OPERATIONAL AGREEMENT Facility and Agri-Services

Agri-Services units located within Oklahoma Department of Correction's facilities may ask for assistance from the facility to destroy/dispose of livestock in a humane manner. Livestock that receive an injury resulting in necessary euthanization will only be euthanized with approval of the Agri-Services supervisor.

- 1. Only correctional personnel, who have a current certificate of proficiency in the use of firearms, will be authorized to use a firearm in the commission of duties.
- 2. In an emergency, the highest-ranking staff present at the facility will approve these measures with immediate notification (telephone call) to the duty officer.
 - a. The facility will respond immediately unless critical (or serious) incident event(s) prevent immediate action.
 - b. The weapon will be a shotgun. Ammunition will be lead rifle slug, new, factory loaded, 12 gauge, 1 oz., in accordance with OP-040106 entitled "Purchase, Use, and Control of Firearms and Security Equipment."
- 3. "Incident/Staff Reports" (OP-050109, Attachment A) will be completed by the agriservices staff, the facility staff authorizing the action and the officer firing the weapon. The "Incident/Staff Report" (OP-050109, Attachment A) will document the actions leading up to the need for authorization (agri-services staff), who authorized the action (highest-ranking facility staff) and the discharge of the weapon and outcome (officer).
- 4. After the weapon is discharged, the fired weapon will be turned in to the facility armory for maintenance and cleaning.
- 5. The facility head will notify the appropriate administrator of Institutions by 9:00 a.m. the next working day by completing the "Incident Notification Report" (OP-050108, Attachment H) in accordance with OP-050108 entitled "Use of Force Standards and Reportable Incidents."
- 6. All inmates will be removed from sight of the area while the animal is euthanized.

7.	Only the armed officer and an Agri-Services supervisor will be present when the animal is euthanized.

Facility Head	Date	
Agri-Services Farm Coordinator/Manager	Date	
Agn-Services Farm Coordinator/Manager	Date	(R 06/24)