



## **MINUTES OF SPECIAL PUBLIC MEETING**

*This special meeting of the Sanitarian/Environmental Specialist Registration Advisory Council, scheduled to begin at 9:00 a.m. on this 18th day of May 2021, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State’s Office of Administrative Rules by Internet, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.*

**PUBLIC BODY:** SANITARIAN/ENVIRONMENTAL SPECIALIST REGISTRATION ADVISORY COUNCIL

**DATE:** TUESDAY, MAY 18, 2021

**LOCATION:** OKLAHOMA STATE DEPARTMENT OF HEALTH

**CONTACT PERSON:** SAMUEL CANNELLA      **TELEPHONE:** (405) 426-8253

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**Agenda Item I:**  
**Open Meeting Act**

Filing of the meeting and posting of the agenda in accordance with the Open Meeting Act was announced.

**Agenda Item II & III:**  
**Call to Order – Roll Call**

Jim Echelle called the meeting to order at 9:01 AM. Teresa Martinez called roll and a quorum was met.

Council Members Present: Jimmy Echelle, Tanya Harris, Phillip Jurina, Patty Nelson, Chad Newton, Troy Skow, and Chad Winn

Council Members Absent: David Bales and Bruce Vande Lune

Staff Present: Sam Cannella, Travis Splawn, and Teresa Martinez

Others present: N/A

**Agenda Item IV:**  
**Vote for Chair, Vice Chair, and Secretary**

Jimmy Echelle asked if anyone wanted to accept one of the offices. According to the regulations, the Chair or Vice-Chair shall preside at all meetings. Chad Winn volunteered to perform as Chair, Tanya Harris volunteered to perform as Vice-Chair, and Phillip Jurina volunteered to perform as Secretary.

Chad Winn made a motion to approve Chad Winn as Chair, Tanya Harris as Vice-Chair, and Phillip Jurina as Secretary. Troy Skow seconded the motion.

Roll Call

Aye: Jimmy Echelle, Tanya Harris, Phillip Jurina, Patty Nelson, Chad Newton, Troy Skow, and Chad Winn

The motion carried.

**Agenda Item V:**

**Approval of March 16, 2021 Minutes**

Troy Skow made a motion to approve the March 16, 2021 minutes as presented. Patty Nelson seconded the motion.

Roll Call

Aye: Jimmy Echelle, Tanya Harris, Phillip Jurina, Patty Nelson, Chad Newton, Troy Skow, and Chad Winn

The motion carried.

**Agenda Item VI:**

**Program Reports – Licensing Update**

Sam Cannella provided a licensing update. As of this meeting there are 521 Sanitarian and/or Environmental Specialist licenses, 45 in training, 10 were issued in 20, 33 have lapsed, and 178 are lifetime licenses. There were 10 new licenses issued in 2021, 2 full licenses and 8 in training.

Sam also reported on Thentia, the new database system. Granicus will not be proceeding.

**Agenda Item VII:**

**Special Orders – Approval of Applicant List**

Timothy Arr, requesting RPS

Shaneece Neal, requesting SIT

Caycie Specht, requesting RPS

- There was some question regarding Caycie having all letters necessary on file. The Council as assured that all documents necessary have been received.

Timmy Stinnett, requesting BOT

Troy Skow made a motion to approve the listed applicants. Chad Newton seconded the motion.

Roll Call

Aye: Jimmy Echelle, Tanya Harris, Phillip Jurina, Patty Nelson, Chad Newton, Troy Skow, and Chad Winn

The motion carried.

**Agenda Item VIII:**

**Adjournment**

Phillip Jurina made a motion to adjourn the meeting and Troy Skow seconded.

Roll Call

Aye: Jimmy Echelle, Tanya Harris, Phillip Jurina, Patty Nelson, Chad Newton, Troy Skow, and Chad Winn

The motion carried.

The May 18, 2021 meeting adjourned at 9:28 AM.

**Minutes Approved**

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Chair Vice-Chair or Secretary Signature