Oklahoma Department of Corrections
State Vehicle Annual Safety Inspection

Facility:	Date:
Vehicle #:	Odometer Reading:
Year:	Make/Model:

BRAKES	Pass	Fail	SAFETY FEATURES	Pass	Fail
Failure Indicator Light	☐	☐	Turn Signals	☐	☐
System Integrity	☐	☐	Head Lights	☐	☐
Pedal Height	☐	☐	Tail Lights	☐	☐
Disc/Drum Condition	☐	☐	Brake Lights	☐	☐
Hoses/Assembly	☐	☐	Interior Dome Lights	☐	☐
SUSPENSION	Pass	Fail	Horn	☐	☐
Shock Absorbers/Struts	☐	☐	Seat Belts - Front	☐	☐
Springs	☐	☐	Seat Belts - Rear	☐	☐
Modification	☐	☐	Door Locks	☐	☐
Mounts	☐	☐	Mirrors	☐	☐
Other _____	☐	☐	Emergency Brake	☐	☐
STEERING	Pass	Fail	**WINDOWS/WINDSHIELD**	Pass	Fail
Wheel Center	☐	☐	Safety Glass	☐	☐
Free Turning	☐	☐	Condition	☐	☐
Linkage Play	☐	☐	**WIPERS/WIPER BLADES**	Pass	Fail
Power System	☐	☐	Wipers Operational	☐	☐
EXHAUST SYTEM	Pass	Fail	Blade Contact	☐	☐
Leaks	☐	☐	Blade Condition	☐	☐
Muffler	☐	☐	**TIRES - FRONT**	Pass	Fail
Tailpipe	☐	☐	Tread Condition	☐	☐
BATTERY	Pass	Fail	Matching	☐	☐
Cables	☐	☐	Condition	☐	☐
Voltage	☐	☐	**TIRES - REAR**	Pass	Fail
FLUIDS	Pass	Fail	Tread Condition/Spare	☐	☐
Transmission	☐	☐	Matching	☐	☐
Coolant	☐	☐	Condition	☐	☐
Washer	☐	☐	**FUEL SYSTEM**	Pass	Fail
Brake Fluid	☐	☐	Cap Present	☐	☐
HEATER/AIR/DEFROST	Pass	Fail	**LICENSE PLATE**	Pass	Fail
Operational	☐	☐	Illumination	☐	☐

Failed items, list the item number and corrective action:

_____

_____

_____

Inspected By: _____ **Date:** _____

Ensure all information is recorded in AssetWorks/M-5 prior to submitting the administrator of Fleet Management.

Distribution: Administrator of Fleet Management

(R 04/21)