



SOLICITATION REQUEST

Request for Quote

Request for Proposal

Request for Bid

Dispatch via Print

Request Quote ID.	Date	Buyer	Page
3400001724	04/28/2021	Lisa Bradley (580)	1
Payment Terms	DateTime Quote Open	Closing	
0 Days	05/25/2021 11:45 AM	06/18/2021 03:00 PM	

Requisition Number Reference: From Req ID - 3400022097

Department of Health
 OKLAHOMA STATE DEPT OF HEALTH
 SHIPPING & RECEIVING
 123 ROBERT S. KERR AVE., SUITE 1702
 OKLAHOMA CITY OK 73102-6406

Ship To: OKLAHOMA STATE DEPT OF HEALTH
 SHIPPING & RECEIVING
 123 ROBERT S. KERR AVE., SUITE 1702
 OKLAHOMA CITY OK 73102-6406

Supplier: NAME _____
 Address: _____
 Address: _____
 City: _____ ST: _____ ZIP: _____

Bill To: OKLAHOMA STATE DEPT OF HEALTH
 ACCOUNTS PAYABLE
 123 ROBERT S. KERR AVE., SUITE 1702
 OKLAHOMA CITY OK 73102-6406

Supplier Responses

Line	Cat CD / Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
1	70142011 / 1000022818 SERVICE:Maint-Refrig/F reezers, Commercial	1	A8		

Preventive Maintenance of Laboratory Refrigerators, Freezers, Centrifuges and Incubators

Freight Terms: FOB DEST **Ship Via:** COMMON

Lead Time: _____

Supplier Remarks:

2	70142011 / 1000022818 SERVICE:Maint-Refrig/F reezers, Commercial	1	A8		
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Parts for Emergency Repair of Refrigerators, Freezers, Centrifuges and Incubators

Freight Terms: FOB DEST **Ship Via:** COMMON

Lead Time: _____

Supplier Remarks:

3	70142011 / 1000022818 SERVICE:Maint-Refrig/F reezers, Commercial	1	A8		
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Emergency Repair Service for Refrigerators, Freezers, Centrifuges and Incubators

Freight Terms: FOB DEST **Ship Via:** COMMON

Lead Time: _____

Supplier Remarks:

COMMENTS:
 Contract Agreement Period: July 1, 2021 through June 30, 2022

Option to renew for 2 additional 1 year periods:
 Year 2: July 1, 2022 through June 30, 2023
 Year 3: July 1, 2023 through June 30, 2024
 Contract Agreement Period: July 1, 2021 through June 30, 2022

Option to renew for 2 additional 1 year periods:
 Year 2: July 1, 2022 through June 30, 2023
 Year 3: July 1, 2023 through June 30, 2024
 SCOPES OF WORK:

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- Preventive maintenance to be performed per manufacturers suggested guidelines on all items listed on this contract.
- Refrigerator and freezer PM to include service calls once a year during which the following checks and corrections must be performed: Cleaning of fan blade and condenser, lubrication of hinges and handle assembly and condenser fan motors. Also to include checking of alarm systems, refrigerant, lined under units, gaskets, electrical connections and amperage, calibration of temperature controllers on equipment.
- Incubator PM must include the following once a year: examination of the carbon dioxide supply filter, air inlet filter, examination and cleaning of flow meter assembly, calibration of temperature readout, as well as other manufacturer's recommended checks.
- Centrifuge PM to include the following: Inspection and/or replacement of brushed, including brushed in autotransformers if present, cleaning of carbon deposits on cummutators, lubrication of bearings if not sealed, and determination of RPM rates with calibration of speed controls. Refrigerated models also require temperature checks with calibration of thermometers.
- Trained technical service personnel must perform all service. Each individual who will perform work under this contract must receive factory authorized training in the areas they will work from the manufacturer or a credible, objective third party. Third parties may be but are not limited to colleges, technical/trade schools, area-specific courses/seminars, professional organizations widely recognized by public health officials.
- Documentation of training for each individual performing work under this contract must be sent to the Department of Health. Documentation must include vendor training as well as third party training; this may be but is not limited to, certificates obtained from the above listed sources and must include the name and address of the third party so that authenticity of such documentation can be verified by the Department of Health. After the bid is awarded, documentation must be sent to the Quality Control Officer at the Department of Health within 10 days.
- Apparatus used to test or adjust functions of laboratory equipment must be calibrated against certified equipment having a known valid relationship to nationally recognized standards. If no such standards exist vendor must establish a calibration protocol to ensure apparatus performance necessary for accurate and reliable test results.
- Documentation of all calibration, including frequency, individual and organization that provided calibration, must be sent to the Quality Control Officer upon request after contract award.
- All charges for maintenance and repair to be billed at listed rate. Repairs including parts and labor over \$200.00 require prior approval by the Director of the Public Health Laboratory or his/her designated representative.
- This contract shall NOT include any travel calls.
- All service calls, preventive and otherwise, are to be scheduled through the Director in advance of the visit. Appointments should be made at least 2 days in advance of desired visit. Cancellations should be made at least 1 day in advance and the service should be rescheduled at that time to occur as soon as possible.
- Emergency service for essential instruments must be available within 24 hours of receipt of request.
- Upon arrival at Laboratory, the repair personnel are required to CHECK IN and OUT with the Director by signing the logbook in the Office. Furthermore, repair personnel entering the laboratory agree, by signing the log book, to follow the safety rules of the laboratory. These include but are not limited

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to; NO smoking, food or drink beyond the entrance of the laboratory. Appropriate PPE as necessary will be issued by the PHL and worn by the service personnel. For more detailed laboratory safety rules, a reference copy of our safety manual will be available upon request. If in doubt about the consequences of the particular action the Director or designee should be consulted.

14. All work must be documented by the repair technician and signed by the Director of the Public Health Laboratory or other designated representative. A copy of all signed documentation MUST BE left with the Director on the day the work is performed. This copy will be used as proof of receipt for a service performed and is required for payment of vendor invoices.

15. All service must be done during laboratory work hours: Monday through Friday, 8 am to 4:30 pm.

INVOICING CONTACT: OKLAHOMA STATE DEPARTMENT OF HEALTH
 ATTN: ACCOUNTS PAYABLE
 PO Box 268823
 OKLAHOMA CITY, OK 73102
 AccountsPayable@health.ok.gov

NOTICE TO VENDOR: BY ACCEPTANCE OF THIS PURCHASE ORDER, VENDOR AGREES TO SHIP/PROVIDE THE QUANTITIES/ITEMS LISTED AND INVOICE AT THE STATED PRICES.

TO BE BILLED IN ARREARS.

PURCHASE ORDER NUMBER SHOULD APPEAR ON ALL DOCUMENTATION, INCLUDING BUT NOT LIMITED TO: PACKING SLIPS, INVOICES, BILLS OF LADING, CORRESPONDENCE, SUBJECT LINE OF EMAILS, ENVELOPE ADDRESSES AND PACKAGES. THE PURCHASE ORDER NUMBER SHOULD BE VISIBLE WITHOUT THE NEED TO OPEN THE PACKAGE. SHIPMENTS, INVOICES AND OTHER DOCUMENTATION NOT PROPERLY IDENTIFIED BY PURCHASE ORDER NUMBER MAY RESULT IN REFUSAL OF DELIVERY, DELAYED PAYMENT OR OTHER DELAYS IN RESPONSE.

VENDOR ACKNOWLEDGES, BY RECEIPT OF THIS INSTRUMENT, DOCUMENT OR COMMUNICATION, THAT ANY AGREEMENT ENTERED INTO OR EXECUTED BY THE PARTIES IS SUBJECT TO THE PROVISIONS OF THE OKLAHOMA CENTRAL PURCHASING ACT, 74 O.S., § 85.1, ET SEQ.

PURSUANT TO §62-34.71, THE STATE OF OKLAHOMA HAS 45 DAYS FROM PRESENTATION OF A PROPER INVOICE TO ISSUE PAYMENT TO THE CONTRACTOR.

NO ORAL STATEMENT, ONLINE CLICK WRAP AMENDMENTS, FACSIMILE, MAIL OR OTHER NOTIFICATION ISSUED BY VENDOR SHALL MODIFY OR OTHERWISE EFFECT THE TERMS, CONDITIONS, OR SPECIFICATIONS STATED IN THIS PURCHASE ORDER UNLESS ACCEPTED IN WRITING BY THE OKLAHOMA STATE DEPARTMENT OF HEALTH, PROCUREMENT SERVICE.

EQUIPMENT TO BE COVERED UNDER THIS CONTRACT:

Stillwater PHL equipment
 OSDH-PHL
 4615 W Lakeview
 Stillwater, OK 74075
 REFRIGERATORS

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Brand Serial Number
 Fisher Scientific Model #MR30PA-GAEE-FS 146088401111220
 Thermoscientific TSX3005SA 1132243601210210
 Thermoscientific TSX3005SA 1132200801210210
 Thermoscientific TSX3005SA 1132099201210110
 Thermoscientific TSX3005SA 1132242801210210
 Thermoscientific TSX3005SA 1132242501210210
 Thermoscientific TSX3005SA 1132245001210210
 Thermoscientific TSX3005SA 1132206601210210
 Thermoscientific TSX3005SA 1132244101210210
 Thermoscientific TSX3005SA 1132227201210210
 Thermoscientific TSX3005SA 1132393401210310
 Thermoscientific TSX3005SA 1132215401210210
 Thermoscientific TSX3005SA 1112301101170610
 BSI OSDH #20200018
 Fisherbrand GTFBG49RPGA 300425445
 T Senry OSDH # 20030331
 FisherBrand IsoTemp 300409473
 FisherBrand IsoTemp 300409191
 FisherBrand IsoTemp 300409191
 PHCBI MPR-1412 20030187
 PHCBI MPR-1412 20030175
 PHCBI MPR-1412 20010056
 PHCBI MPR-1412 20010066

FREEZERS

Revco Ultima Plus 822443-63
 Fisher Scientific -20 Benchtop OSDH #20080240

Brand Serial Number
 IsoTemp -80 20190203
 Revco -30 20170015
 Thermoscientific TSX Series 3020FA -20 1161395391299700
 PHCBI 08 MDF-U76 VA-PA 19127N0406
 Thermofisher TSX2320FA 1161712701201000
 Thermofisher TSX2320FA 1132287301210300
 Thermofisher TSX2320FA 113222901210227
 Thermoscientific TSX3020FA 1132305901210300
 Thermoscientific OSDH #20090313
 FisherBrand IUE30086FA 1117500601190920
 Stirling UltraCold SU780XLE

INCUBATORS

Nuaire Model #NU5800 176610101716
 Nuaire Model #NU5800 176656101916
 Nuaire Model #NU5800 176653101816
 Nuaire Model #NU5800 176654101816
 Nuaire Model #NU5800 176657101916
 Benchmark MY Temp Mini H2200 10191033
 PHCBI MC0-170M-PA 190460102

CENTRIFUGES

Hettich Zentrifugen FBA 280 0002230-04
 Hettich Zentrifugen FBA 280 0002263-04
 Thermoscientific Legend Micro 21R 42604472

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Thermoscientific Legend Micro 21R 42604477
 Jouan C4022 401120002

Brand Serial Number
 Thermoscientific LR56495 41383245

OKC Pharmacy equipment
 Oklahoma State Department of Health
 7725 West Reno Avenue
 Oklahoma City, OK, 73127

REFRIGERATORS

Brand Serial Number
 Manitowoc Model #RS3 930480087
 Thermoscientific Model #REL7504A19 P10U14919PU
 Thermoscientific Model #REL7504A19 P09U-140885-PU
 Puffer Hubbard Model #LR423A18 15080092

FREEZERS

Harris Ultralow Model #ELT-17LS-50A30 Y09J-462299-YJ
 Harris Ultralow Model #ELT-17LS-50A14 V03H-394471-DH

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