

East Central (4) Regional Planning Committee REGULAR MEETING
May 20th, 2021 @ 10:00 am

Location of Meeting: Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmRjMDZjOGYtZTNjZi00YWFlWFhZTMtMmYyNjk1MzI1MmE4%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll) Conference ID: 629 603 788# (*6 to Mute/Unmute)

There is no physical meeting location. All Advisory Board Members are participating remotely via the Microsoft Teams platform shown above. Advisory Council Members are:

Alan Adams, Mark Forrest, Stacey Jarrard, Mike Cates, Dr. James Campbell, Stephanie Collins

DRAFT MINUTES

- I. Call to Order.....(Mark Forrest, Committee Chair)
The meeting was called to order by Mark Forrest at 10:07 am
- II. Roll Call.....(Lori Strider, EMS Administrator)
Roll call was taken with the following members present Mark Forrest, Alan Adams, Dr. James Campbell, Mike Cates, and Stephanie Collins
- III. Introductions and Announcements.....(Lori Strider, EMS Administrator)
None at this time.
- IV. Approval of Minutes 08-15-2019.....(Mark Forrest, Committee Chair)
A motion to approve the minutes as written was made by Dr. James Campbell and seconded by Mark Forrest. There was no discussion and the motion passed unanimously
- V. Business
 - A. Discussion, consideration, and possible action to review the Trauma plan.....(Mark Forrest, Committee Chair)
The committee discussed the need to review the hospital destination plan, and how often to review the trauma plan. A survey was created and emailed to the region to determine the hospitals EMS transport too. Deadline for the surveys to be returned was set for August 1st, 2021.
 - B. Discussion, consideration, possible action and vote to approve STEMI plan.....(Mark Forrest, Committee Chair)
The committee discussed the need to continue working on the survey for the STEMI plan. A survey was created and emailed to the region. Deadline for the surveys to be returned was set for August 1st, 2021.
 - C. Discussion, consideration, possible action and vote to approve recommendation to the RTAB chair for possible licensure action pending review of RTAB member attendance....(Mark Forrest, Committee Chair)
The committee discussed to start with having the chair and RTAB administrator to call the agencies that were absent and next step being to send a letter. The letter will be created by the RTAB administrator and sent to the committee for approval.
 - D. Discussion, consideration, possible action, and vote to approve on Venomous snake plan.....(Mark Forrest, Committee Chair)



- 53 The committee discussed the need for a venomous snake plan, but at this time wants to focus
- 54 on the trauma plan and STEMI plan review.
- 55 E. Discussion, consideration, and possible action to review adding another meeting to the
- 56 year.....(Mark Forrest, Committee Chair)
- 57 The committee discussed adding another day for a meeting. A special meeting will be held in
- 58 person July 15th, 2021 at 10:00 am located at Northeastern Health System EMS training station.
- 59
- 60 VI. New Business (For matters not reasonably anticipated 48 hours prior to the meeting as usual)
- 61 No new business at this time.
- 62
- 63 VII. Public Comment
- 64 ▪ *If attending through the Teams website, please raise a virtual hand for your name to be*
- 65 *included in the public comments queue.*
- 66 ▪ *Comments will be received with people who raised a virtual hand through Teams, followed by*
- 67 *those who are attending by phone conference. The comment order will be alphabetically (a-z)*
- 68 *based on the attendee's last name.*
- 69 ▪ *To ensure that everyone who desires to make a public comment has had the opportunity to*
- 70 *speak, after comments have been made by attendees who raised a virtual hand in Teams or*
- 71 *identified themselves when the beginning letter of their last name was called for phone*
- 72 *conference attendees, we will then make one last final call for attendees to identify themselves*
- 73 *who want to make a public comment but have not done so.*
- 74
- 75 VIII. Next Meeting
- 76 A. Continuous Quality Improvement
- 77 July 20th, 2021 – 10:00 am
- 78
- 79 B. Northeast (4) Regional Planning Committee
- 80 August 19th, 2021 – 10:00 am
- 81
- 82 C. Northeast (4) Regional Trauma Advisory Board
- 83 August 19th, 2021 – 1:00 pm
- 84
- 85 D. OTERAC
- 86 June 2nd, 2021 – 1:00 pm
- 87
- 88
- 89 IX. Closing, Adjournment, and Dismissal.
- 90 A motion to adjourn the meeting was made by Alan Adams and seconded by Dr. James Campbell. The
- 91 meeting adjourned at 11:29 am.

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95 **If the audio is disconnected at any point during the meeting, Board Members will attempt to rejoin. The meeting*
96 *will reconvene upon reconnection using the same platform and access codes. If unable to restore connections for*
97 *a maximum of 15 minutes the meeting will be adjourned.*
98

Region 4 RPC Attendance - 2021

Representative	1Q	2Q	SM	3Q	4Q
Alan Adams		X			
Mark Forrest		X			
Stephanie Collins		X			
Mike Cates		X			
Dr. James Campbell		X			
Tricia Fleming					