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**STATE BOARD OF HEALTH
OKLAHOMA STATE DEPARTMENT OF HEALTH
1000 N.E. 10th Street
Oklahoma City, Oklahoma 73117-1299**

7 **I. Call to Order, Roll Call and Confirmation of a Quorum**

8 Tim Starkey, President of the Oklahoma State Board of Health, called the virtual meeting to
9 order on Tuesday, October 6, 2020, at 1:03 p.m. and announced that all requirements of the
10 Open Meeting Act had been met.

11
12 Board members present via videoconference: Jenny Alexopoulos; Charles Grim; R. Murali
13 Krishna; Ronald Osterhout; Becky Payton; Tim Starkey; Bruce Storms; Kinion Whittington;
14 and Travis Wolff

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16 Central staff present via videoconference: Lance Frye, Commissioner of Health; Kim Bailey,
17 Chief Legal Counsel & Operations; Travis Kirkpatrick, Deputy Commissioner, Prevention &
18 Preparedness; Jennifer Lepard, Chief Administrative Officer; Rocky McElvany, Special
19 Advisor; Keith Reed, Deputy Commissioner, Community Health Services; Jackie Shawnee,
20 Chief Communications Officer; Sommer Skinner, Chief Innovation Officer; and Kathie Darr
21 who served as recording secretary

22
23 **II. Review, Discussion and Approval of Minutes for the January 14, 2020, Regular Meeting**

24 Osterhout moved board approval of the January 14 minutes as presented. Payton provided a
25 second. Motion carried.

26
27 Aye: Alexopoulos, Grim, Krishna, Osterhout, Payton, Starkey, Whittington

28 Absent: Storms

29 Abstain: Wolff

30
31 **III. Discussion and Possible Action on Proposed 2021 Board of Health Meeting Schedule**

32 Starkey proposed 2021 meeting dates as follows and requested a motion to approve.

33
34 Tuesday, February 9, 2021

35 Tuesday, May 11, 2021

36 Tuesday, August 10, 2021

37 Tuesday, October 12, 2021

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39 Osterhout moved board approval of the 2021 meeting schedule. Krishna provided a second.
40 Motion carried.

41
42 Aye: Grim, Krishna, Osterhout, Payton, Starkey, Whittington, Wolff

43 Absent: Alexopoulos, Storms

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45 **IV. Commissioner’s Report – Colonel Lance Frye, M.D.**

46 Frye was recognized and introduced board members Storms, Whittington and Wolff noting

1 relevant credentials and congratulated them on their recent appointments to the Board of Health.

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3 Frye introduced to the board the members of his executive team.

4
5 Frye gave a presentation on pandemic preparedness and the current COVID situation in
6 Oklahoma.

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8 **V. Community Health Services – Keith Reed, Deputy Commissioner**

9 Reed was recognized and provided an update on response to the pandemic as it relates to the 68
10 county health departments in OSDH’s jurisdiction. He discussed COVID testing, case
11 investigation and contact tracing. He shared with board members information about upcoming
12 flu clinics and availability of the flu vaccine as well as an implementation timeline and
13 prospective scope of services provided for mobile health units.

14
15 **VI. Prevention & Preparedness – Travis Kirkpatrick, Deputy Commissioner**

16 Kirkpatrick discussed expanded capacity for COVID testing, current guidance for long term
17 care facilities with regard to visitation, and a partnership with the Office of Emergency
18 Management to increase and steady the supply of personal protective equipment.

19
20 **VII. Update from Chief Legal Counsel & Operations – Kim Bailey**

21 Bailey shared that OSDH had purchased floors 11-19 of the former Sandridge building in
22 downtown Oklahoma City for \$11.5 million and would be relocating from the current
23 location on 10th Street. She indicated the move would begin in late October with expected
24 completion by the end of the calendar year.

25
26 **VIII. Update from Chief Innovation Officer – Sommer Skinner**

27 Skinner provided a brief overview of efforts related to organizational development as they
28 relate to process efficiencies and cultural transformation within the department.
29 Additionally, she discussed the agency’s strategic plan and tactical design for infrastructure
30 modernization.

31
32 **IX. Update from Chief Communications Officer – Jackie Shawnee**

33 Shawnee stated that planning was underway in developing a basic framework for
34 distribution of the COVID-19 vaccination in Oklahoma. The phased approach, she said,
35 would be finalized and sent to the CDC for approval by October 15.

36
37 **X. Update from Chief Administrative Officer – Jennifer Lepard**

38 Lepard gave an overview of initiatives for the 2021 legislative session.

39
40 **XI. OSDH Financial Presentation – Diana O’Neal, Chief Financial Officer**

41 O’Neal identified the FY 2021 agency budget at \$780.2 million, an increase of almost 81%
42 over the prior year’s actual expenditures. The variance, she said was almost fully attributable
43 to COVID response.

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45 **XII. President’s Report – Tim Starkey**

46 Starkey led board members in a discussion of overall function as an advisory board in relation

1 to the undefined nature of service in that capacity.

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3 **XIII. New Business**

4 No new business.

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6 **XIV. Adjournment**

7 Payton moved board approval to adjourn. Osterhout provided a second. Motion carried.

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9 Aye: Grim, Krishna, Osterhout, Payton, Starkey, Storms, Whittington, Wolff

10 Absent: Alexopulos

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12 The meeting adjourned at 2:40 p.m.