



INTERMEDIATE OFFICER: top level line officer (option 1: 96 total hours; option 2: 104 total hours)

Option 1:

Required Courses (64 hrs.):

Leadership II (16 hrs.) - provides the company officer with the basic leadership skills and tools needed to perform effectively in their fire service role. The course addresses ethics, use and abuse of power at the company officer level, creativity in the fire service, and management of the multiple roles of the company officer.

Basic Computer skills (16+ hrs.) - An introductory course to familiarize students with the basic principles of a personal computer, including email, security, social media, and software applications. Students will gain practice in using key applications such as NFIRS; Microsoft Word, Excel and PowerPoint; and the web.

Basic budgeting and finance (16 hrs.) – introductory course to familiarize the student with the local government budget process; decision, spending, and approval authority; establishing priorities; applicable law and ordinances; tying expenditures to needs; funding sources and other financial resources; efficiency and effectiveness measures.

Exercising Leadership through Difficult Conversations (NFA Executive Skills Series; 16 hrs.): - provide knowledge and skills for having difficult conversations to exercise leadership in addressing adaptive challenges.

Required Electives - 32 hours (must be taken from more than one course)

Option 2:

Required Courses (72 hrs.):

Fire Officer I (40 hrs.) - provide entry-level fire officers with the knowledge and skills to meet the minimum job performance requirements for paid and volunteer fire officers; course designed to satisfy the requirements of the National Fire Protection Association (NFPA) 1021 Fire Officer I Standard (less any prerequisite other than Intermediate Firefighter).

Leadership II (16 hrs.) – *see description outlined above in option 1*

Exercising Leadership through Difficult Conversations (NFA Executive Skills Series; 16 hrs.): - *see description outlined above in option 1*

Required Electives - 32 hours (must be taken from more than one course)