

**Southwest (3) Regional Education Planning Committee
REGULAR MEETING
Thursday, August 5, 2021 – 9:00 a.m.**

**Location of Meeting: Great Plains Technology Center
4500 Southwest Lee Boulevard
Lawton, OK 73055**

AGENDA

- I. Call to Order.....Brad Lancaster, Chair
- II. Roll Call.....Brad Lancaster, Chair
- III. Introductions and Announcements.....Brad Lancaster, Chair
- IV. Approval of Minutes – April 1, 2021.....Brad Lancaster, Chair
- V. Reports
 - A. Interfacility Transfer Working Group.....Brad Lancaster, Chair
 - B. Bylaw Review/Revision Working Group.....Beth Malone, Chair
 - C. MCI Planning Working Group.....Alana Peck, Chair
- VI. Business
 - A. Discussion, consideration, and possible vote to approve recommendations to the RTAB pending review of the Region 3 Trauma Advisory Board Membership, approved Board Member Rotation Schedule, and previous year member attendance.....Brad Lancaster, Chair
 - B. Discussion, consideration, and possible vote to approve action for recommendation to the RTAB for regional trauma system goals.....Brad Lancaster, Chair
 - 1. Performance measure for each strategic goal and timeline
 - 2. Report frequency and content for each strategic goal
 - 3. Recommendation for next steps
 - C. Discussion, consideration, and possible action for the next steps and assignment for the REPC workgroups.....Brad Lancaster, Chair
 - 1. Interfacility Transfer Working Group
 - 2. Bylaw Review/Revision Working Group
 - 3. MCI Planning Working Group
 - D. Discussion, consideration, possible action and vote to approve proposed regular meeting dates, times, and venues for 2022.....Brad Lancaster, Chair
 - 1. February 3, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 2. April 7, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 3. August 4, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
 - 4. October 6, 2022 – 9:00 am at the Great Plains Technology Center, Lawton
- VII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
- VIII. Next Meeting
 - A. Regional Trauma Advisory Board
August 5, 2021 – 10:30 a.m.
 - B. Quality Improvement Committee
September 2, 2021 – 11:00 a.m.
 - C. Regional Education Planning Committee
October 7, 2021 – 9:00 a.m.
- IX. Closing, Adjournment, and Dismissal

**Southwest (3) Regional Education Planning Committee
REGULAR MEETING
Thursday, April 1, 2021 – 9:00 a.m.**

Location of Meeting: Microsoft Teams
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGVkZWI5NzEtMjk0YS00ZjgzLWI1OTYtNTNmNWZiYjE1ZmZi%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d
**Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)
Conference ID: 611 804 311#**

MINUTES

The meeting notice was filed with the Oklahoma Secretary of State on March 8, 2021 at 4:29 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 3 RTAB on April 6, 2021 at 1:26 p.m.

- I. Call to Order..... Brad Lancaster, Chair
The meeting was called to order by Chair Brad Lancaster at 9:01 a.m.
- II. Roll Call..... Brad Lancaster, Chair
There was no physical meeting location with members participating remotely via the Microsoft Teams platform. Roll call was taken with the following members present: Brad Lancaster, Beth Malone, Dan McLeod, JenaLu Simpson, Robert Stewart, Rachel Talley, and Tyler Walters. Bob Stewart arrived at 9:04 a.m. Anthony Adams and Scott Tanner were absent.
- III. Introductions and Announcements..... Brad Lancaster, Chair
Jennifer Woodrow announced the RTAB Chair Lori Smith was present and welcomed her to the meeting.
- IV. Approval of Minutes – October 1, 2020..... Brad Lancaster, Chair
A motion to approve the October 1, 2020 minutes as written was made by Tyler Walters and seconded by JenaLu Simpson. There was no discussion and the motion passed 6-0.
- V. Reports
A. Interfacility Transfer Working Group Report..... Brad Lancaster, Chair
Brad Lancaster reported that the working group has not been able to meet due to COVID-19 and emphasized the need to begin working on an education piece again for better utilization of regional resources. Jennifer Woodrow suggested the working group reach out to the regional hospitals and EMS agencies to ascertain their actual capabilities and physician privileges/facility policies in order to have a good understanding of the actual resources available with examples given regarding orthopedic and pediatric patients. Members identified physicians from within the region who have either expressed interest in joining the work group and/or would be a valuable resource in assisting with the educational piece. Physicians identified included Dr. Deacon Vice of Grady Memorial Hospital Authority, Dr. Carl Thompson of Mercy Hospital Ardmore, and Dr. Phillip Sloan of both Southern Oklahoma Ambulance Service and SSM Health St. Anthony Hospital. Members will reach out to the identified physicians to confirm interest and then report back to Chair Brad Smith who will then schedule a meeting.
- VI. Business
A. Discussion, consideration, possible action and vote to approve recommendation to the RTAB for possible RTAB bylaw amendments pending review of the Southwest RTAB Bylaws..... Brad Lancaster, Chair
RTAB Chair Lori Smith asked the committee if one person should be allowed to represent multiple agencies and, therefore, be allowed to cast multiple votes.

57 Members reviewed RTAB Bylaw language regarding rules and requirements for RTAB
 58 member representation, authorization of appointed representatives, and authority to cast
 59 votes. Concerns voiced during the discussion included the following: possible implications of
 60 one person representing multiple board members, multiple general members, multiple board
 61 and general members, and/or members of multiple disciplines; possible failure of
 62 representatives to communicate information back to all member organization when
 63 representing multiple organizations; and possible delays in conducting business due to non-
 64 authorized representative and/or members not serving on the Board making motions and/or
 65 casting votes. Jennifer Woodrow stated additional bylaw amendments were identified in
 66 previous meetings and noted the available option of establishing a working group for the
 67 purpose of bylaw review and possible revisions for recommendation to the RTAB for
 68 approval. Tyler Walters and Beth Malone volunteered to serve on the working group with
 69 Tyler Walters appointed chair. A motion to establish the working group as proposed was
 70 made by Robert Stewart and seconded by Tyler Walters. There was no further discussion
 71 and the motion passed 7-0.
 72

73 B. Discussion, consideration, possible action and vote to approve recommendation to the
 74 RTAB for planning and implementation of 2021 trauma system goals...Brad Lancaster, Chair
 75 Jennifer Woodrow reviewed the 2021 trauma system goals approved by the RTAB to send
 76 to the REPC for planning and implementation. Robert Stewart stated the Region 3
 77 MERC/RMRS would like to do a Mass Casualty Incident (MCI) plan revision for the region
 78 and suggested the committee approve a new trauma system goal of developing a regional
 79 MCI Plan for integration into the regional trauma plan. Mr. Stewart noted that the integration
 80 of the RMRS plans and regional plans is very important and something the region should be
 81 working towards. Members discussed creating a working group for the purpose of
 82 developing a MCI plan to be incorporated into the regional trauma plan with RMRS
 83 Coordinator Alana Peck appointed Chair and Beth Malone, JenaLu Simpson, and Brad
 84 Lancaster appointed as members. A motion to establish the working group as proposed was
 85 made by JenaLu Simpson and seconded by Dan Mcleod. There was no further discussion
 86 and the motion passed 7-0.
 87

88 VII. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
 89 Upon request, Brad Lancaster and Jennifer Woodrow clarified that committee letters addressing
 90 RTAB member attendance issues were not distributed last quarter due to the identification of
 91 conflicting bylaw language regarding attendance at the last REPC meeting. Jennifer Woodrow
 92 will send the identified language to the Bylaw Working Group Chair, Beth Malone, for review and
 93 possible revision.
 94

95 VIII. Next Meeting

| | | | |
|-----|-----------------------------------|-----|--------------------------------|
| 96 | A. Regional Trauma Advisory Board | 102 | C. Regional Education Planning |
| 97 | April 1, 2021 – 10:30 a.m. | 103 | Committee |
| 98 | | 104 | August 5, 2021 – 9:00 a.m. |
| 99 | B. Quality Improvement Committee | 105 | |
| 100 | June 3, 2021 – 11:00 a.m. | 106 | |
| 101 | | | |

107 IX. Closing, Adjournment, and Dismissal
 108 A motion to adjourn was made by Beth Malone and seconded by Tyler Walters. The meeting
 109 adjourned at 9:53 a.m.

110 Approved

111
 112
 113
 114 _____
 115 Brad Lancaster, Chair
 116 Southwest (3) Regional Education Planning Committee
 117 August 5, 2021

Southwest (3) Regional Board Rotation Schedule

Attachment A

| Hospital Representation - 10 Board Members | | | # |
|--|--------------------------|--|---|
| Permanent Members | Level III Trauma Centers | | 5 |
| Rotating Members | Remaining - Alphabetical | | 5 |

| Permanent | Classification | Attendance | | Term |
|-----------------------------------|-------------------------|------------|-------|------|
| | | 2020% | 2021% | |
| Comanche County Memorial Hospital | Level III Trauma Center | 100 | 100 | P |
| Duncan Regional Hospital, Inc. | Level III Trauma Center | 100 | 100 | P |
| Grady Memorial Hospital Authority | Level III Trauma Center | 100 | 100 | P |
| Mercy Hospital Ada | Level III Trauma Center | 33 | 0 | P |
| Mercy Hospital Ardmore, Inc | Level III Trauma Center | 100 | 100 | P |

| Rotating | Classification | Attendance | | | 1 YR Term |
|---|----------------|------------|-------|------|---------------------|
| | | 2019% | 2020% | 2021 | |
| Arbuckle Memorial Hospital Authority | Hospital IV CA | 75 | 100 | 100 | 2021 |
| Carnegie Tri-County Municipal Hospital | Hospital IV CA | 75 | 67 | 100 | 2021 |
| Chickasaw Nation Medical Center | Federal | 75 | 100 | 100 | 2021 |
| Elkview General Hospital | Hospital IV | 100 | 67 | 100 | 2021 |
| Harmon Memorial Hospital | Hospital IV CA | 25 | 0* | 100 | (Forfeit 2021) 2024 |
| Jackson County Memorial Hospital Authority | Hospital IV | 100 | 100 | 100 | 2021 |
| Jefferson County Hospital | Hospital IV CA | 100 | 100 | 100 | 2022 |
| Jim Taliaferro Community Mental Health Center | Psychiatric | 100 | 33 | 100 | 2022 |
| Lawton Indian Hospital PHS | Federal | 75 | 100* | 100 | 2022 |
| Lindsay Municipal Hospital | Hospital IV | 100 | 33 | 100 | 2022 |
| Mangum Regional Medical Center | Hospital IV CA | 0 | 0 | 0 | 2022 |
| Mercy Health Love County | Hospital IV CA | 100 | 33 | 0 | 2023 |
| Mercy Hospital Healdton, Inc. | Hospital IV CA | 75 | 67 | 0 | 2023 |
| Mercy Hospital Tishomingo | Hospital IV CA | 100 | 67 | 0 | 2023 |
| Rolling Hills Hospital, LLC | Psychiatric | 0 | 0 | 0 | 2023 |
| Southwestern Medical Center | Hospital IV | 25 | 100 | 0 | 2023 |
| The Physicians' Hospital in Anadarko | Hospital IV CA | 75 | 67 | 100 | 2024 |
| Pauls Valley Hospital | Hospital IV | | | 0 | |

New Member

*Excused absense(s)

| EMS Representation - 10 Board Members | | | # |
|---------------------------------------|--|--|---|
| Permanent Members | Top 4 by previous year call volume | | 4 |
| | Air Evac Lifeteam - Rotate license (1 YR Term) | | 1 |
| Rotating Members | Remaining Air -Alphabetical | | 1 |
| | Remaining Ground -Alphabetical | | 4 |

| Permanent | 2020 Call Volume | 2020% | 2021% | Term |
|---------------------------------------|------------------|-------|-------|--------------------|
| Kirks Emergency Service | 10962 | | 100 | 100 P |
| Southern Oklahoma Ambulance Service | 7714 | | 100 | 100 P |
| Mercy Hospital EMS - Ada | 6331 | | 100 | 100 P |
| Comanche County Memorial Hospital EMS | 7056 | | 0 | 0 P |
| Air Evac Lifeteam | | | | P - Rotate License |
| Air Evac Lifeteam - Ada | 354 | | 100 | 100 2021 |
| Air Evac Lifeteam - Altus | 121 | | 100 | 100 2022 |
| Air Evac Lifeteam - Ardmore | 443 | | 100 | 100 2023 |
| Air Evac Lifeteam - Decatur, TX | 96 | | 100 | 100 2024 |
| Air Evac Lifeteam - Duncan | 254 | | 100 | 100 2025 |
| Air Evac Lifeteam - Wichita Falls | 52 | | 100 | 100 2026 |

| Air | 2020 Call Volume | Attendance | | | 1 YR Term |
|----------------------|------------------|------------|-------|-------|-----------|
| | | 2019% | 2020% | 2021% | |
| Apollo MedFlight | 2 | 25 | 0 | 0 | 2022 |
| CareFlite | 34 | 0 | 0 | 100 | 2023 |
| Survival Flight Inc. | 404 | 100 | 67 | 100 | 2021 |

| Ground | 2020 Call Volume | Attendance | | | 1 YR Term |
|---|------------------|----------------|----------------|----------------|---------------------|
| | | 2019% | 2020% | 2021% | |
| American Medical Response—Duncan | 4511 | 100 | 100 | 100 | 2023 |
| American Medical Response—Marlow | 558 | 100 | 100 | n/a | 2023 |
| Anadarko Fire Department EMS | 1583 | 75 | 33 | 0 | 2023 |
| Apache Ambulance | 717 | 100 | 67 | 100 | 2023 |
| Carnegie EMS | 1032 | 100 | 67 | 100 | 2024 |
| Chickasaw Nation EMS | 876 | 75 | 100 | 100 | 2024 |
| Chickasha Fire Department/EMS | 3226 | 100 | 0 | 0 | 2024 |
| Elmore City EMS | 362 | 50 | 67 | 100 | 2024 |
| Grady EMS District | n/a | 100 | 33 | 0 | 2025 |
| Grandfield Ambulance | 228 | 75 | 67 | n/a | 2025 |
| Greer County Special Ambulance Service District | 590 | 0 | 33 | 0 | 2025 |
| Jackson County EMS | 3583 | 100 | 100 | 0 | 2025 |
| Johnston County EMS | 1613 | 75 | 100 | 100 | 2026 |
| Lindsay EMS | 1096 | 100 | 33 | 0 | 2026 |
| Medic West, LLC | 286 | 50 | 100* | 100 | 2026 |
| Mercy Health – Love County EMS | 2128 | 100 | 33 | 0 | 2026 |
| Murray County EMS | 2746 | 100 | 100 | 100 | 2027 |
| Pauls Valley Ambulance Authority | 1612 | 100 | 100 | 100 | 2027 |
| Reynolds Army Community Hospital | 1083 | 100 | 100 | 100 | 2027 |
| Rush Springs Fire/EMS | 723 | 100 | 67 | 100 | 2021 |
| Sinor EMS (Hobart) | 602 | 0 | 33 | 100 | (Forfeit 2021) 2027 |
| Southwest Oklahoma Ambulance Authority | 183 | 0 | 0 | 0 | (Forfeit 2021) 2028 |
| Stratford Response Area | 39 | 100 | 33 | n/a | 2021 |
| Tillman County EMS District | 874 | 100 | 100 | 100 | 2021 |
| Tuttle Fire/EMS | 1293 | 100 | 67 | 100 | 2021 |
| Velma Community Ambulance | 92 | 0 | 0 | 0 | (Forfeit 2021) 2028 |
| Wadleys EMS Inc - Stratford | 443 | | 50 | 0 | 2022 |
| Wadleys EMS Inc (Wynnewood) | 271 | | 50 | 0 | 2022 |
| Survival Flight EMS, LLC (Walters) | 111 | | 50 | 100 | 2022 |
| Waurika EMS | 690 | 25 | 100 | 0 | 2022 |
| Eldorado EMS | 15 | | | | |
| Survival Flight EMS, LLC (Duncan) | | | | | |

REGION 3 TRAUMA SYSTEM GOALS

Decrease the number of Priority 1 patients transported by ambulance services to a Level III or Level IV Trauma Center by 3% by the end of the calendar year 2021

| | Region 3 | Statewide |
|--|----------|-----------|
| Number of Priority 1 pts originating in region | 479 | 2737 |
| Number of P1 pts transported to an in-region Level III/IV | 340 | 1077 |
| Number of patients needed to reduce by 3% | 10.20 | 35.58 |
| OKEMSIS numbers from 01/01/2018 – 12/31/2018 as reported on 11/25/2019 | | |

Decrease the statewide average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of ≥ 16 by 3% by the end of calendar year 2021

| | Region 3 | Statewide |
|--|----------|-----------|
| Number of Transferred Priority 1 | 113 | 609 |
| Average Length of Stay at the initial facility in minutes | 160 | 177 |
| Number of minutes needed to reduce by 3% | 4.8 | 5.31 |
| Trauma Registry numbers from 01/01/2018 – 12/31/2018 as reported on 12/18/2019 | | |