

**STATE BOARD OF HEALTH**  
Muskogee County Health Department  
530 South 34th Street  
Muskogee, Oklahoma 74401

Tuesday, June 9, 2015 10:00 a.m.

Dr. Ronald Woodson, President of the Oklahoma State Board of Health, called the 400<sup>th</sup> regular meeting of the Oklahoma State Board of Health to order on Tuesday, June 9, 2015 at 10:04 a.m. The final agenda was posted at 10:00 a.m. on the OSDH website on June 8, 2015, and at 10:00 a.m. at the building entrance on June 8, 2015.

**ROLL CALL**

**Members in Attendance:** Ronald Woodson, M.D., President; Cris Hart-Wolfe, Secretary-Treasurer; Terry Gerard, D.O.; Charles W. Grim, D.D.S.; R. Murali Krishna, M.D.; Timothy E. Starkey, M.B.A.; Robert S. Stewart, M.D.  
**Absent:** Martha Burger, M.B.A., Vice-President; Jenny Alexopoulos, D.O.

**Central Staff Present:** Terry Cline, Commissioner; Julie Cox-Kain, Senior Deputy Commissioner; Henry F. Hartsell, Jr., Deputy Commissioner, Protective Health Services; Toni Frioux, Deputy Commissioner, Prevention and Preparedness Services; Stephen W. Ronck, Deputy Commissioner, Community & Family Health Services; Mark Newman, Director of Office of State and Federal Policy; Don Maisch, Office of General Counsel; Matt Terry, Office of General Counsel; Jay Holland, Director of Internal Audit and Office of Accountability Systems; Tony Sellars, Director of Office of Communications; VaLauna Grissom, Secretary to the State Board of Health; Janice Hiner, Sr. Advisor to the Commissioner of Health; Felesha Scanlan.

**Visitors in attendance:** (see sign in sheet)

**Call to Order and Opening Remarks**

Dr. Woodson called the meeting to order. He welcomed special guests in attendance.

**REVIEW OF MINUTES**

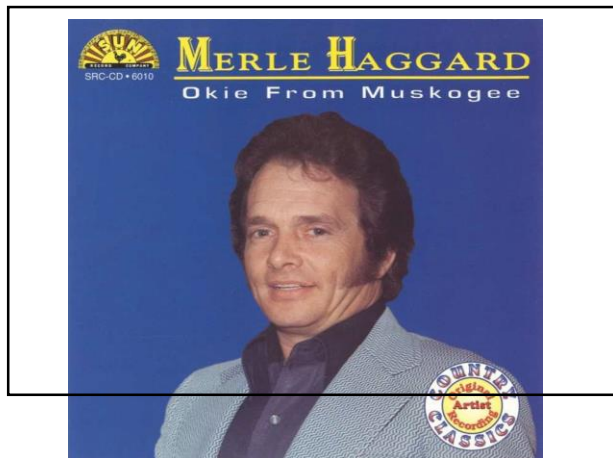
Dr. Woodson directed attention to review of the minutes of the Regular Board meeting.

**Mr. Starkey moved Board approval of the minutes of the May 12, 2015, regular Board meeting, as presented. Second Ms. Wolfe. Motion carried.**

**AYE: Alexopoulos, Burger, Grim, Gerard, Krishna, Stewart, Wolfe, Woodson**  
**ABSENT: Alexopoulos, Burger**

**MUSKOGEE COUNTY HEALTH DEPARTMENT PRESENTATION**

Martha Alford, D’Elbie Walker, Doug Walton, Joyce Walker

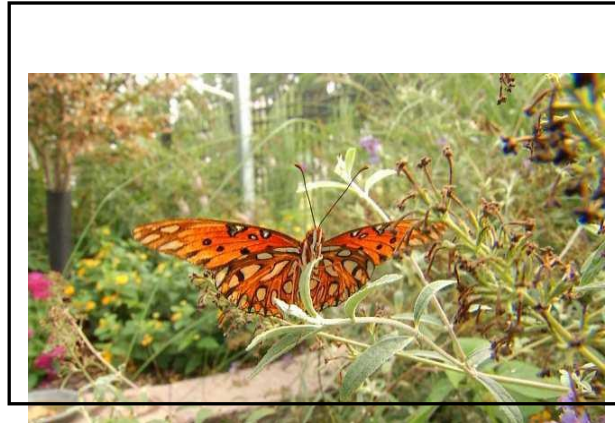


1  
2  
3



Alamy AB0CJR

4  
5  
6



7  
8  
9



10  
11



1



2

3

4



5

6

7



8

9

10



11

12



1  
2  
3



4  
5  
6



7  
8  
9



10  
11

The presentation concluded.

**CONSIDERATION OF STANDING COMMITTEES' REPORTS AND ACTION****Executive Committee**

Dr. Woodson reminded the Board that the next Tri-Board Joint Executive Committee Meeting would take place on June 18<sup>th</sup> at the Embassy Suites Downtown Medical Center.

Dr. Woodson provided the following update regarding retreat planning efforts:

- The retreat will take place at the Chickasaw Retreat Planning Center August 14-16, 2015. The Committee has met with retreat facilitator twice to outline the retreat objectives and agenda.
- The draft retreat agenda and presentation outlining the strategic mapping process will be provided in July to the full Board in preparation for discussion & adoption of a new 5 year strategic map at the retreat.
- There will also be a portion of the retreat agenda dedicated to Board development opportunities as well as a special speaker from the Dallas Federal Reserve Bank.
- Board members should have received a survey seeking their input and are asked to complete by 6/23/2015.

**Finance Committee**

Ms. Wolfe directed attention to the Financial Brief provided to each Board member and presented the following SFY 2015 Finance Report and Board Brief as of May 26, 2015:

Budget and Expenditure Forecast as of May 26, 2015

- Approximately \$422 million budgeted for state fiscal year 2015
- Forecasted expenditure rate of 98.17% through June 30, 2015
- “Green light” overall for the department and for each division within the department except for Public Health Infrastructure and Health Improvement Services
- Public Health Infrastructure and Health Improvement Services are in a “yellow light” status, with expenditures forecasted to spend between 90 and 95 percent.
- Both areas have improved budget performance from the May 2015 report.

The Financial Brief focused on the OSDH Revolving Funds

- The Oklahoma Legislature creates revolving funds to account for revenues collected that are intended to be expended for a special purpose
- In addition, local millage funds are displayed as revolving funds in Department budget reports
- OSDH will utilize 21 different revolving funds for State Fiscal Year 2016 (SFY16) budget
- Revolving funds account for approximately 29% of the agency budget in SFY '15
- Nearly half of the revolving fund budget is local millage used to fund county health department operations

**Accountability, Ethics, & Audit Committee**

The Accountability, Ethics, & Audit Committee met with Jay Holland. Dr. Krishna indicated there were no known significant audit issues to report at this time. The Office of Accountability referenced case number 2014-032 for discussion during executive session.

**Public Health Policy Committee**

The Policy Committee met on Tuesday, June 9, 2015. The Committee reviewed the legislation recently signed by the Governor and discussed the budget agreement passed during the last week of the legislative session. Members will receive the last legislative update report around June 15th. Board members should contact Mark Newman regarding policy questions.

The next meeting of the Policy Committee will be prior to the July Board Meeting.

**PRESIDENT'S REPORT**

No report.

**NOMINATING COMMITTEE REPORT & ELECTION OF OFFICERS 2015-2016**

Dr. Krishna, Dr. Alexopulos and Dr. Stewart served on the Nominating Committee. The Committee recommended the 2014-2016 Officers as follows: President, Ronald Woodson; Vice-President, Martha Burger; and Secretary/Treasurer, Cris Hart-Wolfe.

**Dr. Krishna moved Board approval to approve the Committee recommendations for President, Ronald Woodson; Vice President, Martha Burger; and Secretary-Treasurer, Cris Hart-Wolfe as presented. Second Dr. Gerard. Motion carried.**

**AYE: Alexopulos, Burger, Grim, Gerard, Krishna, Stewart, Wolfe, Woodson**

**ABSENT: Alexopulos, Burger**

**COMMISSIONER'S REPORT**

Dr. Cline briefly mentioned his attendance at the recent OU College of Public Health Convocation event held on May 9, 2015.

Dr. Cline briefly mentioned the Jack C Montgomery VA Medical Center Annual Walk event in Tulsa on May 20<sup>th</sup> in which he spoke as well as participated in. This was the 5<sup>th</sup> annual walk. The Wellness Walk celebrated veterans and in lieu of registration fees, participants donated items to homeless veterans.

Dr. Cline briefly spoke about the NW Region Oklahoma Academy Health Forum held in May at the Autry Technology Center in Enid Ok. The Oklahoma Academy sponsors a meeting in the format of a town hall meeting. This most recent forum produced more than 150 participants, including community and business leaders, as well as recommendations to focus on government and taxes for the next town hall meeting.

Lastly, Dr. Cline highlighted the 24/7 tobacco free bill signing with Governor Fallin for tobacco free schools. The bill signing was the result of a lot of hard work behind the scenes. This means that now 100% of public and private schools are now covered under the 24/7 schools legislation.

The report concluded.

**NEW BUSINESS**

No new business.

**PROPOSED EXECUTIVE SESSION**

**Ms. Wolfe moved Board approval to go into Executive Session at 10:34 AM** pursuant to 25 O.S. Section 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee and pursuant to 25 O.S. Section 307 (B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

- OAS Investigation, Number 2014-032

**Second Dr. Krishna. Motion carried.**

**AYE: Alexopulos, Burger, Grim, Gerard, Krishna, Stewart, Wolfe, Woodson**

**ABSENT: Alexopulos, Burger**

**Dr. Grim moved Board approval to move out of Executive Session. Second Mr. Starkey. Motion carried.**

**AYE: Alexopulos, Burger, Grim, Gerard, Krishna, Stewart, Wolfe, Woodson**

**ABSENT: Alexopulos, Burger**

**ADJOURNMENT**

**Dr. Krishna moved Board approval to adjourn. Second Ms. Wolfe. Motion carried.**

1       **AYE: Alexopulos, Burger, Grim, Gerard, Krishna, Stewart, Wolfe, Woodson**

2       **ABSENT: Alexopulos, Burger**

3  
4       The meeting adjourned at 12:30pm.

5  
6       Approved

7  
8  
9       

10  
11       \_\_\_\_\_  
12       Ronald W. Woodson, M.D.

13       President, Oklahoma State Board of Health

July 14, 2015