

**Central (6) Regional Trauma Advisory Board  
REGULAR MEETING  
Tuesday, August 17, 2021 – 1:00 p.m.**

**Location of Meeting: Oklahoma State Department of Health  
123 S. Robert S. Kerr Ave.  
Oklahoma City, OK 73102**

**AGENDA**

- I. Call to Order.....Jason Likens, Chair
- II. Roll Call.....Daniel King, Secretary
- III. Introductions and Announcements.....Jason Likens, Chair
- IV. Approval of Minutes – May 18, 2021.....Jason Likens, Chair
- V. Reports
  - A. Emergency Systems.....Rebecca Novak
  - B. Oklahoma Trauma and Emergency Response Advisory Council.....Jason Likens, Council Chair
  - C. Quality Improvement Committee.....Dr. Patrick Cody, Committee Chair
  - D. Regional Planning Committee.....Jason Likens, Interim Chair
  - E. Regional Medical Response System.....Heather Yazdanipour
  - F. EMS for Children.....Delores Welch
  - G. Stroke.....Sandi Sharp-Hayes
- VI. Business
  - A. Discussion, consideration, and possible vote to approve the 2022 Board Member rotation and members .....Jason Likens, Chair
  - B. Discussion, consideration, nominations, possible action, and vote to approve the 2022 Board Officers and Board Officer nominations.....Jason Likens, Chair
    - 1. Chair
    - 2. Vice Chair
    - 3. Secretary
  - C. Discussion, consideration, possible action, and vote to approve the 2022 Board Meeting dates and times and solicitation for venue hosts.....Jason Likens, Chair
    - 1. February 15, 2022 – 1:00 p.m. at:
    - 2. May 17, 2022 – 1:00 p.m. at:
    - 3. August 16, 2022 – 1:00 p.m. at:
    - 4. November 15, 2022 – 1:00 p.m. at:
  - D. Discussion, consideration, possible action, and vote to approve the 2022 Committee Membership and solicitation of volunteers.....Jason Likens, Chair
    - 1. Quality Improvement Committee – Sean Lauderdale
- VII. New Business (For matters not reasonably foreseen 48 hours prior to the meeting)
- VIII. Next Meeting
  - A. Combined Region 6/8 Quality Improvement Committee  
October 12, 2021 – 9:00 a.m.



- B. Central (6) Regional Planning Committee  
November 30, 2021 – 11:00 a.m.
  - C. Central (6) Regional Trauma Advisory Board  
November 30, 2021 – 1:00 p.m.
  - D. Oklahoma Trauma and Emergency Response Advisory Council  
December 8, 2021 – 1:00 p.m.
- IX. Closing, Adjournment, and Dismissal

**Central (6) Regional Trauma Advisory Board**  
**REGULAR MEETING**  
**Tuesday, May 18, 2021 – 1:00 p.m.**

**Location of Meeting: Microsoft Teams**  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTg4MmRINmYtM2JkMS00ZWEOLTIINTgtZjZkZGQ3NDU0NjAw%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTg4MmRINmYtM2JkMS00ZWEOLTIINTgtZjZkZGQ3NDU0NjAw%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

**Join by Phone: +1 405-898-0717 United States, Oklahoma City (Toll)**  
**Conference ID: 809 568 188# (\*6 to Mute/Unmute)**

The meeting notice was filed with the Oklahoma Secretary of State on April 21, 2021 at 1:59 p.m. The meeting notice/agenda was posted on the Oklahoma State Department of Health website for the Region 6 RTAB on May 7, 2021 at 5:11 p.m.

**MINUTES**

- I. Call to Order..... Jason Likens, Chair  
The meeting was called to order at 1:02 p.m.
- II. Roll Call..... Daniel King, Secretary  
There was no physical meeting location with Board members participating remotely using the Microsoft Teams teleconferencing platform reflected on the attached attendance sheet.
- III. Introductions and Announcements..... Jason Likens, Chair  
Jennifer Woodrow introduced Rebecca Novak as the new Region 6 representative.
- IV. Approval of Minutes – November 6, 2020..... Jason Likens, Chair  
A motion to approve the minutes as written was made by INTEGRIS Canadian Valley Hospital and seconded by Noble Fire Department. There was no discussion and the motion passed 8-0.
- V. Reports
  - A. Emergency Systems.....Rebecca Novak  
Staff has completed the move to the new Oklahoma Commons Building with most staff still teleworking from home. There are two open positions at the Oklahoma State Department of Health (OSDH). Daniel Whipple has moved to a new position outside of the Health Department and his position is posted for a Trauma Systems Coordinator, along with a Statistical Research Specialist position for OKEMESIS. We are currently working on uploading the trauma plans to EMResource and updating the OSDH webpage to ensure all information is available. Rebecca Novak provided contact information about future classes and how to access them. If your EMS service needs a new unit inspection, please go to the following website:  
[https://www.ok.gov/health/Protective\\_Health/Emergency\\_Systems/EMS\\_Division/Ambulance\\_Services\\_&\\_EMRAs/Inspections/index.html](https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/Ambulance_Services_&_EMRAs/Inspections/index.html).
  - B. Oklahoma Trauma and Emergency Response Advisory Council (OTERAC).....Eddie Sims, Council Chair  
OTERAC last met on October 7, 2020. The next meeting is scheduled for June 2, 2021 at 1:00 p.m. Eddie Sims announced that this will be his last RTAB meeting and he is retiring at the end of June and moving to Florida.
  - C. Quality Improvement (QI) Committee.....Eddie Sims, Committee Chair  
The QI Committee met three weeks ago to discuss hospital and EMS cases, some of the cases being more than a year old. Eddie Sims stated the goal of the QI Committee was to eventually discuss cases from within a six-month period of when the call took place to discussion at the QI Committee meeting. Almost 80% of the cases reviewed will receive good job letters for a job well done.



- 54 D. Regional Planning Committee (RPC).....Eddie Sims, Committee Chair  
 55 The RPC met on this day prior. Eddie Sims suggested tabling the business portion on the agenda  
 56 which included the trauma survey and the Region 6 trauma plan, as well as looking at the most  
 57 recent Region 6 stroke plan and the Region 6 2021 trauma system goals. These business items were  
 58 tabled due to meetings getting canceled for the past year due to COVID 19. These items will be  
 59 addressed at the next RPC meeting.
- 60 E. Region 8 Trauma Rotation Committee.....Rebecca Novak  
 61 There was discussion at the Trauma Rotation Committee between participating hospitals regarding  
 62 appropriate processes and communication routes in the event an on-call hospital goes on divert. At  
 63 this time, OSDH and RMRS are reviewing all regional and disaster plans and will bring this to the next  
 64 Region 8 Trauma Rotation Committee meeting. The pediatric trauma age definition brought  
 65 discussion and approval of a pediatric trauma age query. This will include facilities participating in  
 66 the rotation to determine compliance with the current OSDH guidelines. These guidelines currently  
 67 define a pediatric trauma patient as 16 years of age and under. The neurosurgery workgroup is re-  
 68 forming to ensure the current neurosurgery rotation is meeting the needs of the region and its  
 69 citizens with the first meeting scheduled for June 1, 2021. The committee discussed a possible burn  
 70 rotation with the discussion referred back to the Region 8 RPC. Approval of 2021 meeting dates now  
 71 include June 15, 2021 and September 14, 2021 at 5:30 p.m. The June 15, 2021 meeting will be at  
 72 INTEGRIS Baptist Medical Center.
- 73 F. Regional Medical Response System (RMRS).....Heather Yazdanipour  
 74 Per Heather Yazdanipour, the Oklahoma State Department of Health was able to assist with keeping  
 75 within the six Medical Emergency Response Center (MERC) regions across the state to coordinate  
 76 each individual region’s patient surge need and facilitate patient movements. On November 11,  
 77 2020, Governor Stitt activated the RMRS for patient surge and this has been the focus for the RMRS.  
 78 For Region 6, a statewide immediate bed availability tracking dashboard was created that provided  
 79 real time availability along with immediate better visibility of all the available beds at acute care  
 80 facilities. As of November 11, 2020, RMRS has helped 366 COVID 19 patients get to the proper  
 81 facility. Oklahoma numbers for COVID 19 decreased in January 2021 and transferring patients  
 82 stopped in January. Currently, Region 6 is doing well with a 3% COVID 19 saturation in sharp contrast  
 83 to the 43% saturation between January and February. OSDH has given a tentative approval for the  
 84 work plan and budget for the fiscal year beginning July 1, 2021.
- 85 G. EMS for Children.....Delores Welch  
 86 The statewide annual EMS survey for pediatric equipment and training skills ended March 31, 2021.  
 87 The 43% response for Oklahoma was much lower than the previous year. The national average  
 88 response was 45%. Currently, results are being completed for the Pediatric Readiness of the EMS  
 89 agencies. The new EMS for Children grant year that began on April 1, 2021 has already received  
 90 tentative approval from the Federal Health Resources and Services for next year. The confidential  
 91 Hospital Pediatric Readiness Survey began May 1, 2021 and will be open until July 31, 2021. This  
 92 survey is mandated every five years by Health Resources and Services Administration (HRSA). EMS  
 93 for Children contacts 116 different emergency departments prior to the survey to speak to the  
 94 Nurse Manager or CEO at the facility prior to the survey. A person is chosen to be the spokesperson  
 95 to fill out the survey at each hospital. The data reported nationwide by the emergency departments  
 96 is kept private and goes into a national database at the University of Utah. A gap analysis is then  
 97 sent to each hospital with results. EMS for Children then will assist hospitals with any gaps  
 98 depending on the needs of the services. If anyone would like more information, it can be found on  
 99 Pedsready.org.
- 100
- 101 VI. Business
- 102 A. Discussion, consideration, possible action and vote to approve amendments to the Region 6 Trauma  
 103 Plan pending review of the approved Letter Schedule of Escalation and placement within the Region  
 104 6 Trauma Plan.....Jason Likens, Chair  
 105 Jamie Lee reviewed the proposed amendments, purpose, and placement within the Region 6  
 106 Trauma Plan noting the Letter Schedule of Escalation was approved by the RTAB at the fourth

107 quarter meeting. Both Eddie Sims and Chair Jason Likens voiced support for the amendments. A  
108 motion to approve the attached proposed Region 6 Trauma Plan amendments was made by  
109 McClain-Grady County EMS and seconded by Norman Regional. There was no discussion and the  
110 motion passed 8-0.

111  
112 VII. Presentation

113 A. Non-Accidental Trauma.....Dr. Larissa Hines  
114 Dr. Hines was not at the RTAB to present today.

115  
116 VIII. New Business (For matters not reasonably foreseen 48 hours prior to the meeting)

117 There are vacancies open for RTAB Vice Chair, RPC Chair, and Quality Improvement Committee which are  
118 due to a couple of people retiring. Elizabeth Lambert volunteered for the RTAB Vice Chair position. The QI  
119 Committee is looking for 2-3 people to fill spots per Jamie Lee. There is a total of 20 committee member  
120 spots in the Combined Regions 6/8 Continuous Quality Improvement Committee. Dr. Mark Keuchel from  
121 INTEGRIS Southwest Medical Center along with a gentleman from OU Health was previously interested in  
122 joining the QI Committee. Per Ms. Lee, spots in the QI Committee have been reserved for Region 6 but  
123 can be filled by Region 8. Anyone currently on the QI Committee today can volunteer for the Chair  
124 position. Chris Prutzman was nominated for QI Committee Chair by Jason Likens. If anyone is interested  
125 or has a recommendation, please contact Ms. Lee or Ms. Novak for the open positions. These  
126 recommendations need to be received prior to the next meeting date.

127  
128 IX. Comments from the Board and General Members

129 Per Eddie Sims, the first post pandemic live RPC and RTAB meetings will be held at Norman Regional.  
130 Chair Jason Likens expressed a huge thank you to Eddie Sims of EMSSTAT and Richard Robinson of  
131 McClain-Grady County EMS who are retiring next month, there will be huge voids in their communities  
132 and on this board. Enjoy Retirement!

133  
134 X. Next Meeting

135 A. Oklahoma Trauma and Emergency Response Advisory Council  
136 June 2, 2021 – 1:00 p.m.

137  
138 B. Combined Region 6/8 Quality Improvement Committee  
139 July 13, 2021 – 10:00 a.m.

140  
141 C. Central (6) Regional Planning Committee  
142 August 17, 2021 – 11:00 a.m.

143  
144 D. Central (6) Regional Trauma Advisory Board  
145 August 17, 2021 – 1:00 p.m.

146  
147 XI. Closing, Adjournment, and Dismissal

148 A motion to adjourn was made by EMSSTAT and seconded by McClain-Grady County EMS. The meeting  
149 adjourned at 1:42 p.m.

150 Approved

151  
152  
153 \_\_\_\_\_  
154 Jason Likens, Chair

155 Region 6 Regional Trauma Advisory Board

156 August 17, 2021

CENTRAL (6) REGIONAL TRAUMA ADVISORY BOARD  
2021 ATTENDANCE

Board Member	Representative	1Q	2Q	3Q	4Q	2021
<i>Chandler Ambulance</i>	Billy Buchanan		A			0%
	Bobby Buchanan					
<i>EMSSTAT</i>	Eddie Sims		X			100%
	Jan Emmons					
<i>INTEGRIS Canadian Valley Hospital</i>	Elizabeth Lambert		X			100%
	Heather Collier					
<i>McClain-Grady County EMS</i>	Robin Robinson		X			100%
	Donnie Neer					
<i>Mercy Hospital Logan County, Inc.</i>	Giulia Frattinger		X			100%
	Daniel Calvert					
<i>Noble Fire Department</i>	Steven Paul		X			100%
	Phil Scott					
<i>Norman Regional</i>	Jan Emmons		X			100%
	Eddie Sims					
<i>Purcell Municipal Hospital</i>	Marvin Bishop		X			100%
	Brittany Scully					
<i>REACT EMS</i>	Willis Snowden		A			0%
	Galen Hankal					
<i>Samaritan EMS - Yukon</i>	Jason Likens		X			100%
	Chris Prutzman					

General Member	Representative	1Q	2Q	3Q	4Q	2021
<i>Cornerstone Specialty Hospitals Shawnee</i>	Kris Karns		A			0%
<i>EMSC</i>	Delores Welch		X			100%
<i>Guthrie Fire EMS</i>	Eric Harlow		A			0%
	Blake Braden					
<i>J.D. McCarty Center for Children</i>	Michael Isaac		A			0%
	Suanne Livingston					
<i>Miller EMS - Cashion/Crescent</i>	Matt Miller		A			0%
	Lisa FitzGerald					
<i>Miller EMS - Stroud</i>	Matt Miller		A			0%
	Lisa FitzGerald					
<i>MMRS/RMRS</i>	Z Heather Yazdanipour		X			100%
	Tyson Bell					
<i>Pafford EMS of Oklahoma (El Reno)</i>	Daniel King		X			100%
	Jason Likens					
<i>Prague Community Hospital</i>	Rachel Pritchett		A			0%
	Jennifer Messer					
<i>SSM Health St. Anthony Hospital - Shawnee</i>	Rebecca Snowden		X			100%
	Brandi Parsons					
<i>Stroud Regional Medical Center</i>	Julia Day		A			0%
	Jerod Waters					
<i>Survival Flight EMS, LLC Wellston</i>	Ryan Sand		A			%
	Lori Samples					
<i>Team Health</i>	Steven Roberts		A			0%
<i>TReC</i>	Emily Cluck		X			100%
<i>United EMS - Lincoln County</i>	Diana Whitten		X			100%
	Gerald Luschen					
<i>Wadley's EMS, Inc</i>	Dalton Bebout		X			100%
	Kathleen Heck					

# Central (6) Regional Trauma Advisory Board

## PROPOSED 2022 BOARD MEMBERS

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INTEGRIS Canadian Valley Hospital

Mercy Hospital Logan County, Inc.

Norman Regional

Prague Community Hospital

Purcell Municipal Hospital

SSM Health St. Anthony Hospital – Shawnee

Stroud Regional Medical Center

Team Health

EMSSTAT

REACT EMS

Pafford EMS of Oklahoma ( El Reno)

Samaritan EMS – Yukon

Noble Fire Department

McClain – Grady County EMS

Wadley's EMS, Inc.

United EMS – Lincoln County



**OKLAHOMA TRAUMA SYSTEM QUALITY IMPROVEMENT PROCESS  
REFERRAL FORM**

**Please complete this form and attach related records.**

<b>Reporting individual contact information</b>		<input type="checkbox"/> I wish to remain anonymous
<i>Date</i>		
<i>Full name and title</i>		
<i>Organization</i>		
<i>Telephone number</i>		
<i>Email address</i>		
<b>Patient information for review</b>		
<i>Date of incident</i>		
<i>Name of patient</i>		
<i>Patient date of birth</i>		
<i>Your medical record#</i>		
<i>Name of any other involved agency/facility</i>		
<b>Reason for requesting review: (Check all applicable boxes and include a brief narrative)</b>		
<input type="checkbox"/> <i>Good Job!</i>		
<input type="checkbox"/> <i>Incorrect application of the Trauma Triage, Transport, and Transport Algorithm</i>		
<input type="checkbox"/> <i>Deviation from Regional Trauma Plan</i>		
<input type="checkbox"/> <i>Delay in care</i>		
<input type="checkbox"/> <i>Communication problems</i>		
<input type="checkbox"/> <i>Refusal</i>		
<input type="checkbox"/> <i>Other( please specify)</i>		
Additional information:		

Mail, fax, or email to:  
 OKLAHOMA STATE DEPT. OF HEALTH  
 EMERGENCY SYSTEMS: Attn. CQI  
 123 Robert S Kerr Ste.1702 Oklahoma City, OK 73102  
 Phone: (405) 271-4027 Fax (405) 271-1045  
 Email: [esystems@health.ok.gov](mailto:esystems@health.ok.gov)



**REGIONAL TRAUMA ADVISORY BOARD**  
**Authorized Representative Form**

DATE: \_\_\_\_\_

- NEW APPOINTMENT  
 UPDATED APPOINTMENT

**TRAUMA REGION:**

- |                                   |  |                                      |
|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> NW REG-1 | <input type="checkbox"/> EC REG-4      | <input type="checkbox"/> TULSA REG-7 |
| <input type="checkbox"/> NE REG-2 | <input type="checkbox"/> SE REG-5      | <input type="checkbox"/> OKC REG-8   |
| <input type="checkbox"/> SW REG-3 | <input type="checkbox"/> CENTRAL REG-6 |                                      |

**ORGANIZATION NAME:** \_\_\_\_\_

**INDIVIDUAL AUTHORIZING APPOINTMENT OF RTAB REPRESENTATIVES:**

Name: \_\_\_\_\_  
Job Title:  Hosp Admin. /or \_\_\_\_\_  EMS Director /or \_\_\_\_\_  
Signature: \_\_\_\_\_

**DESIGNATED REPRESENTATIVE: (please print legibly)**

Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

**ALTERNATE REPRESENTATIVE: (please print legibly)**

Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

**ALTERNATE REPRESENTATIVE: (please print legibly)**

Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

**\*\*\* Please fax to the Emergency Systems at (405) 900-7560\*\*\* Update Annually\*\*\***