Oklahoma FTAC

Tax Credit Packet



**Web Page:** [**www.ftac.ok.gov**](http://www.ftac.ok.gov/) **Phone: 405-522-5005**

**FAX: 405-522-5028**

**Email Address:** [**ftac@fire.ok.gov**](mailto:ftac@fire.ok.gov) **Facebook Account: Search for FTAC Tax Credit Form:** [**www.ftac.ok.gov**](http://www.ftac.ok.gov/)

Revised 1/2024

# Oklahoma Volunteer Firefighter Tax Credit

**Tax Year:**

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## Supporting Documentation

### For Volunteer Firefighter Use Only.

**STATE LAW** requires **all first-time participants** to apply for the **$300** tax credit for their first year.

**First year?** If so, you should list eligible firefighter training taken in current Tax Year as well as those taken in previous years. If you have **previously completed a $300 tax credit**, you **may be eligible for the $600** tax credit, which has different requirements.

* Recognizing the importance of volunteer firefighters and the challenges they face, Title 68 O.S. Sec. 2358.7 provides the opportunity to receive a tax credit for firefighter training.

**Type or print. Please make a copy of approved form for your records.**

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| **Your Information:** | | M M D D Y Y Y Y  **Birth Date:** |
| Print first name and middle Initial Last name | |
| For **more information**, see instructions available at [**www.ftac.ok.gov**](http://www.ftac.ok.gov/)or call (405) 522-5005.  Please enter $300 or $600 on the applicable line for Firefighter Training Tax Credit on OTC Form 511CR or your Oklahoma state tax return. Then, transfer the totals of your tax credits to the applicable line for Other Credits on OTC Form 511. |
| Mailing Address (include apartment number or rural route) | |
| City, State, ZIP | |
| Under penalties of perjury I declare the information presented here is true and correct to the best of my knowledge.  In accordance with the Family Education Rights and Privacy Act, I hereby give my permission for my information showing eligibility to be sent to Firefighter Training Advisory Committee (FTAC) and OSU - Fire Service Training.    Date Signature of Volunteer Firefighter |
| Daytime phone, with area code  ( ) | Evening phone, with area code  ( ) |
| Your email address | |
| **Department Affiliation(s):** | |
| CURRENTLY serving as a volunteer firefighter with: | | **Training:**  For your first year, you will need **12 hours** of eligible training. You can list training completed during **Current Tax Year** and in previous years. If you have been previously approved you only need 6 hours of eligible training  - **completed in the Current Tax Year**. Please use the **Training Informa- tion Form** to list the training completed to apply for the tax credit. Or as an option attach training records and relevant certificates.  **Please check the box of the tax credit for which you are applying:**  I am applying for a $300 tax credit, and this is my first year to apply for the volunteer firefighter tax credit.  I am applying for a $300 tax credit (repeat applicant).  I am applying for a $600 tax credit (must have prior $300 tax credit for approved on file). |
| Organizational address, including city and ZIP code | |
| Fire Chief cell phone number  ( ) | Fire Chief daytime phone number  ( ) |
| Fire Chief or Fire Department’s email address | |
| List any other Fire Departments under which your training records may be listed:  Department name(s): | |
| ***Please Check All That Apply:***  I am working towards Support and Basic Firefighter or Higher Equivalent.  I have completed (year ) Support and Basic or Higher Equivalent.  I am working towards my Intermediate and Advanced Firefighter or Higher Equivalent.  I have completed (year ) Intermediate and Advanced or Higher Equivalent. (Please keep copies of all training records for your tax records.) | | ***\*\*\*\* For Fire Chief Use \*\*\*\****  **If $300 credit.** I verify that the above listed firefighter is a member in good standing with our department and has completed the submitted training for the dates indicated. The volunteer has been provided and participated in all annual training as required by federal and state authorities.  **If $600 credit.** I verify that the above listed firefighter is a member in good standing with our department and has completed the submitted training for the dates indicated. The volunteer has been provided and participated in all annual training as required by federal and state authorities.    Date Signature of Fire Chief  Printed Name of Fire Chief |
| **Make a copy for your tax records and department files. (After your Fire Chief approves and signs your form, go to Step 2 below.)** | |
| **2. ENTER YOUR SSN! You must attach this approved document to the Oklahoma Tax Commission (OTC) Form 511EF or your tax return, then mail to the Oklahoma Tax Commission at:**  **Oklahoma Tax Commission**  **P.O. Box 26800**  **Oklahoma City, OK 73126-0800 Phone: (405) 521-3160** | |
| Is it an OSU-FST, Career Tech or other course pre-approved by FTAC?  **Yes No** |
| **Taxpayer SSN:** | |



# Firefighter Training Advisory Committee

## Volunteer Firefighter Training Incentive Program

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| **$300 Training Incentive** | **$600 Training Incentive** |
| **First Time Applicants:**   * All volunteers applying for the 1st time in current Tax Year must file for the $300. First year applicants need 12 hours of eligible training completed in current Tax Year or any previous years. * **Repeat applicants** for the $300 *must*: * Have previously been approved for the $300. Have earned at least **6 hours** of continuing education to- wards the completion of Support and Basic Firefighter, or an equivalent program by the end of the year. | **Applicant *must* have been previously approved for the $600 training incentive.**   * Applicant must have completed the Support and Basic Firefighter in the 5 Levels of Firefighter program, and equivalent, or higher program **and** have completed at least **6 hours** of qualifying continuing education each year. * Completion of Firefighter I in a previous year will be considered. |

#### NOTE: All forms must be completed and approval by the Fire Chief before you can apply to the Oklahoma Tax Commission. After your Fire Chief approves your forms, Taxpayers who electronically file their income tax returns should mail the approved form attached to the Form 511EF to the Oklahoma Tax Commission. The Form 511EF is the signature document for an electronically filed return and without it the Firefighter Tax Credit form may not be matched with their income tax return. All other taxpayers should mail the

**approved form with their tax return. The addresses are located on the tax form.**

All applicants *must* be a member in good standing with the volunteer fire department on which he/she serves. The applicant must have had the opportunity to attend and participated in all annual training as required by federal and state authorities for Current Tax Year.

(The Fire Chief will verify any and all training information). Additional information about NIMS, IMT and ICS training courses may be found by visiting the following websites:

<http://www.homelandsecurity.ok.gov/nims> <http://www.fema.gov/emergency/nims/>

For additional information:

(website) [www.ftac.ok.gov](http://www.ftac.ok.gov/) (phone) 405-522-5005 (Fax) 405-522-5028

# Training Incentive Program Subjects

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| **Structural Firefighting Program - 48 hours** |
| Fire Behavior |
| Safety |
| Personal Protective Equipment |
| Search and Rescue |
| Ladders |
| Fire Hose, Appliances |
| Forcible Entry |
| Ventilation |
| Extinguishers |
| Overhaul |
| Water Supply |
| Pump Operations |

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| **Volunteer Firefighter Practices (VFFP) 3 Hour Courses** |
| Firefighter Safety |
| Fire Behavior |
| PPE |
| SCBA |
| ERG |
| Fire Hose |
| Ladders |
| Tools and Equipment |
| Intro to Wildland Firefighting |
| Fire Department Organization |

#### Tax Year

For purposes of the volunteer training incentive program, the following program and continuing education courses, or others, can be taken to receive the **$300** credit. The volunteer firefighter must complete **12 hours** the first year and

**6 hours** each year after until completion of Support and Basic Firefighter. Any questions regarding tax credit course equivalences contact the **Firefighter Training Advisor Committee office, 405- 522-5015**. OSU-FST credit and examination challenges should be directed to the Firefighter Coordinator at OSU-FST (800) 304-5727.

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| **Wildland Firefighting** |
| **Wildland Fundamentals - 16 hours** |
| Firefighter Safety |
| Fire Behavior |
| PPE |
| Red Card |
| Tools and Equipment |
| Strategies and Tactics |
| Water Supply |
| Wildland Scenario |
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| **Wildland Skills - 16 hours** |
| Firefighter Safety |
| PPE |
| Tools and Equipment |
| Strategies and Tactics |
| Water Supply |
| Fire Control |
| Progressive Hose Lays |

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| **Basic Firefighter Skills (BFFS) - 4 Hour Courses** |
| Fire Streams |
| Pumping Fundamentals |
| Search and Rescue |
| Ventilation |
| Fire Hydrants |
| Ropes and Knots |
| Extrication Safety |
| Water Supply |
| Forcible Entry |
| Ground Ladders |
| SCBA |
| Fire Hose |
| PPE |
| Emergency Scene Safety |
| Accountability |
| Tanker Safety |
| Drafting Fundamentals |
| Scene Size-up |
| Protecting Evidence for Fire Cause Determination |
| Loss Control |

# Training Incentive Program Subjects

#### Tax Year

For purposes of the volunteer training incentive program, the following programs/continuing education courses, or others, can be taken to receive the **$600** credit. The volunteer firefighter must have completed Intermediate or Advanced

Firefighter or equivalent/higher program. In addition, the firefighter must complete at least **6 hours** of continuing education each year until the firefighter completes Advanced Firefighter or its equivalent. Any questions regarding tax credit course equivalences contact the **Firefighter Training Advisor Committee office at (405) 522-5005**. For OSU-FST credit and examination challenges should be directed to the Firefighter Coordinator at OSU-FST (800) 304-5727.

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| **Basic Fire Academy - Firefighter I** |
| Firefighter Orientation |
| Fire Behavior |
| Firefighter Safety and Health |
| Building and Construction |
| PPE |
| Portable Extinguishers |
| Ropes and Knots |
| Rescue and Extrication |
| Forcible Entry |
| Ground Ladders |
| Ventilation |
| Water Supply |
| Fire Hose |
| Fire Streams |
| Fire Control |
| Fire Detection, Alarms, and Suppression Systems |
| Loss Control |
| Protection Evidence for Fire Cause Determination |
| Fire Department Communications |
| Fire Prevention and Public Education |
| Basic Pre-hospital Emergency Medical Care |
| Hazardous Materials Awareness |
| Hazardous Materials Operation |
| **(Please note that the above list is not a complete list of Firefighter I courses.)** |

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| **Continuing Education Training 4-16 Hour Courses** |
| National Incident Management System (NIMS-any course) |
| Arson Detection for the First Responder |
| Backfiring Operations |
| Basics of Search and Rescue |
| Basics of Water Rescue |
| Calling the MAYDAY |
| Emergency Vehicle Driver Training |
| Extrication Fundamentals |
| Fire Tanker Safety Operations |
| Firefighter Survival & Rapid Intervention Crew Ops |
| Incident Safety Officer |
| ISO Fire Pumper Service Testing |
| ISO Fire Pump Service Testing Procedures |
| Advanced Fire Behavior Simulator |
| Pump Operations |
| Rapid Intervention Team (R.I.T) |
| Rope Rescue Fundamentals |
| Small Department Engine Company Tactics |
| Thermal Imaging Cameras-Basic |
| Training Records and Reports for Small |
| Departments Vent, Enter, Search |
| Water Shuttle |
| Wildland Aviation Operation |
| Wildland Firefighting: Fundamentals |
| Wildland Firefighting: Skills |
| Wildland Fire Origin Recognition |
| Wildland Foam Firefighting |
| EVDT |
| Public Fire Safety Education Course//Field Program |
| IMT or NIMS Courses |
| Wildland ICS Tool Box |
| Wilderness SAR Programs |

**Tax Year**

# Training Information Form

**For training received while serving as a volunteer firefighter.**

### To accompany Oklahoma Volunteer Firefighter Tax Credit Form.

**Firefighter Name:** (please print) **Department:**

#### Fire Chief Signature:

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| --- | --- | --- | --- | --- |
| **Course Title** | **Hours** | **Year** | **Where Taken** | **Instructor Name** |
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**Important Note:** This form documents training hours completed for purposes of calculating tax credits. Any questions regarding tax credit course equivalences contact the Firefighter Training Advisor Committee Office, (405) 522-5005. OSU- FST credit and examination challenges should be directed to the firefighter Coordinator at OSU-FST (800) 304-5727.

**$300 Volunteer Firefighter Training Incentive**

**Member in good standing of a Volunteer Fire Department**

**Yes**

**No**

**12 hours of approved training Get in Good Standing**

**No**

**Yes**

**Attain 12 hours of approved training**

**Tax Form Complete with Chief’s Signature**

**No**

**Have Fire Chief sign tax form**

**Yes**

**Send Tax Form to Oklahoma Tax Commission. Retain a copy of the tax form along with Training Documentation for your records.**

**$300 Tax Credit**

**$600 Volunteer Firefighter Training Incentive**

**Must have previously received the $200 Volunteer Firefighter Training Incentive**

**Yes**

**No**

**Completed Support and Basic Training in the 5 levels Get in Good Standing**

**No**

**Attain Support and Basic Training in the 5 levels**

**Yes**

**Completed 6 hours of qualifying continuing education each year**

**Complete 6 hours of qualifying continuing education**

**Yes**

**No**

**Tax Form Complete with Chief’s Signature**

**No**

**Have Fire Chief Sign Tax Form**

**Yes**

**Send Tax Form to Oklahoma Tax Commission. Retain a copy of the tax form along with Training Documentation for your records.**

**$600 Tax Credit**