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STATE BOARD OF HEALTH
OKLAHOMA STATE DEPARTMENT OF HEALTH
1000 N.E. 10th
Oklahoma City, Oklahoma 73117-1299

Tuesday, July 8, 2014 11:00 a.m.

Dr. Woodson, President of the Oklahoma State Board of Health, called the 391st regular meeting of the Oklahoma State Board of Health to order on Tuesday, July 8, 2014 11:07 a.m. The final agenda was posted at 11:00 a.m. on the OSDH website on July 7, 2014, and at 11:00 .m. at the building entrance on July 7, 2014.

ROLL CALL

Members in Attendance: Ronald Woodson, M.D., President; Martha Burger, M.B.A., Vice-President; Cris Hart-Wolfe, Secretary-Treasurer; Charles W. Grim, D.D.S.; Robert S. Stewart, M.D.; Jenny Alexopoulos, D.O.; R. Murali Krishna, M.D., Terry Gerard, D.O.; Timothy E. Starkey, M.B.A.

Central Staff Present: Terry Cline, Commissioner; Julie Cox-Kain, Senior Deputy Commissioner; Henry F. Hartsell, Deputy Commissioner, Protective Health Services; Steve Ronck, Deputy Commissioner, Community and Family Health Services; Toni Frioux, Deputy Commissioner, Prevention and Preparedness Services; Mark Newman, Director, Office of State and Federal Policy; Jay Holland, Director for Offices of Internal Audit & Accountability Systems; Don Maisch, Office of General Counsel; Melissa Lange, Chief Financial Officer; Kathy Aebischer, Business Officer; VaLauna Grissom, Secretary to the State Board of Health; Commissioner's Office; Janice Hiner, Sr. Advisor to the Commissioner of Health.

Visitors in attendance: (see sign in sheet)

Call to Order and Opening Remarks

Dr. Woodson called the meeting to order and welcomed special guests in attendance. On behalf of the Oklahoma State Board of Health, Dr. Woodson presented Dr. Krishna with a plaque for his leadership as Board President from 2012-2014.

REVIEW OF MINUTES

Dr. Woodson directed attention to review of the minutes of the June 10, 2014 Regular Board meeting.

Dr. Grim moved Board approval of the minutes of the June 10, 2014, Regular Board meeting as presented. Second Dr. Krishna. Motion carried.

AYE: Alexopoulos, Burger, Gerard, Grim, Krishna, Starkey, Stewart, Wolfe, Woodson

HIPAA STANDARD FORM REVISION

Oklahoma Standard Authorization To Use or Share Protected Health Information (PHI) Release

Form: (Presented by Donald D. Maisch, J.D., General Counsel)

Authority: 63 O.S. Sec. 7100.4 A-B. The State Board of Health shall adopt and distribute a standard authorization form and accompanying instructions for use in obtaining authorization for the exchange of health information. The authorization form adopted and distributed by the Board shall comply with all applicable federal and state privacy and privilege laws.

Dr. Alexopoulos moved Board approval of the HIPAA Standard Form revision as presented. Second Dr. Stewart. Motion carried.

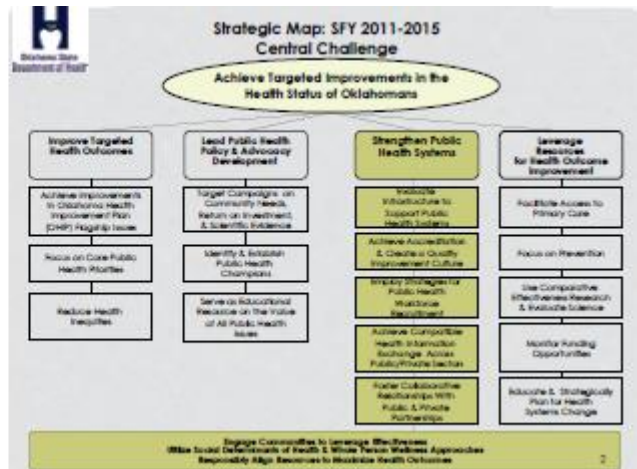
Dr. Alexopoulos inquired as to the effective date of the revisions. Don Maisch responded August 1st would be the likely effective date. Dr. Krishna inquired as to whether or not the form had been vetted through practitioners. Don Maisch indicated that practitioners serve on the Council and these were the recommendations of the Council. The Board briefly discussed the requirements to complete a separate release form for mental health information.

AYE: Alexopulos, Burger, Gerard, Grim, Krishna, Starkey, Stewart, Wolfe, Woodson

STRATEGIC MAP UPDATE PRESENTATION: Toni D. Frioux, MS, APRN-CNP, Deputy Commissioner for Prevention and Preparedness Services; Henry F. Hartsell, Jr., Deputy Commissioner for Protective Health Services

STRENGTHEN PUBLIC HEALTH SYSTEMS

OKLAHOMA STATE DEPARTMENT OF HEALTH
JULY 8, 2014



UPDATE TOPICS

- Continuous Evaluation and Improvement
- Public Health Workforce
- Accreditation and Quality Improvement Culture
- Health Information Technology and Health Information Exchange
- Collaborative Public and Private Partnerships

CONTINUOUS EVALUATION AND IMPROVEMENT

2014 Annual Report to PHAB on improvements

- Simple progress indicators, county health indicators, added to 2014 State of State's Health Report
- Quarterly and annual strategic plan reviews
- Quality improvement project recognition
- Public Health Informatics Division, October 2013
- Interoperable Public Health Information System
- Mandates team continues progress
- Oklahoma Health Improvement Plan update

CONTINUOUS EVALUATION AND IMPROVEMENT

General Community Chats

- Tulsa- April 16 (36 attendees)
- Enid- April 17 (27 attendees)
- OKC- May 14 (30 attendees)
- McAlester- June 5 (38 attendees)
- Lawton- June 9 (45 attendees)

African American Community Chats

- Tulsa- April 14 (28 attendees)
- OKC- May 6 (37 attendees)

Hispanic Community Chats

- OKC- May 5 (33 attendees)
- Guyton- June 19 (49 attendees)

Tribal Consultations

- Tahlequah- April 7 (36 attendees)
- Little Axe- June 16 (47 attendees)

• General: 176
• African American: 65
• Hispanic: 82
• Tribal: 83
• Grand Total: 406

PUBLIC HEALTH WORKFORCE

Recruitment, Retention, Compensation

- Recruitment materials & booth display developed for job fairs
- Subscription option established for alerts of new job postings
- Job postings on agency-approved social media outlets
- Classified hiring rates based on market benchmarks
- Salary inequities reduced
- Compensation structure set for unclassified positions
- Reinstated career progressions
- Agency compensation analysis resulting in 71% of OSDH employees receiving salary increases
- Agency classification review to ensure accurate job classification based on assigned duties

ACCREDITATION AND QUALITY IMPROVEMENT CULTURE

OSDH, Comanche CHD complete first year of accreditation
Prerequisites completed, accreditation applications filed:

- Cleveland County Health Department
- Logan County Health Department
- Washington County Health Department

2014 Quality Oklahoma Team Day Recognitions

- Quality Crown Award
- Extra Mile Award
- Five Governor's Commendations of Excellence

2013 Quality Oklahoma Team Day Recognitions

- Quality Crown Award
- Motivating the Masses
- Judges Choice Award
- Seven Governor's Commendations of Excellence



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ACCREDITATION AND QUALITY IMPROVEMENT CULTURE

- 167 staff members participated in QI and performance management training in 2013
- Evidence Based Public Health Training, July 2014
- Oklahoma Public Health Leadership Institute

January 2014

- 22 fellows graduated
- 5 class QI projects, 2 being implemented

June 2014

- 21 participants kicked off next class




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HEALTH INFORMATION TECHNOLOGY AND HEALTH INFORMATION EXCHANGE

- 100% of immunization systems (OSIIS-Web, OSIIS-PHOCIS, VXU Repository) interoperable by end of SFY 2016.
- Functional capacity to officially receive messages into the immunization VXU repository
- eMPI implemented and unique ID assigned for immunization records
- Quality data incorporated into modernized OSIIS-PHOCIS system

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HEALTH INFORMATION TECHNOLOGY AND HEALTH INFORMATION EXCHANGE

100% of electronic laboratory reports (ELRs) for reportable diseases are incorporated into PHIDDO by end of SFY 2016

New LIMS system implemented by end of SFY Q4/2014

- FY 2013: Target: 50 % Actual: 45 %

Large (major) labs submitting to PHIDDO use electronic laboratory reports by end of SFY 2015

- FY 2013: Target: 40 % Actual: 40 %

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COLLABORATIVE PUBLIC AND PRIVATE PARTNERSHIPS

- State Chamber, the media, the Oklahoma Academy and other private/public partners planned & supported the February 28, 2014 Certified Healthy award celebration with over 1,100 in attendance.
- Certified Healthy Schools, Communities, Businesses (FY13)

	Target		Actual
- Schools	600	➡	523
- Communities	110	➡	72
- Businesses	(no Target)	➡	499
- Campuses	(no Target)	➡	27
- Restaurants	(no Target)	➡	20

- Certified Healthy numbers increased from 186 in 2009 to 1,141 in 2013

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STRENGTHEN PUBLIC HEALTH SYSTEMS

OKLAHOMA STATE DEPARTMENT OF HEALTH
JULY 8, 2014

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The presentation concluded.

CONSIDERATION OF STANDING COMMITTEES' REPORTS AND ACTION

Executive Committee

Dr. Woodson reminded the Board that the annual BOH retreat is August 15-17, at the National Center for Employee Development in Norman. He thanked Martha, Dr. Gerard, and Dr. Stewart for their Board retreat planning efforts. In advance of and in preparation for the Board retreat, members were asked to provide a sampling list of activities each have engaged in with in their communities and/or list of activities the Board

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1 members could engage in within their communities to VaLauna by 7/31.

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3 The report concluded.

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5 **Finance Committee**

6 Ms. Burger directed attention to the Financial Report provided to each Board member and presented at the
7 following SFY 2014 Budget and Expenditure Forecast as of June 17, 2014:

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 - Approximately \$430 million budgeted for state fiscal year 2014
 - Forecasted expenditure rate of 99.2% through June 30, 2014
 - “Green Light” overall for Department and all divisions

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12 The *Financial Brief* this month focuses on immunization activities and was included in your packet

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 - These activities are a public health imperative.
 - Administer the Vaccines for Children Program in Oklahoma, which serves 70% of Oklahoma’s children through approximately 860 public and private health care providers.
 - Operate the Oklahoma State Immunization Information System (OSIIS), the state immunization registry
 - Ensure that healthcare personnel and all Oklahomans know the importance of vaccines, when vaccines should be given, what vaccines are required and recommended, and accurate information on the safety and side effects of vaccines.
 - The OSDH immunization program is funded through a combination of state, federal and millage revenues, with about half of the budgetary funding provided through federal grants.
 - Oklahoma receives \$66.3 million in Direct Assistance Vaccines as part of the federal VFC and 317 programs that are shipped directly to providers.
 - OSDH utilizes evidence-based strategies such as parental reminder cards and working on reducing missed opportunities for vaccinating children.
 - New federal immunization policy prohibits the administration of federally purchased vaccine to persons with insurance even when vaccines are not available from their local health provider.
 - OSDH is moving towards third party commercial insurance billing of vaccinations for persons with private insurance coverage who do not have access to vaccinations at their private physicians’ offices.

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32 **Budget Reductions Cash Transfers**

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 - As reported last month, the OSDH received a reduction in general appropriations and cash transfers from particular revolving funds.
 - OSDH received an additional 0.12% reduction (or \$74,023) on June 27, 2014 as a result of an Attorney General Opinion nullifying budget reductions to the Oklahoma Higher Learning Access Program (OHLAP)
 - In total, the OSDH received a \$2.35 million reduction (OR 3.8%) in general appropriations
 - The \$5 million cash transfer from the State Trauma Care Assistance fund and a \$50 thousand cash transfer from the Kidney Revolving Fund discussed last month will occur as outlined in SB 2127. Funds will be transferred to the Special Cash Fund of the State Treasury.
 - An update to the program reduction information provided in June was discussed in Finance Committee with the major change being the following:
 - The final budget reduction to FQHCs was reduced from \$1,062,230 to \$569,753 due to Trauma Fund audit collections.

46 The report concluded.

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48 **Accountability, Ethics, & Audit Committee**

49 The Accountability, Ethics, & Audit Committee met with Jay Holland. Ms. Wolfe reported that there are no
50 known significant Audit or Office of Accountability issues to report at this time.

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52 The report concluded.

Policy Committee

The Policy Committee met on Tuesday, July 8, 2014. Dr. Gerard and Dr. Grim were present and met with Mark Newman at the Oklahoma State Department of Health in Oklahoma City. The Policy Committee discussed BOH member suggestions for the legislative agenda, the meet and greet at the BOH retreat, and other advocacy tools for BOH members.

If members of the Board have any questions regarding any policy issues or proposed legislation, please contact Mark Newman for additional information or to provide input. Dr. Gerard requested that all BOH members submit their suggestions for legislative agenda items for the next session to Mark Newman as soon as possible to prepare for the August BOH Retreat.

The next meeting of the Policy Committee will be prior to the October Tri- Board Meeting in Tulsa.

PRESIDENT'S REPORT

Dr. Woodson asked Board members to provide feedback regarding their committees of interest for the 2014/2015 Subcommittee assignments. On behalf of the State Board of Health, Dr. Woodson congratulated Leslea Bennet-Webb on her retirement and thanked for 39 years of service to the Oklahoma State Department of Health. Although she has not directly reported to the Board of Health, she has been in a unique position to support the Board of Health, providing technical expertise on communications and messaging and managing all aspects of public affairs for the Board.

COMMISSIONER'S REPORT

Dr. Cline briefly highlighted the Oklahoma Health Improvement Plan chats. There were 11 chats conducted and the goal was to gather information from specific populations regarding the barriers and challenges to those communities. Dr. Krishna was able to attend many of the chats and provided an introductory video for others. The chats produced valuable input on which to base the OHIP blue print.

Lastly, Dr. Cline joined Governor Fallin on a tour of the facilities in which the unaccompanied minor children are housed. The area in which the children are housed was a vacated area of the facility being prepared for construction. Prior to the children arriving at Ft. Sill, they were held in a detention site for screening and vaccination. While this tour was not an inspection it did appear the facility was adhering to federal guidelines.

The report concluded.

NEW BUSINESS

No new business.

PROPOSED EXECUTIVE SESSION

Ms. Wolfe moved Board approval to move into Executive Session at Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee and pursuant to 25 O.S. Section 307 (B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

- Joint Personnel Advisory Committee investigation and Internal Audit invoice validation.

PROPOSED EXECUTIVE SESSION

Mrs. Burger moved Board approval to move into Executive Session at 12:04 p.m. pursuant to 25 O.S. Section 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee and pursuant to 25 O.S. Section 307 (B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

- Presentation concerning possible litigation regarding last legislative session.

Second Ms. Burger. Motion carried.

Dr. Grim recused himself from Executive Session as the Cherokee Nation has or has had relationships with the entities discussed.

AYE: Alexopulos, Burger, Gerard, Grim, Krishna, Starkey, Stewart, Wolfe, Woodson

Ms. Burger moved Board approval to come out of Executive Session at 12:40 p.m. and open regular meeting. Second Mr. Starkey. Motion carried.

AYE: Alexopulos, Burger, Gerard, Krishna, Starkey, Stewart, Wolfe, Woodson

ABSENT: Grim

No action taken as a result of Executive Session

ADJOURNMENT

Dr. Stewart moved Board approval to Adjourn. Second Dr. Grim. Motion carried.

AYE: Alexopulos, Burger, Gerard, Krishna, Starkey, Stewart, Wolfe, Woodson

ABSENT: Grim

The meeting adjourned at 12:41 p.m.

Approved



Ronald Woodson, M.D.

President, Oklahoma State Board of Health

October 7, 2014