



MINUTES OF PUBLIC MEETING

This meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this seventh day of September 2022 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules July 15, 2022, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: OKLAHOMA FOOD SERVICE ADVISORY COUNCIL

DATE: WEDNESDAY, DECEMBER 7, 2022

ADDRESS: OCCHD, 2400 NW 36TH STREET, OKC OK 73112

CONTACT PERSON: TERESA MARTINEZ **TELEPHONE:** (405) 426-8265

Agenda Item 1:

Open Meeting Act

Bill Ricks announced the filing of the meeting and posting of the agenda in accordance with the Oklahoma Open Meeting Act.

Agenda Item 2:

Call to Order

Bill Ricks called the meeting to order at 9:41 a.m. at the Oklahoma City County Health Department.

Agenda Item 3:

Roll Call

Teresa Martinez called roll and a quorum was met.

Council members present: Tre Williams, Juli Montgomery, Chris Munn, Michael Farney, Steffon Lewis, Adam Austin, Mark Cochran, Krista Neal, and Bill Ricks

Council members absent: Scott Yates, Ravi Jadeja, Jason Ewald, Kathy Bogart, and James Leewright

Staff present: Phillip Jurina, Robyn Chapman, Alicia Burkett, Joy Fugett, LaTrina Frazier, and Teresa Martinez

Others present: Shannon Gambrell, Szofia Nickell, Lauren Parmley, Rachel Walker, Bushra Salous, Ashley Nelson, Erin Kehl

Agenda Item 4:

Review and Possible Action on Approval of September 7, 2022, Meeting Minutes

Chris Munn made a motion to approve the minutes. Mark Cochran seconded the motion.

Roll Call

Aye: Tre Williams, Chris Munn, Michael Farney, Steffon Lewis, Mark Cochran, Krista Neal, and Bill Ricks

Abstain: Juli Montgomery and Adam Austin

The motion carried.

Agenda Item 5:

Department Report – OSDH Staff

a. Vacancies and New Hires – Inspectors, Consumer Health Service, and Vacant Counties

- LaTrina Frazier provided the report covering Consumer Health Service and county health departments. CHS currently has a Director and Manager vacancy. There are approximately 12 vacancies statewide and pending retirements. OSDH is working on training and looking at streamlining processes to maximize staff and utilize time as best we can.
- Tre reported that OCCHD currently has 3 vacancies and 3 new hires.
- Adam reported that THD has 3 vacancies, 1 supervisor position vacant, and 2 new hires.

b. Licensing & Inspection Update – Summary of facilities by type and report of inspections not completed, pulled from the food database

1) Oklahoma County

The summary of establishments and summary of no inspection listing for Oklahoma County was provided and discussed.

2) Tulsa County

The summary of establishments and summary of no inspection listing for Tulsa County was provided and discussed.

3) Statewide

The summary of establishments and summary of no inspection listing for the entire state was provided and discussed. The summaries include Oklahoma and Tulsa Counties.

c. Update on Online Licensing Systems – Report on possible timeline for food to transition to Thentia

- There was no discussion on this agenda item.

Agenda Item 6:

Discussion and Possible Action on 2023 Meeting Locations – 2023 meeting locations to be finalized then posted to Secretary of State Website

a. Next Meeting Date:

- March 6, 2023
- June 23, 2023
- September 6, 2023
- December 8, 2023

The March 6th meeting will be held at Oklahoma City County Health Department located at 2400 NW 36th Street, OKC 73112. The June 23rd meeting will be held at Tulsa Health Department, James O Goodwin Health Center in room 231 located at 5051 S 129th East Avenue, Tulsa 74134.

The September 6th meeting will be held at the Robert M Kerr Food and Ag Products Center located at 304 N Monroe Street Stillwater 74078. The December 8th meeting will be held at Oklahoma State Department of Health located at 123 Robert S Kerr Avenue OKC 73102.

Krista Neal made a motion to approve the meeting locations. Michael Farney seconded the motion.

Roll Call

Aye: Tre Williams, Juli Montgomery, Chris Munn, Michael Farney, Steffon Lewis, Adam Austin, Mark Cochran, Krista Neal, and Bill Ricks
The motion carried.

Agenda Item 7:

New Business – Any matter not known about, or which could not have been reasonable foreseen prior to the time of posting of this agenda.

Bill Ricks asked what the plan was moving forward to review the food code. The current code is two years old. The changes in the updated model food code should not be significant, however it is unclear at this time.

Agenda Item 8:

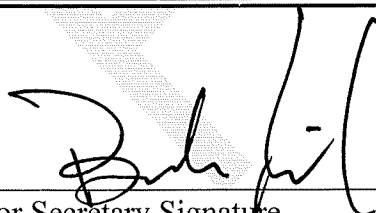
Adjournment

Tre Williams made a motion to adjourn. Juli Montgomery seconded the motion.

Roll Call

Aye: Tre Williams, Juli Montgomery, Chris Munn, Michael Farney, Steffon Lewis, Adam Austin, Mark Cochran, Krista Neal, and Bill Ricks
The motion carried.

The December 7, 2022, meeting of the Oklahoma Food Service Advisory Council adjourned at 10:04 a.m.


Chair or Secretary Signature

3/6/23
Date Approved by Vote