

Applicant Tracking Worksheet – Page 2

FIRST INTERVIEW: Please attach a copy of the KSAs, interview questions and BARS used by the first interview committee.

Date of First Interviews: ____/____/____ If interviews were not held, state reason: _____

Interview Committee Members

Printed Name	Job Title	Facility/Unit	R/S	Signature	Chair (✓)
_____	_____	_____	____/____	_____	_____
_____	_____	_____	____/____	_____	_____
_____	_____	_____	____/____	_____	_____

FINAL INTERVIEW: Please attach a copy of the KSAs, interview questions and BARS used by the Appointing Authority.

Date of Final Interviews: ____/____/____ If interviews were not held, state reason: _____

Appointing Authority

Printed Name	Job Title	Facility/Unit	Signature
_____	_____	_____	_____

Additional Interviewers

_____	_____	_____	_____
_____	_____	_____	_____

Additional factors used in the selection process: _____

(R 07/24)