

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55

REGULAR MEETING OF
THE OKLAHOMA TRAUMA AND EMERGENCY RESPONSE ADVISORY COUNCIL (OTERAC)
Oklahoma State Department of Health
123 Robert S. Kerr Avenue, Oklahoma City, OK
73102
Wednesday, June 1, 2022 at 1:00 PM
Posted at www.health.ok.gov

MINUTES

I. **Call to Order- Roll Call**

Dr. David Teague, Acting Chair, called meeting to order at 1:02 pm

II. **Roll Call**

Roll Call was conducted by Linda Dockery, Administrative Assistant
Members present: Dr. Roxie Albrecht, Edith Smith, Dr. David Teague, Dr. Lance Watson, and Matthew Young. Quorum was met with five members present.

III. **Announcement and introductions**

Dale Adkerson introduced Nena West, Director of Medical Facilities and Emergency Systems; new EMS Staff: Heather Griffin, Samantha Hickson, and Senait Tekle. Also Mr. Adkerson indicated there are positions remaining to be filled for Emergency Systems for two EMS Administrators, and one for an Epidemiologist.

IV. **Review and approval of August 4, 2021, Meeting Minutes, and December 8, 2021, Meeting Minutes. Motion: To approve the Meeting Minutes for August 4, 2021, with changes to include removing Eddie Simms and adding Edith Smith; Approve the Meeting Minutes for December 8, 2021, as it is written.**

**Motion made by Matt Young. Seconded by Dr. Roxie Albrecht. Motion carries.
From the Agenda IV and V were combined under one motion.**

V. **OSDH activity update**

A. EMS Division

Dale Adkerson reported that EMS has been completing inspections for agencies and 141 have been completed so far in 2022, compared to 123 in 2021. Oklahoma Emergency Response System Stabilization and Improvement Revolving Fund (OERSSIRF) has been released for Requests for Proposals (RFP) and gave a brief overview of the grant and processes, including \$1.79 million will be distributed; the question period is open through Friday June 3, 2022, with answers being published next week; RFP acceptance is in process closing on June 17, 2022. He shared that several bills came out of the Legislature session that closed May 27, 2022, and the policy team is currently reviewing those. The statutes that were discussed in prior OTERAC meetings are awaiting signature from the governor, and the deadline for signing is June 26, 2022. Discussion of how much money is issued per agency, and what happens if governor does not sign by the deadline, Mr. Adkerson answered that the process would go all the way back to starting point.

ES Data Management and Research

Xana Howard, Data Coordinator reiterated that Senait Tekle has been added to the Trauma Registry and OKEMSIS group. Transition to the version 3.3.4 was successful with minimal issues. Deadline for complete this for all agencies is December 31, 2021. Ms. Howard also shared that all upcoming trainings will be virtual on Teams.

- OKEMSIS Training for Medics June 14, 2022
- OKEMSIS Training for EMS Directors June 16, 2022

56 Some hospitals have been having issues with submitting data, therefore, Trauma Registry staff is
57 implementing monthly compliance reporting and helping facilities get data in. Staff is working on
58 completing a comprehensive five-year data report for OKEMSIS and Trauma Registry which will
59 include trends, and hopes to have these completed by the end of 2022, but she does not know the
60 timeline of completion at this time. Ms. Howard explained that OKEMSIS is the Oklahoma EMS
61 Data Base for reporting of all EMS Runs and is required, as is reporting to Trauma Registry.
62 Discussion of the hospitals having various names on OKEMSIS is making data output problematic:
63 Ms. Howard answered that when pulling data, use the facility number and not the hospital name.
64 Ms. Howard would like to have a Report Writer Training and asked if anyone is interested to please
65 contact Trauma Registry staff by email at Esystems@health.ok.gov.

66
67 B. Trauma Fund & EMResource

68 Katrina Warden Special Programs Coordinator shared that April 2022 payments for Trauma Care
69 Assistance Revolving Fund Disbursements are for dates of service from July 1, through December
70 31, 2020. Applications are being received and processed for October 2022 and are for dates of
71 service from January 1, through June 30, 2021.

72 Ms. Warden also gave deadline dates for October 2022 distribution period:

- 73 ▪ May 31, 2022, for Hospitals
- 74 ▪ June 15, 2022, for EMS and Physicians

75 Ms. Warden explained that if Hospital or Physician cases are not in Trauma Registry, they are
76 not eligible for reimbursement from Trauma Fund.

77
78 C. Trauma System Development

79 Katrina Warden for Chris Dew shared with the council that all second quarter RTAB meetings in all
80 eight regions were conducted in person and thanked all RTAB Members of the regions for their
81 endeavors to improve the Trauma System. Emergency Systems presented updates to EMResource
82 communications tool and webpage, and to each Region regarding the status of Oklahoma Trauma
83 Transfers and Physician Specialists Availability. They are still working to get Medical Directors
84 involved with agencies, trauma triage training through Oklahoma Trauma Education Program,
85 (OTEP), and are performing consultation visits with hospitals and are finalizing a condensed version
86 of OTEP to present to them. The team will present two OTEP Training opportunities by the end of
87 the year with the first on July 8, 2022, at OSDH Commons Building.

88
89 D. Trauma Transfer Referral Center (TReC)

90 Jesse Leslie provided handouts for the monthly TReC Interfacility Transfers within each region from
91 December 2021 through May 2022 and gave a brief overview of how to understand the charts. Mr.
92 Leslie shared that Memorial Day and Independence Day (July 4th) are the busiest times for TReC.

93
94 E. Trauma Continuous Quality Improvement

95 Jamie Lee shared a handout of the Regional CQI Review Outcomes for the first quarter of 2022
96 and gave a brief overview of the chart and the Response Rate of 32%. Ms. Lee also gave some
97 information regarding the totals for the second quarter. She shared the types of letters that are sent
98 and to whom, and that some are follow-up letters which are sent if more information is needed
99 regarding the response received. Ms. Lee shared the needs for additional CQI members for each
100 region. Dr. Teague mentioned that the council could assist in getting involvement in CQI by sending
101 letters out to the regions through RTABs. There was a suggestion made to Ms. Lee that all letters
102 should include issuance to Chief Medical Officers (CMO), and the council would like data of the
103 number of letters that are sent to CMOs and various other recipients and their response rates.

104
105 F. Injury Prevention Service

106 Christian Bonds, Project Coordinator – No report as not present but did include a handout of the
107 Community Drug Overdose Prevention Project Coordinators by District

108
109
110 G. Emergency Preparedness and Response Service (EPRS)

111 Elyce Holloway, State HPP Coordinator reported that COVID 19 numbers are on the rise. There
112 are 18 confirmed cases of Monkey Pox in the United States, with one infected individual who
113 had not been traveling, which is concerning to EPRS. Cyber Security is a focus as attacks are
114 rising across the globe. Scott White gave some examples of areas and facilities that have
115 been affected and shared that OSDH is practicing awareness within the agency. Ms.
116 Holloway stressed awareness and the expanse of the food and drug recalls and supply chain
117 shortages and stated that these are affecting healthcare facilities across the state. She also
118 shared information with the council of failures in saline bags and stated it is an ongoing issue
119 and could cause problems in various arenas, therefore, she encouraged sharing products with
120 other regions, as necessary. Ms. Holloway also reminded to be weather aware as we are
121 having spring storm possibilities and repercussions of those and temperature fluctuations.
122 She stated that they are working with RMRS to make sure updates are performed. Ms.
123 Holloway shared information regarding the grant for her department and of other areas of
124 emphasis that her team is focusing on now and moving forward, including various surge plans
125 and crisis standards of care planning.
126

127 H. Stroke System of Care/OSSSAC

128 Alicia Webster began by sharing information of the last OSSSAC meeting; Saint Francis is having
129 a Stroke and Trauma Conference September 15-16, 2022; May is Stroke Awareness Month;
130 OSSSAC Members are working to determine and issue guidance of core elements that they
131 believe should be included in regional stroke plans, those will be voted on at the next OSSSAC
132 meeting and then each region will utilize those as needed for their systems; Comprehensive Lists
133 are being created for Stroke Centers for outlying states; an ISC update was made by Dr. Sidorov.
134

135 **VI. Committee/Board Reports**

- 136 A. Education and Training Committee: Justin Hunter, Chair-Not present
137
138 B. Medical Direction and Coordination Committee - Dr Patrick Cody, Chair-Not present
139
140 C. EMResource Workgroup: Katrina Warden, Special Programs Coordinator began by stating the
141 group met April 20, 2022 and identified the groups that were in attendance. Ms. Warden shared
142 information that Neil Aaronson gave of various states and areas that utilize EMResource and
143 introduced Juvare Exchange. Daren Fowler shared how EMResource is used in Kansas and gave
144 some examples of processes that have been improved during crisis situations. A survey was
145 distributed at the EMResource workgroup meeting and results will be shared at their next meeting.
146 Dr. Teague stated that an Agenda item could be added for next meeting regarding how the council
147 can assist partners to increase utilization of EMResource.
148
149 D. State EMS Plan Workgroup - Dale Adkerson, EMS Program Manager shared that this is a new
150 workgroup that has not yet met and noted that Oklahoma had been selected to participate in a
151 strategic planning project funded by the National Highway Traffic Safety Administration (NHTSA).
152 He gave a brief overview of the project details, and selection process information. Mr. Adkerson
153 stated that the National Association of State EMS Officials (NASEMSO) is contracted with NHTSA
154 to complete three strategic planning meetings before the end of 2022 to update some of the dated
155 assessment documents, and then the findings will be presented to NHTSA. He then gave some
156 details of the process that would take place following that. He asked that in the future if OTERAC
157 could appoint a member of OTERAC to that workgroup. There was some confusion of members
158 regarding the assessments that had already been performed, so Mr. Adkerson gave reference to
159 those and stated that the workgroup would develop a strategic plan around the issues that still need
160 to be resolved, and specific details will be established when the workgroup begins meeting.
161
162 E. Regional update from RTAB chair/representatives
163 Jennifer Woodrow, Regional Coordinator-OSDH for Region 1:
164 • Region 1 –Working groups membership has been revised to continue working on updating
165 Trauma Plans, Bylaws, and Regional Stroke Plan, and they are working on increasing

166 workgroup participation. They are also implementing remote participation as to ensure
167 adequate coverage in the rural areas that are facing staffing issues. They are working with
168 Grace Pelley to meet their strategic trauma system goals by implementing brief trauma triage
169 training, and then report the number of individuals that have been trained.

170
171 Lori Strider, Regional Coordinator-OSDH for Region 2:
172 Region 2 – Main focus is meeting attendance, updating the Trauma Plans, Attestation Plans,
173 and Bylaws, and getting the right person to the RTAB meetings. Dr. Teague mentioned that the
174 council would assist as needed to make improvements.

175
176 Jennifer Woodrow, Regional Coordinator-OSDH for Region 3:
177 Region 3 – The MCI Plan and Surgical Extraction Team Plan were presented to RTAB for
178 updates and suggestions and when approved those will be added to the Trauma Plan
179 accordingly. There is a working group that is updating the Trauma Plan to get all staff and
180 agencies licensing up-to-date and current. Bylaws have been approved which includes
181 guidelines and steps to take to address lack of attendance of meetings, Strategic trauma goals
182 will be reviewed as they have not been updated since 2020.

183
184 Matthew Young – Representative for Region 4:
185 Region 4 - They had the first in-person meeting last week, and the focus is getting attendance up and
186 getting the right representative(s) involved. Also, keeping proxies in check regarding attendance.

187
188 Pamela Cunningham – Chair for Region 5:
189 Regions 5 – Main focus is utilizing EMResource more, have better communication between EMS
190 Agencies and facilities, and CQI of correct prioritization of patients. Encourage Hospitals to participate in
191 Geriatric Triage Training.

192
193 Bryan Jones – Pafford EMS Representative for Region 6:
194 Region 6 – They had the first in-person meeting in May had presentations from EMS Staff
195 regarding transfers and EMResource capabilities. Also encourage CQI membership.

196
197 Dean Henke, Regional Coordinator-OSDH for Region 7:
198 Region 7 – Last meeting was in April, have board rotations, meeting dates and nominations for
199 committee members coming up. EMS Staff gave presentations regarding transfers in and out
200 of the region and out of state and NEDOCS.

201
202 David Howerton - Chair for Region 8:
203 Region 8 – Last meeting was in April, CQI Committee membership is up and have had many
204 cases. Regional Planning Committee is updating the regional plans. He gave information
205 regarding the additional pediatric burn center at Baptist Hospital coming soon in Region 8. The
206 Rotation Sub-Committee is updating Bylaws regarding the on-call facility being on divert and
207 not taking patients, and they are also working on decreasing the number interfacility transfers
208 of trauma patients. The Code-Of-Ethics for the Rotation Sub-Committee, which can be found in
209 the Trauma Plan. Mr. Howerton gave a good report to the council regarding Jennifer Woodrow
210 and her assistance to the region and committees.

211
212
213 **VII. New business:**

- 214 A. Discussion, consideration, possible action, and vote to support the Oklahoma State Stroke System
215 Advisory Committee recommendation for possible change to OAC 310:667-59-20(c)(1)(F) be
216 forwarded to the Hospital Advisory Council for consideration.
217 OAC 310:667-59-20(c)(1)(F) *Adoption of standard practice protocols for the care of a stroke patient*
218 *in writing, which shall include the appropriate administration of an FDA-approved appropriate*
219 *thrombolytic agent within sixty (60) minutes following the arrival of a patient who has suffered a*
220 *stroke at the emergency department at least fifty percent (50%) of the time.*

221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274

Motion: To change language on OAC 310:667-59-20(c)(1)(F) to remove FDA approved and add appropriate.

Motioned by Dr. Lance Watson. Seconded by Dr. Roxie Albrecht. Motion carries.

- B. Discussion, consideration, and Chair confirmation for appointments to fill vacated positions to the Medical Direction and Coordination Committee:

- Dr. David Behm, Emergency Department Physician and EMS Medical Director, Comanche County Memorial Hospital and EMS.

Motion: To add Dr. David Behm to fill the vacated position to the Medical Director and Coordination Sub-Committee.

Motioned by Matthew Young. Seconded by Dr. Lance Watson. Motion carries.

- C. Discussion, consideration, and appointment of OTERAC representative to the State EMS Workgroup by the OTERAC Chair.

Matthew Young volunteered to represent OTERAC within the State EMS Workgroup, with meetings tentatively scheduled for June 29, 2022, July 12, 2022, July 19-20, 2022.

- D. Discussion, consideration, and possible action on the proposed 2023 OTERAC meeting dates and locale for the following:

- February 1, 2023 – Tulsa – location TBD**
- May 3, 2023 – Oklahoma City – location TBD**
- August 2, 2023 – Tulsa – location TBD**
- November 1, 2023 – Oklahoma City – location TBD**

Voted to accept the meeting dates and locations as listed.

All votes are Yes.

VIII. Other comments from the Council Members: *A discussion regarding the recent school shootings and mass shootings, and it was noted that there is no pediatric surge plan and minimal pediatric beds in the state of Oklahoma. There are plans in process and trainings as EPRS has been working with Homeland Security and there are grants available regarding mass shootings, active shooter events, and multi-casualty events, however, it was confirmed there is not a pediatric surge plan in place. There was discussion of trainings that are available or coming up from Homeland Security's Webpage, and there is also a training calendar that goes out every month. Elyse Holloway mentioned that she would like RMRS to have input to the EMS Working Group regarding surge plans. Dr. Teague shared that it would be awesome if there was a plan in place for responders to be able to go to any location regardless of their affiliation with another facility. Ms. Holloway mentioned that OKRMRC already has a coordinator and volunteerism process in place in Oklahoma and that background checks are done and then volunteers can assist in surge events. Another discussion regarding designation ensued of hospital levels and trauma centers in the state, and the criteria needed at each level, and the volume of transfers out of facilities within areas and how it can be costly in many facets, and that improvements need to be made to advance trauma care in Oklahoma.*

IX. Comments from the Public: *Lance Terry works with the Oklahoma 911 Management Authority and his agency works alongside Homeland Security on safety trainings in schools, and he shared with the council members information regarding a tool and processes that are being looked at to improve the outcome of traumas.*

- *Next Generation 911 (NG911) would help first responders know the extent of an accident before they arrive at the scene*
- *Would also send videos and pictures to 911 officials*
- *Mandatory training is being looked at as it is at the local level now*
- *Any suggestions from the council would be greatly appreciated*



275 **X. Next meetings**

276 2022 OTERAC Meeting Dates

277 **▪ October 5, 2022**

278 ODOT Training Center, 5307 NE 122nd Street, Oklahoma City, Oklahoma 73131

279 All Meetings will be scheduled for 1:00 PM. Outlook appointments will be sent out for
280 next meetings.

- 281 • EMResource Workgroup – **June 29, 2022, at 10:00 AM**
- 282 • EMS Protocol Guidance Committee – **June 8, 2022, at 12:00 PM**
- 283 • OSSAC – **July 20, 2022, at 3:30 PM**
- 284 • Medical Direction and Coordination Committee – **August 3, 2022, at 1:00 PM**
- 285 • Education and Training Committee – **August 10, 2022, at 9:00 AM**
- 286

287 **XI. Adjournment at 3:00 pm**

288

289

290 **Approved by**

291

292

293

294

A handwritten signature in blue ink, appearing to read "David Teague", written over a horizontal line.

295

David Teague, MD

296

Interim Chair

297

Oklahoma Trauma Emergency Response Advisory Council

298

June 1, 2022