

Civil Money Penalty Reinvestment Application Template

COVID-19 In-person Visitation Aids Request Instructions



On 2/2/2022, the Centers for Medicare & Medicaid Services issued a revised FAQ guidance for Nursing Home Visitation – COVID-19 (Refer to <https://www.cms.gov/files/document/qso-20-39-nh-revised.pdf>).

CMS is clarifying that CMPs can be used to purchase any of the following strictly for the purposes of in-person visitation:

A facility may request the use of Civil Money Penalty (CMP) Reinvestment funds to purchase portable fans and portable room air cleaners with high-efficiency particulate air (HEPA, H-13 or -14) filters to increase or improve air quality. A maximum use of \$3,000 (**\$2,500 for Oklahoma nursing homes**) per facility including shipping costs may be requested. When utilizing these items for visitation purposes, facilities need to ensure appropriate life safety code requirements found at 42 CFR 483.90 are met, unless waived under the PHE declaration.

Expenses incurred on or after the release of Memorandum QSO-20-39-NH FAQ Revised February 2, 2022 are eligible for reimbursement. (Refer to <https://www.cms.gov/files/document/qso-20-39-nh-revised.pdf>).

In addition to the above revised guidance, the following guidance remains in effect:

On September 17, 2020, the Centers for Medicare & Medicaid Services (CMS) issued guidance for Nursing Home Visitation – COVID-19. By following a person-centered approach and adhering to the core principles of COVID-19 infection prevention, visitation can occur safely based on this guidance. Recognizing that considerations allowing for visitation in each phase of re-opening may be difficult for residents and their families, CMS has developed this application template for requests for the use of Civil Money Penalty (CMP) Reinvestment funds to provide nursing homes with in-person visitation aids.

Applicants shall submit this CMP Reinvestment Application to the applicable state agency (SA). The SA shall make a determination on the potential of the project to benefit nursing home residents and improve their quality of care and quality of life. The applicant will be notified by the SA about a funding decision, and applicants may contact the applicable SA with questions about their CMP Reinvestment Application.

NOTE: This template can only be used for in-person visitation aids for nursing homes.

CMS is clarifying that CMPs can be used to purchase any of the following strictly for the purposes of in-person visitation:

- Tents or other shelter for outdoor visitation (purchase and/or rental)
- Clear dividers (e.g., Plexiglas or similar product) to create a physical barrier to reduce the risk of transmission during in-person visits.

Funding is also limited to a maximum of **\$3,000 per facility (\$1,500 for Oklahoma Nursing homes)** which can include installation, installation materials, and shipping costs for allowable items mentioned above. When installing any items for visitation purposes, facilities need to ensure appropriate life safety code requirements found at 42 CFR 483.90 are met, unless waived under the PHE declaration.

Expenses incurred on or after the release of Memorandum QSO 20-39-NH (September 17, 2020) are eligible for reimbursement.

Prohibited expenses include but are not limited to:

- Ventilation systems
- Personal Protective Equipment (PPE)
- Portable fire extinguishers of approved types
- Disinfectant and cleaning supplies (Disinfectantwipes, hand sanitizer, etc.)
- COVID-19 testing and testing equipment
- No-Smoking signage
- Travel expenses
- Administrative fees
 - i.e., payment of individuals to help administer the program.
- Indirect Cost
 - For example: federally determined indirect (facilities and administrative-F&A or overhead) costs such as staff fringe benefits, facility maintenance, rent or utilities.

SECTION 1

Project and Applicant Requirements to Use the In-Person Visitation Aids Application Template

Projects must:

- Directly address the need to facilitate in-person visits for residents.
- Fall within the following parameters for use of funds:
 - Funds must only be used to purchase the types of visitation aids described above.
 - Tent or other shelter must allow for social distancing to be observed.
 - Maximum allowance of \$3,000 (\$1,500 for Oklahoma) per facility for tents or other shelter for outdoor visitation and/or clear dividers.
 - Maximum allowance of \$3,000 (\$2,500 for Oklahoma) per facility for indoor portable fans and/or indoor portable air cleaners.
- Ensure appropriate LSC requirements found at 42 CFR 483.90 are met, unless waived under the PHE declaration.
- Ensure core principles of infection prevention and control practices. Surfaces must be cleaned and disinfected between resident use.
- Work with state officials to determine the appropriate level of visitation restrictions within available guidelines from the CDC (e.g., limiting the number of individuals visiting with any one resident).

To be considered for funding, each application must include the following information:

- Name(s) of facility(ies) to receive visitation aids (and CMS Certification Numbers (CCNs)).
- Number of certified facility beds.
- Type(s) of visitation aids.
- Cost per visitation aid.
- Total number of visitation aids requested.
- Total funds requested.

SECTION 2

Eligibility Guidelines

Confirm this project meets criteria outlined in Section 1.

Yes

No

SECTION 3

Applicant Contact and Background Information

Organization Contact Information

Contact

Name

Phone

Email

Address

State

SECTION 4

Total CMP Fund Request Amount

Insert total CMP fund request amount.

Note: This amount should match the total cost of the items in section 5, in addition to items in the addendum (section 7).

SECTION 5

Budget

Applicants must provide a line-item budget for all items, broken down per facility, for which CMP funding is requested. All items must directly relate to in-person visitation aids.

Facility Name	CMS Certification Number (CCN)	Number of Certified Facility Beds	Type of Visitation Aids (e.g., tents, clear dividers, installation, installation materials, shipping costs, indoor portable air cleaners and/or indoor portable fans)	Cost Per Visitation Aid	Number of Visitation Aids	Total Cost Per Facility

TOTAL PROJECT COST

SECTION 6

Attestation Statement

Statement CMP funds have been provided for the express purpose of enhancing quality of care and quality of life in nursing homes certified to participate in Title 18 and Title 19 of the Social Security Act. **Applicants cannot use the standard CMP application process to supplement their visitation aid request to obtain additional in-person visitation aids in excess of the \$3,000 (\$1,500 for Oklahoma) maximum limit for tents and clear dividers, and/or \$3,000 (\$2,500 for Oklahoma) maximum limit for indoor portable fans and/or indoor portable air cleaners** with high-efficiency particulate air (HEPA, H-13 or -14) filters to increase or improve air quality. By signing below, you are confirming that everything stated in this application is truthful and you are aware and in compliance with the CMP project and applicant requirements.

Name of the Applicant (print):

Date of Signature

Signature of the Applicant

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