

**HOSPITAL ADVISORY COUNCIL
Special Meeting
Wednesday, October 30, 2013 at 3:30 p.m.**

Location: Oklahoma State Department of Health building
1000 NE 10th Street, Room 307
Oklahoma City, OK 73117
Telephone: 405-271-6576

MEETING MINUTES
Approved 02.20.2014

The Hospital Advisory Council Regular Meeting Notices for the calendar year 2013 were filed with the Oklahoma Secretary of State's (SOS) website located at www.sos.state.ok.us/meetings.htm and the Oklahoma State Department of Health's (OSDH) website located at www.mfs.health.ok.gov on December 15, 2012.

The meeting notice for this special meeting was filed with the SOS website on Monday, October 21, 2013 and OSDH website on Tuesday, October 22, 2013. The amended agenda for this special meeting was posted on the OSDH website and at the OSDH building's front entrance on Tuesday, October 29, 2013 @ 1:39 p.m.

1. Call to Order

Dr. Bratzler, Chair called the meeting to order at approximately 3:30 p.m.

2. Roll Call

Devyn Tillman called roll. The following members were present when roll was called: Dale Bratzler, Heather Bell, Jeffy Berrong, Darrel Morris, and John Mobley. A quorum is present.

The following member was absent: Dave Wallace and Darin Smith.

Identified OSDH staff members present were: Lee D. Martin, Jr., Chief-Medical Facilities Services, Karla Cason, Director-Facility Services Division; Vonnie Meritt, Director-Quality Initiatives Division and Devyn Tillman, AAll-Medical Facilities Service; Lisa Caton, Screening & Prevention Services; Sharon Vaz, Interim Chief-Screening & Prevention Services.

Identified guests present: LaWanna Halstead, Oklahoma Hospital Association; Gwen Harrington, Integris Baptist Medical Center; Naomi Amana, American Heart Association.

3. Approval of the February 28, 2013 Special Meeting Minutes

Jeff Berrong made a motion to approve the February 28, 2013 meeting minutes. Heather Bell seconded the motion. Motion carried.

Ayes: 5	Nays: 0	Abstain: 1	Absent: 2	Motion Carried: Yes
Dr. Bell		Aye	John Mobley	Abstain
Dr. Bratzler		Aye	Darrel Morris	Aye
Jeff Berrong		Aye	Darin Smith	Absent
Dave Wallace		Absent		

4. Update: Hospital Advisory Council Membership

Karla Cason reported that there are still two (2) public member vacancies for this Council. The Department is entertaining applications from individuals who are interested in serving for three (3) year terms. The State Board of Health requires a resume or curriculum vitae, along with a letter of interest, to be considered for appointment. Persons who are interested in applying for consideration as public members can email their letter of interest along with a resume or curriculum vitae to the following email address: medicalfacilities@health.ok.gov.

John Mobley informed the Council that due to moving out of the area he will be resigning from his position as Hospital Employee. He will forward a formal written resignation to the Council.

5. Report: Quality Initiatives

Vonnie Meritt reported on the closeout of the expanded laboratory capacity grant that ended August 31, 2013 and a new grant cycle began on September 1, 2013. The department has completed a validation of the central line associated bloodstream infection data. Twelve (12) hospital's data has been validated. The data, by the way, is better than the national average. A new grant has been awarded to the OSDH for the upcoming year. This grant provides funding for a healthcare associated infection prevention coordinator. There will be further validation over the next year provided by these funds.

Vonnie reported that she is currently preparing the 2012 Hospital Annual Report which will be ready for review by this Council at the next regular meeting. She further explained that the IDC9 coding reporting data that is contained in this report is administrative data and is currently on the OSDH OK2SHARE website.

6. Update – Status of Rulemaking Action – OAC Title 310: Chapter 667-Re: Authentication of Verbal Orders

Karla Cason reported this rulemaking action was approved by the Board of Health and signed by the Governor. This rule change became effective on July 25, 2013. The updated Chapter 667 is now posted on the Departments website located at the following address:

http://www.ok.gov/health2/documents/MFS%20OAC310-667_hospitals.eff.07.25.2013.pdf

7. Review and approval – Rulemaking Action

· OAC Title 310: Chapter 667-1-3. (G)(H) Quality Indicators.

There was a brief discussion about the proposed rule change and whether or not these are also included in the Oklahoma Statute. Mrs. Meritt stated that this is also spelled out in the rule. This is an attempt to bring the rule in alignment with the federal changes. The Department is proposing to strike the requirement to report VAP (Ventilator Associated Pneumonia) to Device-related blood stream infections and adding item H. which states the healthcare associated infections that have been identified by the CMS Reporting Program via the NHSN (National Healthcare Safety Network).

Heather Bell made a motion recommend this rule change be submitted to the Board of Health for approval. Darrel Morris seconded the motion.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 2 Motion Carried: Yes

Dr. Bell	Aye	John Mobley	Aye
Dr. Bratzler	Aye	Darrel Morris	Aye
Jeff Berrong	Aye	Darin Smith	Absent
Dave Wallace	Absent		

8. Review and Approval - Notice of Proposed PERMANENT Rulemaking

· Subchapter 19 – Medical Records Department.

OAC Title 310: Chapter 667-19-2.[AMENDED]

Sharon Vaz, Director of Screening & Prevention Services Division OSDH. Ms. Vaz stated that this rule change is an attempt to bring Chapter 667-Hospital Rules, in line with the Newborn Screening rules which is Chapter 550. They are recommending two (2) changes: 1. Adding critical congenital heart defect pulse oximetry screening, since House Bill 1347 was signed by the governor in April 2013. 2. Adding Severe Combined Immunodeficiency Syndrome (SCID) as a new test in the core panel of 29 genetic disorders for newborn screening (NBS) in Oklahoma. The public comment period for this legislation is still open through November 1, 2013.

Darrel Morris made a motion to approve the submitted Notice of Proposed PERMANENT Rulemaking action. Jeff Berrong seconded the motion.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 2 Motion Carried: Yes

Dr. Bell	Aye	John Mobley	Aye
Dr. Bratzler	Aye	Darrel Morris	Aye
Jeff Berrong	Aye	Darin Smith	Absent
Dave Wallace	Absent		

9. Public Comment

Gwen Harrington, EPIC, spoke regarding a CRE Survey that was sent to hospitals from the OSDH Acute Disease Service seeking fact finding information in regard to CRE infections in Oklahoma.

10. Review and approval - CY 2014 Regular Quarterly Meeting Dates:

Suggested Dates and Times:

- 1st Quarter: Thursday, February 20, 2014 @ 3:30 p.m. – Room 307
- 2nd Quarter: Thursday, May 22, 2014 at 3:30 p.m. – Room 307
- 3rd Quarter: Thursday, August 21, 2014 at 3:30 p.m. – Room 307
- 4th Quarter: Thursday, October 23, 2014 at 3:30 p.m. – Room 307

Dr. Bratzler recommended moving the 4th Quarter meeting date to November, stating that it was a difficult month for the members to achieve a quorum due to the many hospital meetings and conferences that typically conflict with this October meeting. He requested Devyn Tillman, Council Secretary to email the members the 2014 meeting dates and times so that they could review their calendars.

11. Adjourn

This meeting adjourned at approximately 4:04 p.m.

Respectfully submitted,

Devyn Tillman
Secretary to the Hospital Advisory Council