



The Home Care, Hospice and Palliative Care Advisory Council
Regular Meeting
Wednesday, August 15, 2018 at 10:30 a.m.

Meeting Location: OSDH, 1000 NE 10th Street, Room 1102, Oklahoma City, OK 73117-1299

MEETING MINUTES

Draft

The Home Care, Hospice and Palliative Care Advisory Council regular meeting notice was posted on the OSDH website located at <http://mfs.health.ok.gov> as well as the Secretary of State's website located at www.sos.state.ok.us on November 21, 2017.

The agenda for this Regular Meeting was posted on the OSDH (Oklahoma State Department of Health) website and the building's front entrance on Monday, August 13, 2018.

1. Call to Order

LaTrina Frazier, Home Services Division Programs Manager called the meeting to order at approximately 10:40 a.m.

2. Roll Call

Michelle Steele called roll.

The following members were present: Gregory Bridges, and John Hendrix.

The following members were absent: Gregory Brooks, Jennifer Clark, Rayetta Dominguez, Michelle Fox, and Karen Vahlberg and Jan Slater.

Identified OSDH staff members present were: LaTrina Frazier, Administrative Programs Manager - Home Services Division; Michelle Steele, AAll - Home Services Division; Nena West – Medical Facilities Services; Vicky Kirtley, Administrative Programs Manager - Nurse Aide Registry and Home Care Administrator Registry.

There was no quorum and no action was taken

3. Approval of May 16, 2018 meeting minutes – No Action taken

4. Reports – Health Department Programs:

- Nurse Aide Registry and Certification - Vicki Kirtley, Administrative Programs Manager presented the Nurse Aide Registry's quarterly reports. A copy of this report is attached for your information. No action taken
- Home Care Agency Administrator Certification - Vicki Kirtley, Administrative Program Manager presented the Home Care Administrator Registry quarterly report. A copy of this report is attached for your information. No action taken
- Home Services Division – LaTrina Frazier, PhD, Administrative Programs Manager presented the Home Services Division report. A copy of this report is attached for your information. No action taken

5. Working Group Update:

- Palliative Care Working Group - Annette Mays, provided meeting schedule update. No action taken

- Aide Working Group – Gregory Bridges, provided meeting plans update for group reengagement. No action taken