

JAIL COMPLAINT PROCEDURE **(DETENTION PROGRAM – JAIL INSPECTIONS)**

1. Any person with personal knowledge or substantial specific information who believes State Regulations ([Title 10. Chapter 670 City and County Detention Facility Standards](#)) have been violated may file a complaint.
2. The completion of a **“Jail Complaint Form”** is highly recommended, as the form addresses specific information pertinent in determining the Departments authority to investigate.
3. A complaint may be made in writing, e-mail, fax, telephone, or in person.
4. The name of the complainant will remain confidential unless otherwise indicated by the complainant.
5. If a regulatory concern is alleged to have been violated, the department can schedule an unannounced investigation and will make written findings available.
6. ***NOTE: Any alleged criminal activity will not be investigated as our Department does not have statutory authority to conduct criminal investigations.***
7. Upon completion of the investigation, a written report of the findings will be made available and posted on the OSDH Jail website under ([Inspection Results by Year](#)) for the respective facility/jail.
8. The completed investigative report may be requested via OSDH [“Open Records Request Form”](#).

Complaint contact information: Detention Program – Jail Inspections

Mailing address: *Oklahoma State Department of Health
Detention Program – Jail Inspections
123 Robert S Kerr Ave., Suite 1702
Oklahoma City, OK 73102-6406*

E-mail address: Jails@health.ok.gov

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Fax: 405-900-7575

Complaint Form: **Jail Complaint Form**