treatment	9,240,000	424,765	2,441,335	\$ 6,373,900
Institutions	31,061,979	8,535,482	20,714,680	\$ 1,811,818
Probation and Parole	1,693,931	499,384	939,973	\$ 254,574
Community Corrections	3,035,957	676,157	2,235,012	\$ 124,788
Inmate Programs	5,034,035	711,033	3,436,861	\$ 886,142
Community Sentencing	2,995,539	391,240	801,422	\$ 1,802,877
General Operations	33,837,918	11,006,579	18,777,176	\$ 4,054,163
Central Office Operations	2,234,329	428,842	1,015,170	\$ 790,317
Divisional Operations	20,439,634	4,222,116	12,970,757	\$ 3,246,762
IT	21,916,483	2,935,751	11,841,596	\$ 7,139,136
OCI / Agri-Services	18,904,705	2,994,439	6,770,666	\$ 9,139,600
Grand Total	\$ 619,764,533	\$ 169,708,772	\$ 163,306,347.55	\$ 286,749,413

FY 2023 Budget Work Programs includes all funding sources.



Oklahoma Department of Corrections
FY 2023 Appropriation as of October 31, 2022

Account Code	Budgeted	Expenditures	Encumbered	Pre-Encumbered	Committed	Balance
11,12,13 Payroll, Insurance, FICA and Retirement	\$ 331,294,928.00	\$ 100,604,558.36	\$ 1,141,501.04	\$ -	\$ 101,746,059.40	\$ 229,548,868.60
15 Professional Services	92,779,041.00	24,325,771.84	70,008,117.35	200,000.00	94,533,889.19	(1,754,848.19)
17 Moving Expenses	-	-	3,088.91	-	3,088.91	(3,088.91)
19 Flexible Benefits	350,000.00	22,136.60	312,863.40	-	335,000.00	15,000.00
21, 22 Travel	707,698.00	168,930.29	185,233.48	-	354,163.77	353,534.23
31 Miscellaneous Administrative Expenses	18,175,924.00	4,176,131.19	11,938,737.74	-	16,114,868.93	2,061,055.07
32 Rent Expense	18,543,656.00	4,854,492.69	10,252,446.21	2,333.64	15,109,272.54	3,434,383.46
33 Maintenance & Repair Expense	5,794,696.00	1,301,916.23	1,888,129.41	-	3,190,045.64	2,604,650.36
34 Specialized Supplies and Materials	49,244,504.00	12,167,780.28	19,090,496.54	-	31,258,276.82	17,986,227.18
35 Production, Safety and Security	1,332,806.00	140,759.77	1,491,308.15	-	1,632,067.92	(299,261.92)
36 General Operating Expenses	589,297.00	121,765.69	168,994.74	-	290,760.43	298,536.57
37 Shop Supplies	2,177,958.00	516,444.50	1,055,045.78	-	1,571,490.28	606,467.72
41 Property Furniture and Equipment	5,610,693.00	195,130.71	1,348,665.55	2,048.00	1,545,844.26	4,064,848.74
42 Library Equipment and Resources	6,300.00	121.87	-	-	121.87	6,178.13
43 Lease Purchase	177,008.00	73,181.94	103,325.90	-	176,507.84	500.16
44 Live Stock – Poultry	-	-	-	-	-	-
45,46,47 Building Construction and Renovation	-	2,384.25	-	-	2,384.25	(2,384.25)
48 Bond Payment	12,538,121.00	5,662,974.69	6,801,677.69	-	12,464,652.38	73,468.62
49 Inter-Agency Payments	-	-	-	-	-	-
51 Inmate Pay and Health Services	750,000.00	17,692.35	903,828.67	-	921,521.02	(171,521.02)
52 Scholarships, Tuition and other incentives	2,500.00	-	-	-	-	2,500.00
53 Refunds, Indemnities, and Restitution	-	1,083.52	-	-	1,083.52	(1,083.52)
54 Jail Back Up and others	5,000.00	93,956.83	300,843.17	-	394,800.00	(389,800.00)
55,59 Assistance Payments to Agencies	-	-	-	-	-	-
60 Authority Orders	-	-	6,756,212.43	-	6,756,212.43	(6,756,212.43)
61 Loans, Taxes, and other Disbursements	2,770.00	710.33	988.68	-	1,699.01	1,070.99
62 Transfers – Inmate Medical Payments	12,000,000.00	2,255,533.19	3,744,466.81	-	6,000,000.00	6,000,000.00
64 Merchandise for Resale	-	-	-	-	-	-
TOTAL	\$ 552,082,900.00	\$ 156,703,457.12	\$ 137,495,971.65	\$ 204,381.64	\$ 294,403,810.41	\$ 257,679,089.59
Funding						
19301 GRF Appropriations	526,632,583.00	137,405,195.22	131,343,916.55	204,381.64	268,953,493.41	257,679,089.59
57601 Duties - Appropriations	25,450,317.00	19,298,261.90	6,152,055.10	-	25,450,317.00	-
TOTAL	\$ 552,082,900.00	\$ 156,703,457.12	\$ 137,495,971.65	\$ 204,381.64	\$ 294,403,810.41	\$ 257,679,089.59
					Remaining Payroll	229,548,868.60
						\$ 28,130,220.99

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
 Non-Appropriated Funds
 As of July 1, 2022 through October 31, 2022

		200 Fund	205 Fund	210 Fund	225 Fund	235 Fund	280 Fund	Funds
Revenue	Revenues							
<u>Code</u>	<u>Current:</u>							
428199	Disbursement Fees	\$ 2,244.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,244.28
433107	Sale of Contraband	-	-	-	-	-	-	-
433147	Bank Charge Back / Returned Check Fee	-	-	-	-	-	-	-
433199	Other Fines, Forfeits, Penalties (Admin. Fees, Inst. Debts)	41,370.96	-	28,900.11	-	-	-	70,271.07
441105	Interest on Investments	86,721.40	3,942.43	-	-	-	32,103.50	122,767.33
443103	Rent from Land & Buildings	14,354.50	-	-	-	-	-	14,354.50
451101	Right - of - Way Easements	-	-	-	-	-	-	-
451101	Insurance and Other Reimbursement for Damages	25,641.37	-	-	-	-	-	25,641.37
452005	Reimbursement for Administrative Expense (PPWP)	56,038.96	-	-	-	-	-	56,038.96
452117	Reimbursement of Data Processing Fees	-	-	-	-	-	-	-
453003	Reimbursement for Travel Expense	-	-	-	-	-	-	-
455201	Federal Reimbursements	1,057,711.37	-	-	-	-	-	1,057,711.37
456101	Federal Funds Rec'd from Non-Gov. Ag.	45,000.00	-	-	-	-	-	45,000.00
458101	Refunded Money Previously Disbursed - Goods & Services	14,102.65	-	-	-	-	-	14,102.65
458105	Reimbursement for Funds Expended (Refunds - Payroll Reim.)	112,079.22	-	-	-	-	-	112,079.22
459151	Pharmaceuticals Rebate	-	-	-	-	-	-	-
459171	Program Income (Dog Programs)	241.03	-	-	-	-	-	241.03
459199	Other Grants, Refunds and Reimbursements (P-card Rebate)	125,648.79	-	-	-	-	-	125,648.79
471122	Farm Products General	-	-	-	-	-	3,648,357.48	3,648,357.48
473105	Charge for Service - (Water Treatment Plant)	15,400.00	-	-	-	-	-	15,400.00
473176	Laboratory and Medical Services	55,466.85	-	-	-	-	-	55,466.85
474105	Sale of Documents (Copies)	5,613.22	-	-	-	-	-	5,613.22
474131	Sale of Merchandise	-	-	-	-	-	3,774,155.81	3,774,155.81
474124	Canteen and Concession Income	-	2,698,896.00	-	-	-	-	2,698,896.00
474141	Printing Incl. Sale of Publications (Filming)	33,515.00	-	-	-	-	-	33,515.00
479121	Paper & Other Recyclable Materials	-	-	-	-	-	-	-
479131	Notification of Confinement - Social Security Admin	18,000.00	-	-	-	-	-	18,000.00
481102	Contributions - Patients & Inmates	5,564.48	-	-	-	-	-	5,564.48
481121	Probation & Parole Fees, DNA Fees, GPS Fees, Restitution Fees	762,373.06	-	-	-	-	-	762,373.06
482101	Deposits by Patients and Offenders (Program Fees - Work Release)	1,949,998.81	-	-	-	-	19,095.24	1,969,094.05
483607	Sale of Salvage	66,854.00	-	-	-	-	-	66,854.00
488191	P-Card Rebate	219,597.65	-	-	-	-	26,152.42	245,750.07
	Total Revenues	4,713,537.60	2,702,838.43	28,900.11	-	-	7,499,864.45	14,945,140.59
Account	Expenditures							
<u>Code</u>	<u>Current:</u>							
11,12,13	Payroll	-	-	-	-	-	2,895,366.44	2,895,366.44
15	Professional Services	1,295,060.60	518,104.06	14,001.96	-	323,540.00	140,174.20	2,290,880.82
21, 22	Travel	22,725.59	2,833.68	1,789.00	-	-	7,757.64	35,105.91
31	Misc. Admin. Expenses	7,822.95	228,443.97	-	-	-	291,799.42	528,066.34
32	Rent	1,084,022.85	38,854.56	-	-	7,993.12	38,199.94	1,169,070.47
33	Maintenance and Repair	1,051,939.08	270,933.49	-	-	-	335,093.52	1,657,966.09
34	Specialized Supplies and Materials	76,917.01	195,567.22	351.78	-	-	211,128.32	483,964.33
35	Production, Safety and Security	52,278.21	15,582.89	1,145.42	-	-	152,783.86	221,790.38
36	General Operating Expenses	2,541.77	64,693.92	-	-	-	26,470.51	93,706.20
37	Shop Expense	94,286.00	6,452.26	4,118.93	-	-	355,230.54	460,087.73
41	Furniture and Equipment	478,861.52	230,126.94	-	-	1,338,372.01	113,612.70	2,160,973.17
42	Library Equipment and Resources	283.06	466.79	-	-	-	-	749.85
43	Lease Purchases	-	-	-	-	-	-	-
44	Livestock and Poultry	-	-	-	-	-	70,965.00	70,965.00
45	Land and Right-of-way	-	-	-	-	-	-	-
46, 47	Building, Construction and Renovation	-	3,125.56	-	-	-	4,195.19	7,320.75
48	Debt Service	-	-	-	-	-	-	-
51	Inmate Pay and Health Services	16,627.14	833,340.02	-	-	-	266,629.66	1,116,596.82
52	Tuitions, Awards and Incentives	-	-	-	-	-	-	-
53	Refunds and Restitutions	-	8,800.00	-	-	-	-	8,800.00
54	Jail Backup, County Jails and Other	2,030,628.80	-	-	75,191.51	-	-	2,105,820.31
55	Payment to Gov. Sub-Division	-	-	-	-	-	-	-
59	Assistance Payments to Agencies	-	-	-	-	-	-	-
61	Loans, Taxes and other Disbursements	45.00	-	-	-	-	-	45.00
62	Transfers - Out Sourced Health Care	99,056.94	-	-	-	-	-	99,056.94
64	Merchandise for Resale	2,986.86	-	-	-	-	3,310,469.24	3,313,456.10
	Total Expenditures	6,316,083.38	2,417,325.36	21,407.09	75,191.51	1,669,905.13	8,219,876.18	18,719,788.65
	Special and Extraordinary Items							
	Carried Over Cash							
	Total Special and Extraordinary Items							
	Net Change in Fund Balances	(1,602,545.78)	285,513.07	7,493.02	(75,191.51)		(720,011.73)	(3,774,648.06)
	Cash							
	Beginning Cash Balance	20,378,420.15	830,756.04	1,217,344.10	329,567.61	5,677,369.72	7,179,448.20	35,612,905.82
	Revenue Received this Year	4,713,537.60	2,702,838.43	28,900.11	-	-	7,499,864.45	14,945,140.59
	Expenditures made this Year	(6,316,083.38)	(2,417,325.36)	(21,407.09)	(75,191.51)	(1,669,905.13)	(8,219,876.18)	(18,719,788.65)
	Beginning Change in Liabilities	(62,091.40)	(41,510.00)	(85.53)	(3,043.39)	-	(66,740.21)	(173,470.53)
	Transfers	(1,099.98)	-	-	-	-	-	(1,099.98)
	Adjustments	-	-	-	-	-	-	-
	Ending Cash Balance	\$ 18,712,682.99	\$ 1,074,759.11	\$ 1,224,751.59	\$ 251,332.71	\$ 4,007,464.59	\$ 6,392,696.26	\$ 31,663,687.25

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Appropriated Funds
For the Month of October 2022

	200 Fund	205 Fund	210 Fund	225 Fund	235 Fund	280 Fund	Funds
Revenue Code	Revenues						
	Current:						
428199	\$ 604.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 604.33
433107	-	-	-	-	-	-	-
433147	-	-	-	-	-	-	-
433199	10,244.39	-	8,532.00	-	-	-	18,776.39
441105	25,036.68	1,234.24	-	-	-	8,807.84	35,078.76
443103	2,121.10	-	-	-	-	-	2,121.10
451101	15.00	-	-	-	-	-	15.00
452005	13,753.76	-	-	-	-	-	13,753.76
452117	-	-	-	-	-	-	-
453003	-	-	-	-	-	-	-
455201	6,392.50	-	-	-	-	-	6,392.50
456101	30,000.00	-	-	-	-	-	30,000.00
458101	95.49	-	-	-	-	-	95.49
458105	-	-	-	-	-	-	-
459151	-	-	-	-	-	-	-
459171	25.00	-	-	-	-	-	25.00
459199	-	-	-	-	-	-	-
471122	-	-	-	-	-	1,069,604.62	1,069,604.62
473105	3,850.00	-	-	-	-	-	3,850.00
473176	13,631.60	-	-	-	-	-	13,631.60
474105	2,256.52	-	-	-	-	-	2,256.52
474131	-	-	-	-	-	928,617.02	928,617.02
474124	-	793,043.62	-	-	-	-	793,043.62
474141	-	-	-	-	-	-	-
479121	-	-	-	-	-	-	-
479131	9,600.00	-	-	-	-	-	9,600.00
481102	692.28	-	-	-	-	-	692.28
481121	230,295.95	-	-	-	-	-	230,295.95
482101	479,861.73	-	-	-	-	4,997.26	484,858.99
483607	26,771.05	-	-	-	-	-	26,771.05
488191	219,597.65	-	-	-	-	26,152.42	245,750.07
Total Revenues	1,074,845.03	794,277.86	8,532.00	-	-	2,038,179.16	3,915,834.05
Account Code	Expenditures						
	Current:						
11,12,13	-	-	-	-	-	741,681.22	741,681.22
15	534,072.09	179,772.04	3,297.18	-	78,580.00	24,704.69	820,426.00
21, 22	6,192.47	177.00	18.00	-	-	1,610.00	7,997.47
31	1,804.40	126,196.75	-	-	-	53,497.95	181,499.10
32	14,803.41	7,310.30	-	-	2,750.21	19,728.92	44,592.84
33	120,569.72	52,783.49	-	-	-	62,485.96	235,839.17
34	15,906.13	23,849.34	351.78	-	-	50,320.71	90,427.96
35	23,159.60	11,893.12	-	-	-	30,315.05	65,367.77
36	224.98	28,497.18	-	-	-	5,333.47	34,055.63
37	16,097.75	283.34	1,683.73	-	-	153,714.90	171,779.72
41	111,251.54	44,782.30	-	-	467,905.83	76,371.32	700,310.99
42	-	-	-	-	-	-	-
43	-	-	-	-	-	-	-
44	-	-	-	-	-	-	-
45	-	-	-	-	-	31,980.00	31,980.00
46, 47	-	-	-	-	-	-	-
48	-	-	-	-	-	-	-
51	-	207,432.52	-	-	-	117,749.75	325,182.27
52	-	-	-	-	-	-	-
53	-	-	-	-	-	-	-
54	780,840.00	-	-	14,769.25	-	-	795,609.25
55	-	-	-	-	-	-	-
59	-	-	-	-	-	-	-
61	-	-	-	-	-	-	-
62	44,897.94	-	-	-	-	-	44,897.94
64	-	-	-	-	-	1,109,364.61	1,109,364.61
Total Expenditures	1,669,820.03	682,977.38	5,350.69	14,769.25	549,236.04	2,478,858.55	5,401,011.94
Cash							
Beginning Cash Balance	19,835,269.17	1,002,798.01	1,226,530.28	281,333.47	4,556,700.63	7,000,458.20	33,903,089.76
Revenue Received this Month	1,074,845.03	794,277.86	8,532.00	-	-	2,038,179.16	3,915,834.05
Expenditures made this Month	(1,669,820.03)	(682,977.38)	(5,350.69)	(14,769.25)	(549,236.04)	(2,478,858.55)	(5,401,011.94)
Beginning Change in Liabilities	(526,511.20)	(39,339.38)	(4,960.00)	(15,231.51)	-	(167,082.55)	(753,124.64)
Transfers (Cares Act Funding & OMS/ICON Funding)	(1,099.98)	-	-	-	-	-	(1,099.98)
Adjustments	-	-	-	-	-	-	-
Ending Cash Balance	\$ 18,712,682.99	\$ 1,074,759.11	\$ 1,224,751.59	\$ 251,332.71	\$ 4,007,464.59	\$ 6,392,696.26	\$ 31,663,687.25

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Federal Funding
As of July 1, 2022 through October 31, 2022

	410 Fund	430 Fund	Funds
Revenues			
Current:			
Federal Funds Received	\$ 297,916.06	\$ 485,442.55	\$ 783,358.61
Private Grants and Donations for Opns.	-	-	-
Reimbursements & P-Card Rebate	-	-	-
<i>Total Revenues</i>	<u>297,916.06</u>	<u>485,442.55</u>	<u>783,358.61</u>
Expenditures			
Current:			
Payroll	55,059.26	33,959.32	89,018.58
Professional Services	-	89,135.37	89,135.37
Travel	34,980.04	1,650.81	36,630.85
Misc. Admin. Expenses	-	-	-
Rent	97.40	-	97.40
Maintenance and Repair	3,203.56	12,168.00	15,371.56
Specialized Supplies and Materials	-	-	-
Production, Safety and Security	-	-	-
General Operating Expenses	62,907.30	-	62,907.30
Shop Expense	-	4,020.00	4,020.00
Furniture and Equipment	39,589.43	350,021.60	389,611.03
Library Equipment and Resources	-	-	-
Lease Purchases	-	-	-
Livestock and Poultry	-	-	-
Land and Right-of-way	-	-	-
Building, Construction and Renovation	-	-	-
Debt Service	-	-	-
Inmate Pay and Health Services	-	-	-
Tuitions, Awards and Incentives	-	-	-
Refunds and Restitutions	-	-	-
Jail Backup, County Jails and Other	-	-	-
Payment to Gov. Sub-Division	-	21,861.17	21,861.17
Assistance Payments to Agencies	-	-	-
Loans, Taxes and Other Disbursements	-	-	-
Transfers - Out Sourced Health Care	-	-	-
Merchandise for Resale	-	-	-
<i>Total Expenditures</i>	<u>195,836.99</u>	<u>512,816.27</u>	<u>708,653.26</u>
Cash			
Beginning Cash Balance	262,222.09	212,486.41	474,708.50
Revenue Received this Year	297,916.06	485,442.55	783,358.61
Expenditures made this Year	(195,836.99)	(512,816.27)	(708,653.26)
Beginning Change in Liabilities	(11,631.48)	-	(11,631.48)
Transfers	-	-	-
Adjustments	-	-	-
<i>Ending Cash Balance</i>	<u>\$ 352,669.68</u>	<u>\$ 185,112.69</u>	<u>\$ 537,782.37</u>

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Federal Funding
For the Month of October 2022

Revenue	410 Fund	430 Fund	Funds
Revenues			
<u>Code</u> Current:			
556 Federal Funds Rec'd	\$ 297,916.06	\$ -	\$ 297,916.06
561 Grants and Donations	-	-	-
581 Reimbursements	-	-	-
<i>Total Revenues</i>	<u>297,916.06</u>	<u>-</u>	<u>297,916.06</u>
Account Expenditures			
<u>Code</u> Current:			
11,12,13 Payroll	11,528.49	9,486.87	21,015.36
15 Professional Services	-	16,979.04	16,979.04
21, 22 Travel	3,016.39	-	3,016.39
31 Misc. Admin. Expenses	-	-	-
32 Rent	49.32	-	49.32
33 Maintenance and Repair	0.96	9,984.00	9,984.96
34 Specialized Supplies and Materials	-	-	-
35 Production, Safety and Security	-	-	-
36 General Operating Expenses	7.16	-	7.16
37 Shop Expense	-	615.00	615.00
41 Furniture and Equipment	410.00	-	410.00
42 Library Equipment and Resources	-	-	-
43 Lease Purchases	-	-	-
44 Livestock and Poultry	-	-	-
45 Land and Right-of-way	-	-	-
46 Building, Construction and Renovation	-	-	-
48 Debt Service	-	-	-
51 Inmate Pay and Health Services	-	-	-
52 Tuitions, Awards and Incentives	-	-	-
53 Refunds and Restitutions	-	-	-
54 Jail Backup, County Jails and Other	-	-	-
55 Payment to Gov. Sub-Division	-	16,762.35	16,762.35
59 Assistance Payments to Agencies	-	-	-
61 Loans, Taxes and Other Disbursements	-	-	-
62 Transfers - Out Sourced Health Care	-	-	-
64 Merchandise for Resale	-	-	-
<i>Total Expenditures</i>	<u>15,012.32</u>	<u>53,827.26</u>	<u>68,839.58</u>
Cash			
Beginning Cash Balance	72,823.26	244,172.77	316,996.03
Revenue Received this Month	297,916.06	-	297,916.06
Expenditures made this Month	(15,012.32)	(53,827.26)	(68,839.58)
Change in Liabilities	(3,057.32)	(5,232.82)	(8,290.14)
Transfers	-	-	-
Adjustments	-	-	-
<i>Ending Cash Balance</i>	<u>\$ 352,669.68</u>	<u>\$ 185,112.69</u>	<u>\$ 537,782.37</u>

Section-02 Information Management	P-020700	Page: 1	Effective Date: 12/07/2022
Information System	ACA Standards: 2-CO-1F-01, 2-CO-1F-02, 2-CO-1F-03, 2-CO-1F-06, 5-ACI-1F-01, 5-ACI-1F-02, 4-ACRS-7D-05, 4-APPFS-3D-31		
T. Hastings Siegfried, Chair Oklahoma Board of Corrections			

Oklahoma Department of Corrections Data System Management

The Oklahoma Board of Corrections' policy is that the Oklahoma Department of Corrections (ODOC) maintains standards for the operation of the automated information system. This policy ensures that uniform standards for all aspects of the system are implemented throughout the agency.

I. Implementation and Responsibility

The agency director will ensure that an automated information system, utilizing agency goals and objectives as guidelines, is implemented and monitored. (2-CO-1F-02, 2-CO-1F-03, 5-ACI-1F-01, 4-ACRS-7D-05)

II. Format and Procedures

The format of all electronic files is standardized in accordance with a specific format and procedures are developed to ensure the timely generation of electronic reports.

A. Standards

Procedure standards for the data system will include the following (5-ACI-1F-02):

1. Collecting, recording, organizing, processing, storing, retrieving, and reporting of all automated information; (2-CO-1F-01, 2-CO-1F-03, 4-ACRS-7D-05, 4-APPFS-3D-31)
2. Security of the information and data collection system will be maintained; to include the coding, entering all information into the automated system, verification of data, access to such data, and protection of the privacy of inmates/offenders and staff; (2-CO-1F-06)
3. Maintenance and utilization of computer hardware is established for the central Information Technology unit and for other locations; and
4. Standardized equipment configurations and software systems are in place to ensure compatibility and connectivity to include the telecommunications network.

B. Training

Section-01 Information Management	P-020700	Page: 2	Effective Date: 12/07/2022
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All staff responsible for working with the data system will be provided sufficient instruction, instructional manuals and training to ensure successful execution of their duties and knowledge of related security requirements.

C. Evaluations

Annual evaluations of the data system will be conducted ensuring applications are operational, user needs are met, procedures are followed, and defined goals and objectives of the systems are met. (2-CO-1F-02, 2-CO-IF-03, 5-ACI-1F-01, 4-ACRS-7D-05)

III. Action

The agency director is responsible for compliance with this policy.

The agency director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-020700 entitled "Oklahoma Department of Corrections Information System" dated October 8, 2021

Distribution: Policy and Operations Manual
Agency Website

Section-02 Information Management	P-020700	Page: 1	Effective Date: draft 10/08/2024
Information System	ACA Standards: 2-CO-1F-01, 2-CO-1F-02, 2-CO-1F-03, 2-CO-1F-06, 5-ACI-1F-01, 5-ACI-1F-02, 4-ACRS-7D-05, 4-APPFS-3D-31		
T. Hastings Siegfried, Chair Oklahoma Board of Corrections			

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III. Action

The agency director is responsible for compliance with this policy.

The agency director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-020700 entitled "Oklahoma Department of Corrections Information System" dated ~~September 29, 2020~~ October 8, 2021

Distribution: Policy and Operations Manual
Agency Website

Section-03 Facility Operations	P-030100	Page: 1	Effective Date: 12/07/2022
Provisions of Services/Inmate Rights and Responsibilities	ACA Standards: 2-CO-3C-01, 2-CO-4E-01, 2-CO-5C-01, 2-CO-5D-01, 2-CO-5E-01, 2-CO-5F-01, 5-ACI-3D-01, 5-ACI-3D-04, 5-ACI-3D-07, 5-ACI-3D-08M, 4-ACRS-6B-01, 4-APPFS-2G-01		
T. Hastings Siegfried, Chair Oklahoma Board of Correction			

Provisions of Services/Inmate Rights and Responsibilities

The Oklahoma Department of Corrections (ODOC) will provide services and define inmate rights and responsibilities. (2-CO-3C-01)

I. Services

Inmates will be provided opportunities for services in the areas of correspondence, visiting and telephone privileges, control of personal and state property, health care, libraries, religion, recreation/programs and access to courts.

A. Correspondence

Internal management procedures will govern the sending and receiving of correspondence by inmates. (2-CO-5D-01)

B. Visiting Privileges

Internal management procedures will govern the visiting program for inmates. Limitations on the number of visitors an inmate may have and the times for such visitation will be established, taking into account the safety and security needs of the facility and in accordance with guidelines established by the agency director. (2-CO-5D-01)

C. Telephone Privileges

The use of telephones by inmates is a privilege, not a right. Inmates may communicate with persons or organizations subject to the limitations necessary to maintain the facility's order and security. (2-CO-5D-01)

D. Personal Property

1. The possession of private property is a privilege and inmates may possess only that property authorized by the agency director. Inmates possessing personal private property assume any risk of potential loss or damage.
2. Inmates' property, personal and state issued, will be managed according to written system-wide procedures that coincide with applicable procedures.

E. Health Care

The ODOC will provide medical, dental, and mental health services that address the known serious health care needs of each inmate. (2-CO-4E-01)

F. Libraries

Facilities will provide access to comprehensive library services that include both general and specialized materials to meet the reasonable educational, informational and recreational needs of inmates. (2-CO-5F-01)

G. Programs and Recreation

Facilities will provide appropriate programmatic and recreational activities designed to facilitate acceptable social activities and behavior as well as promote a healthy lifestyle. Programmatic and leisure time activities will provide all inmates with equal opportunity for participation. (2-CO-5C-01)

H. Religious Activities

Religious activities will be available to inmates of all faith groups. Reasonable access and accommodation to the exercise of the religion by the inmate will be made, ensuring that the practice does not compromise the safety, security, sanitation and resources of the facility or the inmate. (2-CO-5E-01)

I. Access to Courts

Procedures will be established to ensure all inmates in the ODOC are allowed reasonable access to courts. (5-ACI-3D-01)

II. Rights and Responsibilities

A. Inmates will be informed, in writing, of their rights, responsibilities and rules of conduct.

B. No inmates under the jurisdiction of the agency will be subject to discrimination based on age, race, religion, national origin, gender, political belief, or disability. (5-ACI-3D-04, 4-ACRS-6B-01,4-APPFS-2G-01)

C. The ODOC will make best efforts to protect inmates from:

1. Personal abuse; (5-ACI-3D-08M b#1)
2. Corporal punishment; (5-ACI-3D-08M b#2)
3. Personal injury; (5-ACI-3D-08M b#3)
4. Disease; (5-ACI-3D-08M b#4)
5. Property damage; (5-ACI-3D-08M b#5) and

Section-03 Facility Operations	P-030100	Page: 3	Effective Date: 12/07/2022
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- 6. Harassment. (5-ACI-3D-08M b#6)
 - D. No inmate or group of inmates will be given authority or control over any other inmate or facility security functions.
 - E. Inmates who are foreign nationals will have access to the diplomatic representative of their country. (5-ACI-3D-07)
 - F. Inmates will receive equitable treatment and the appropriate level of due process when alleged to have violated the rules of conduct.

III. Action

The agency director is responsible for compliance with this policy.

The agency director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy statement is effective as indicated.

Replaced: Policy Statement P-030100 entitled "Provisions of Services/Inmate Rights and Responsibilities" dated October 8, 2021

Distribution: Policy and Operations Manual
Agency Website

Section-03 Facility Operations	P-030100	Page: 1	Effective Date: 10/08/2024 draft
Provisions of Services/Inmate Rights and Responsibilities	ACA Standards: 2-CO-3C-01, 2-CO-4E-01, 2-CO-5C-01, 2-CO-5D-01, 2-CO-5E-01, 2-CO-5F-01, 5-ACI-3D-01, 5-ACI-3D-04, 5-ACI-3D-07, 5-ACI-3D-08M, 4-ACRS-6B-01 , 4-APPFS-2G-01		
T. Hastings Siegfried, Chair Oklahoma Board of Correction			

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3. Personal injury; (5-ACI-3D-08M b#3)
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Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy statement is effective as indicated.

Replaced: Policy Statement P-030100 entitled "Provisions of Services/Inmate Rights and Responsibilities" dated ~~September 29, 2020~~ October 8, 2021

Distribution: Policy and Operations Manual
Agency Website

Section-04 Security	P-040100	Page: 1	Effective Date: 12/07/2022
Security Standards	ACA Standards: 2-CO-1G-06, 2-CO-3A-01, 5-ACI-1G-03, 5-ACI-3A-01, 5-ACI-3A-02, 5-ACI-3A-04, 5-ACI-3A-05, 5-ACI-3A-09, 5-ACI-3A-10, 5-ACI-3A-11, 5-ACI-3A-13, 5-ACI-3A-14, 5-ACI-3A-15, 5-ACI-3A-22M, 5-ACI-3A-23M, 5-ACI-3A-28, 5-ACI-3A-29, 5-ACI-3A-30, 5-ACI-3A-42, 5-ACI-3B-02M, 5-ACI-3B-05M, 5-ACI-4A-04, 5-ACI-4B-03, 5-ACI-7A-07M, 4-ACRS-1C-17M, 4-ACRS-2A-04, 4-ACRS-2A-11, 4-ACRS-2C-01, 4-ACRS-2D-01M, 4-ACRS-2D-02M, 4-ACRS-2D-03M, 4-APPFS-3D-12, 4-APPFS-3G-03		
T. Hastings Siegfried, Chair Oklahoma Board of Corrections			

Security Standards for the Oklahoma Department of Corrections

I. Policy

The Oklahoma Board of Corrections' (OBOC) policy is that the Oklahoma Department of Corrections (ODOC) provides security at all institutions, community corrections centers and probation and parole offices. Security standards are established to protect the public, the employees, and inmates/offenders. (2-CO-3A-01)

A. Security Standards

To provide for compliance monitoring of internal and external security, the agency has developed plans to include the following: (5-ACI-3A-01, 5-ACI-3A-22M, 5-ACI-3A-23M, 5-ACI-3A-28, 5-ACI-3A-29, 5-ACI-3A-30, 5-ACI-3B-05M, 4-ACRS-1C-17M, 4-ACRS-2C-01, 4-ACRS-2D-01M, 4-ACRS-2D-02M, 4-ACRS-2D-03M, 4-APPFS-3D-12)

1. Inventory and control of:
 - a. Keys and tools;
 - b. Hazardous substances;
 - c. Contraband and evidence; (5-ACI-3A-42)
 - d. Weapons, security devices and equipment;
 - e. Medical equipment and supplies, to include needles and syringes; and
 - f. Pharmaceutical drugs and medications.
2. Process for executions;
3. Transportation of inmates/offenders; (5-ACI-3A-15, 4-APPFS-3G-03)
4. Post orders, to include staff review and the recording of routine and unusual events in post logs; (5-ACI-3A-04, 5-ACI-3A-05, 5-ACI-3A-09, 4-ACRS-2A-09)

Section-04 Security	P-040100	Page: 2	Effective Date: 12/07/2022
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5. The identification of visitors, volunteers, employees, and inmates/offenders; (2-CO-1G-06, 5-ACI-1G-03)
6. Control of inmate/offender movement; (5-ACI-3A-13, 5-ACI-3A-14, 4-ACRS-2A-11)
7. The operation of special management/restrictive housing units; (5-ACI-4A-04, 5-ACI-4B-03)
8. Process for requesting and conducting investigations; and
9. Provisions for facility staffing to ensure 24-hour continuous coverage. (5-ACI-3A-02, 4-ACRS-2A-04)

B. Inspections

The agency will ensure compliance with security standards, facility operations, and maintenance of physical plants through routine inspections. (5-ACI-3A-05, 5-ACI-3A-10, 5-ACI-3A-11, 5-ACI-3B-02M, 5-ACI-7A-07M)

II. Action

The agency director is responsible for compliance with this policy.

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Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-040100 entitled "Security Standards for the Oklahoma Department of Corrections" dated October 8, 2021

Distribution: Policy and Operations Manuals
Agency Website

Section-04 Security	P-040100	Page: 1	Effective Date: 10/08/2021 draft
Security Standards	ACA Standards: 2-CO-1G-06, 2-CO-3A-01, 5-ACI-1G-03, 5-ACI-3A-01, 5-ACI-3A-02, 5-ACI-3A-04, 5-ACI-3A-05, 5-ACI-3A-09, 5-ACI-3A-10, 5-ACI-3A-11, 5-ACI-3A-13, 5-ACI-3A-14, 5-ACI-3A-15, 5-ACI-3A-22M, 5-ACI-3A-23M, 5-ACI-3A-28, 5-ACI-3A-29, 5-ACI-3A-30, 5-ACI-3A-42, 5-ACI-3B-02M, 5-ACI-3B-05M, 5-ACI-4A-04, <u>5-ACI-4B-03</u> , 5-ACI-7A-07M, 4-ACRS-1C-17M, 4-ACRS-2A-04, 4-ACRS-2A-11, 4-ACRS-2C-01, 4-ACRS-2D-01M, 4-ACRS-2D-02M, 4-ACRS-2D-03M, <u>4-APPFS-3D-12</u> , 4-APPFS-3G-03		
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 - b. Hazardous substances;
 - c. Contraband and evidence; (5-ACI-3A-42)
 - d. Weapons, security devices and equipment;
 - e. Medical equipment and supplies, to include needles and syringes; and
 - f. Pharmaceutical drugs and medications.
2. Process for executions;
3. Transportation of inmates/offenders; (5-ACI-3A-15, 4-APPFS-3G-03)

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6. Control of inmate/offender movement; (5-ACI-3A-13, 5-ACI-3A-14, 4-ACRS-2A-11)
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II. Action

The agency director is responsible for compliance with this policy.

The agency director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-040100 entitled "Security Standards for the Oklahoma Department of Corrections" dated ~~September 28, 2020~~ October 8, 2021

Distribution: Policy and Operations Manuals
Agency Website

Section-05 Emergency Plans	P-050100	Page: 1	Effective Date: 12/07/2022
Emergency Plans for ODOC	ACA Standards: 2-CO-3B-01M, 2-CO-3B-02M, 5-ACI-3A-35M, 5-ACI-3B-08, 5-ACI-3B-10M, 5-ACI-3B-11M, 5-ACI-3B-13, 5-ACI-3B-14M, 5-ACI-3B-15, , 4-ACRS-1C-04M, 4-ACRS-1C-06, 4-, 4-ACRS-1C-09M, 4-ACRS-2B-01M, 4-APPFS-3F-02M		
T. Hastings Siegfried, Chair Oklahoma Board of Corrections			

Emergency Plans for the Oklahoma Department of Corrections

The Oklahoma Department of Corrections (ODOC) will establish written procedures for emergency situations for all agency operations. (2-CO-3B-01M, 5-ACI-3B-10M, 4-APPFS-3F-02M) The agency director shall ensure that written policies and procedures are established for implementation in the event of an emergency to ensure protection of the public, employees, and the inmates/offenders. Plans are made available, and training is provided, to all applicable personnel. (5-ACI-3B-10M, 4-ACRS-1C-04M)

- I. Development of Emergency Plans (2-CO-3B-02M, 5-ACI-3A-35M, 5-ACI-3B-08, 5-ACI-3B-11M, 5-ACI-3B-13, 5-ACI-3B-14M, 5-ACI-3B-15, 4-ACRS-1C-06, 4-ACRS-1C-09M, 4-ACRS-2B-01M 4-ACRS-2C-02M, 4-APPFS-3F-02M)

Emergency plans will address the following:

- A. Fires, riots, disturbances, natural disasters, escapes, pandemics, or other causes, which may be deemed as an emergency;
- B. Hostage situations;
- C. Job actions or walkouts by correctional officers;
- D. Utility failures;
- E. Use of Correctional Emergency Response Teams (CERT);
- F. Use of force; and
- G. Other situations, which may threaten the life or safety of the public, employees, or inmates/offenders.

II. Action

The agency director is responsible for this policy.

The agency director is responsible for the annual review and revision.

Any exceptions to this policy statement will require prior written approval of the Oklahoma Board of Corrections.

This policy statement is effective as indicated.

Replaced: Policy Statement P-050100 entitled "Emergency Plans for the

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Oklahoma Department of Corrections” dated October 8, 2021

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Emergency Plans for ODOC	ACA Standards: 2-CO-3B-01M, 2-CO-3B-02M, 5-ACI-3A-35M, 5-ACI-3B-08, 5-ACI-3B-10M, 5-ACI-3B-11M, 5-ACI-3B-13, 5-ACI-3B-14M, 5-ACI-3B-15, 4-ACRS-1C-02M , 4-ACRS-1C-04M, 4-ACRS-1C-06, 4-ACRS-1C-07 , 4-ACRS-1C-09M, 4-ACRS-2B-01M, 4-APPFS-3F-02M		
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Replaced: Policy Statement P-050100 entitled "Emergency Plans for the Oklahoma Department of Corrections" dated ~~September 29, 2020~~ October 8, 2021

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