

Notification of Investigation Status

Date: _____

To: _____

From: _____
(Facility)

This letter is to inform you, as of [DATE], the status of the investigation into case [NUMBER].

1. The outcome of the investigation:

Substantiated

Unsubstantiated

Unfounded

2. The staff member:

Is no longer posted in the inmate's living unit;

Is no longer employed at the facility;

Has been included as a suspect in the case which was presented for prosecution to local authorities

Not applicable

3. The alleged abuser:

Has been included as a suspect in the case which was presented for prosecution to local authorities

Has been charged with a disciplinary violation institutionally

Not applicable

Comments (if applicable):

This letter is in regard to the above referenced case only. This case may be reopened in the future, should additional evidence become available. Your cooperation in this investigation is appreciated.

Inmate Signature

Date

Facility Head or Designee

Date