

**Oklahoma Department of Corrections**  
**Weekly Health and Safety Inspection Report**

Date: \_\_\_\_\_  
 Facility \_\_\_\_\_  
 Building(s)/Areas Inspected \_\_\_\_\_  
 Inspected by \_\_\_\_\_

Department Head \_\_\_\_\_  
 Assignments have been made to correct deficiencies noted  
 in this report \_\_\_\_\_ Date \_\_\_\_\_  
 Reviewed by: Safety Designee \_\_\_\_\_

**All Fire and Safety deficiencies need to be reported immediately to the Environmental Health and Safety Unit.**  
**Identify C – Compliant / NC – Noncompliant / NA – Non Applicable**

<b>Department Weekly Inspection Item</b>	<b>Week 1</b>	<b>Week 2</b>	<b>Week 3</b>	<b>Week 4</b>	<b>Week 5</b>
Work area is clean and free from debris.					
Aisles and walkways free of obstructions.					
Temperatures in indoor living and work areas are appropriate to the summer and winter comfort zones.					
Restroom facilities are clean and operational.					
Inspections for fire extinguishers are completed/current.					
All fire extinguishers are accessible?					
A visual inspection of fire hose and sprinkler gauges and control valves indicate good working condition.					
All lighted exits signs are operable.					
Evacuation routes posted in proper areas/orientation of building.					
Electrical/mechanical rooms free of trash and storage.					
Equipment free from signs of damage.					
Lights are operable?					
Extension cords are not being used as permanent wiring.					
Plumbing fixtures are in good working order.					
Eyewashes/showers have been flushed.					
Initial safety training current for all inmates and employees.					
Chemicals are accounted for, stored properly and inspected for leaks or spills.					
Secondary containers labeled properly.					
Non-Combustible receptacles					
Identify any other hazards.					
<b>Dates of Inspection:</b>					
<b>Reviewed by</b>					
<b>Department Head/Supervisor Signature:</b> _____					

(Initial for each week of inspection)

**Specific Observations or Comments:**

**Identify any action taken to noncompliant findings:**

**Action taken/completed:**