



Oklahoma State Department of Health
Creating a State of Health

Central (6) Regional Trauma Advisory Board
Regional Planning Committee
Norman Regional
901 North Porter Avenue
Norman, OK 73071
August 20th, 2019 – 11:00 am

MINUTES

I. Call To Order

The meeting was called to order by Jason Likens at 11:07 am

II. Welcome and Introductions

Daniel Whipple introduced Jamie Lee as the new Quality and Survey Analyst. She will be working with Brandee Keele performing quality improvement and hospital survey activities.

III. Roll Call

Roll call was taken with the following members present: Celesa Green, Jason Likens, Julia Day, and Daniel King. The following members were absent: Eddie Sims and Raquel King.

IV. Approval of Minutes – March 12th, 2019

A motion to approve the minutes as written was made by Julia Day and seconded by Celesa Green. There was no discussion, and the motion carried 4-0.

V. Business

A. Regional Trauma and Stroke Capability Survey discussion

There was confusion as to who was going to distribute the survey between the last meeting and today. Daniel King stated that he will send the survey to the regional facilities before the end of the week.

B. Review and update of the Region 6 Trauma Plan with possible vote to approve amendments
This item was tabled as there is no updated data upon which to base the trauma plan amendments due to the issues distributing the survey.

C. Review and update of the Region 6 Bylaws with possible vote to approve amendments
Multiple revisions were discussed to include the following topics: addition of language stating which meetings are exempt from attendance expectations; the removal of “Meetings” language within the “Board Membership” section and movement to the “Meetings” section; the addition of language to allow e-mail notification of proxy members; the removal of the treasurer position and all accompanying duties; the modification of Quality Improvement Committee membership timelines; and the statement that the regional bylaws are to be reviewed at least annually.

A motion to accept the proposed amendments was made by Julia Day and seconded by Celesa Green. There was no further discussion, and the motion passed 4-0.

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VI. Public Comment

Mr. Likens asked if the meeting time was still appropriate for the group. He stated that many of our meetings typically last thirty to forty-five minutes, and he wants to ensure that our committee members have efficient use of their time. He requested that we discuss this topic further at our next meeting when the Chair is present.

VII. Next Meetings

- A. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117
October 2nd, 2019 – 1:00 pm
- B. Combined Region 6/8 Quality Improvement Committee
OU Medicine
940 Northwest 13th Street
Oklahoma City, OK 73104
October 8th, 2019 – 10:30 am
- C. Central (6) Regional Planning Committee
City of El Reno Public Safety Center
2707 Faith Avenue
El Reno, OK 73036
November 19th, 2019 – 11:00 am
- D. Central (6) Regional Trauma Advisory Board
City of El Reno Public Safety Center
2707 Faith Avenue
El Reno, OK 73036
November 19th, 2019 – 1:00 pm

VIII. Adjournment

A motion to adjourn was made by Julia Day and seconded by Celesa Green. The meeting adjourned at 11:50 am.

Approved



Eddie Sims
Chair, Region 6 Regional Planning Committee
February 18th, 2020

Board of Health

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