



**Tulsa Region (7) Regional Trauma Advisory Board  
Hillcrest Hospital South  
8803 South 101st East Avenue  
Tulsa, OK 74133  
January 21<sup>st</sup>, 2020 – 1:00 pm**

**MINUTES**

The meeting notice was filed with the Oklahoma Secretary of State on December 30<sup>th</sup>, 2019 at 12:03 pm. The meeting notice/agenda was physically posted at the Oklahoma State Department of Health Central Office, 1000 Northeast 10<sup>th</sup> Street, Oklahoma City, OK 73117 and the Oklahoma State Department of Health website for the Region 7 RTAB on Thursday, January 16<sup>th</sup>. Meeting notice was also placed at the Hillcrest South Medical Education building outside room 335, 8803 South 101<sup>st</sup> East Avenue, Tulsa, Oklahoma 74133.

- I. Call to Order** - The first quarter meeting of the Tulsa Region (7) Regional Trauma Advisory Board (RTAB) was called to order at 1:05 pm.
- II. Introductions and Announcements**  
There were no introductions.
- III. Roll Call**  
Roll call was taken with the following Board Members present: Bailey Medical Center Owasso; Broken Arrow Fire Department; Collinsville Fire Department; Creek County Emergency Ambulance Service; EMSA – East; Hillcrest South; Hillcrest Medical Center; Mercy Regional Of Oklahoma; OSU Medical Center; Owasso Fire Department; Saint Francis Hospital; Skiatook Fire and EMS; ST. John Broken Arrow; ST. John Medical Center; ST. John Owasso; ST. John Sapulpa. Board Members not present were: Air EMS- INC, Brookhaven Hospital, and Saint Francis Hospital South.  
See the attached attendance list.
- IV. Approval of Minutes**
  - A. October 15<sup>th</sup>, 2019**  
A motion to approve the October 15<sup>th</sup>, 2019 minutes was made by Kathy O’Dell and was seconded by James Annas Jr. There was no discussion and the motion passed 16 to 0.
- V. Reports/Updates**
  - A. Emergency Systems quarterly activity report**  
Dean Henke provided the Emergency Systems report and began with staffing updates. We are in the process of hiring an EMS Administrator for the Trauma Division, and the EMResource Administrator position has been posted. Dr. Julie Myers is no longer with the Department, and Dr. LaTrina Frazier is the interim Medical Facilities Service Director. Veronica Palacio-Reed is our newest Administrative Assistant, and Atul Abraham is a Masters of Health Administration student who is starting with us as an intern. Training dates for the Oklahoma EMS Information System (OKEMIS) are scheduled with a session in Lawton on January 30<sup>th</sup>, Sapulpa on March 19<sup>th</sup>, and Oklahoma City on May 28<sup>th</sup>. Please contact Mr. Martin Lansdale if you would like to attend.



Trauma Registry training dates are being scheduled but have not been announced yet. Please contact Dr. Yang Wan for any questions regarding the Trauma Registry or to schedule training.

Trauma Care Assistance Revolving Fund deadlines are on the Trauma Fund timeline sheet that was passed around. Trauma Fund is a resource for EMS providers, Physicians, and Hospitals to be compensated for unreimbursed fund for trauma calls. If you are submitting to OKEMESIS and the Trauma Registry, you have completed most of the work for receiving Trauma Funds. Get with Marva Williamson for further information

OSDH is hosting an EMS Director class on March 31st. The course is designed to introduce new or aspiring EMS service directors or for those who would like to review the latest information we can share with you to make your jobs easier.

Oklahoma Trauma Education Program (OTEP) trainings are being scheduled around the state. OTEP classes will be provided in Region 2 on March 24th, Region 5 on June 23rd, Region 3 on September 22nd, and Region 1 on December 8th. Please reach out to our office if you are interested in attending one of these classes.

Trauma Referral Center – Bids have been received and the target is for TRcC to be fully operational by March 1<sup>st</sup>, 2020.

- B. Oklahoma Trauma and Emergency Response Advisory Council: The next meeting is February 12<sup>th</sup>, 2020 at 1:00 pm.
- C. Quality Improvement Committee quarterly activity report – Kari Smoot shared that the committee reviewed 10 cases and 3 loop-closure letters in today's QIC meeting. There is a trend that patients are being under triaged in the population of age 55 and greater. The second item of concern is the inappropriate triage of the P-1, P-2, and P-3 patients. Those P-1 patients are being sent to inappropriate facilities. Hospitals are having a delay in transferring out P-1 patients. The QIC will be looking at the trends and trying to identify unnecessary steps and testing being completed on a patient that you know you can't treat at your facility.
- D. Regional Planning Committee (RPC) quarterly activity report – Dean Henke reported that the committee is working on edits of the Region (7) bylaws to clean up the verbiage on Board Member rotations.
- E. EMS for Children quarterly activity report - No report was given.
- F. Regional Medical Response System quarterly activity report: Jeremy McLemore reported that there were 6 EMS agencies in a workgroup for the pediatric regional surge plan. Mr. McLemore would like to get more participation for the group. There was an EMResource workgroup held Friday January 17<sup>th</sup>, 2020 and they have some proposals to present to OTERAC on February 12<sup>th</sup>, 2020. The goal is to roll out some statewide education to make the use of EMResource more user friendly. Contact Jeremy for further information.

## VI. Business

- A. **Discussion of presentation from October 15<sup>th</sup>, 2019**  
**“Trauma Systems Toolbox” – Dan Whipple**  
No action was taken.
- B. **Discussion and possible action to vote Country Corner Fire District to Tulsa Region (7) RTAB.**  
A motion to add Country Corner Fire District to the Region (7) RTAB was made by James Annas Jr. and was seconded by Bruce Kelley. There was no discussion. The motion passed 16-0.

**VII. Presentation**

**Process Improvement – Oklahoma State Department of Health**

Dean Henke spoke of process improvement steps based upon Lean Processing and Six Sigma methodologies. He began by reviewing the OSDH Emergency Systems mission statement of getting the right patient to right place getting the right treatment in the right amount of time. The main goals of Lean processing are to eliminate or reduce waste by improving process flow the very first time. This is accomplished by using five principles that include: defining the expectation from the customer’s perspective and removing process steps that detract from achieving that expectation; identifying all steps in the process and removing areas that incorporate waste; making the process meet the customer’s needs; empowering employees; and creating a culture of continuous improvement. Six Sigma utilizes a mnemonic to assist with process changes: DMAIC. First, an issue must be defined; then the current state is measured; opportunities for improvement are analyzed; the process is improved by implementing those opportunities; and quality control processes are used to ensure its success. Mr. Henke then reviewed 2018 data pertaining to the number of Priority 1 patients that EMS delivered to Level III and IV Trauma Centers and the number of patients with Injury Severity Scores (ISS) of  $\geq 16$  that were transferred within Region 7. Mr. Henke expressed the need for the region to use the tools discussed today to decrease the number of P-1 patients inappropriately transported to Level III and IV Trauma Centers and to decrease the length of stay for transferred ISS  $\geq 16$  patients by 3% by the end of 2021. Mr. Henke shared that this goal may seem small but the purpose is to be able to see a change in the future. There were comments and feedback from Board Members that the P-1 patient needs to get to where they need to be the first time and agencies need to follow their own T-3 plans. Mr. Henke added that the Board needs to be thinking of where to go with this this presentation such as starting a workgroup or sending it to the RPC.

**VIII. New Business**

There was no new business.

**IX. Next Meeting**

**1. Regional Planning Committee**

January 21<sup>st</sup>, 2020 – 2:30 pm  
Hillcrest Hospital South  
8803 South 101st East Avenue  
Tulsa, OK 74133

**2. Region 2-4-7 Quality Improvement Committee**

April 21<sup>st</sup>, 2020 – 10:00 am  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160

**3. Regional Trauma Advisory Board**

April 21<sup>st</sup>, 2020 – 1:00 pm  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160



**4. Regional Planning Committee**

April 21<sup>st</sup>, 2020 – 2:30 pm  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160

**Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) Workgroups/Meetings**

**A. Oklahoma Trauma and Emergency Response Advisory Council**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
February 12<sup>th</sup>, 2020 – 1:00 pm

**B. OTERAC Education and Training Subcommittee**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
February 20<sup>th</sup>, 2020 – 9:00 am

**C. OTERAC Regulations Workgroup**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
March 10<sup>th</sup>, 2020 – 9:00 am

**D. OTERAC Systems Improvement and Development Workgroup**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
March 11<sup>th</sup>, 2020 – 10:00 am

**X. Adjournment**

A motion to adjourn was made by Bruce Kelley and seconded by James Annas Jr. The meeting adjourned at 2:03 pm.

Kari Smoot

Kari Smoot – Vice Chair

8/28/2020

Date

BOARD MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
<b>AIR EMS, INC</b>	Justin Graves	A				0
	Angela Hall					
<b>BAILEY MEDICAL CENTER OWASSO</b>	Brandi McManus	X				100
	Deborah Eason					
<b>BROKEN ARROW FIRE DEPARTMENT</b>	KC Nickels	X				100
	Bryan Myrick					
<b>BROOKHAVEN HOSPITAL</b>	Deborah Jones	A				0
	Patricia Coleman					
<b>COLLINSVILLE FIRE DEPARTMENT</b>	Harold Call	X				100
<b>CREEK COUNTY EMERGENCY AMBULANCE SERVICE</b>	Joe McGill	X				100
	Rita Diehl					
<b>EMSA – EAST DIVISION</b>	Russell Martin	X				100
	Mike Kisler					
<b>HILLCREST HOSPITAL SOUTH</b>	Russell Anderson	X				100
	Becky Abshier					
<b>HILLCREST MEDICAL CENTER</b>	Jeff Dixon, MD	X				100
	Lindy Bauer					
<b>MERCY REGIONAL OF OKLAHOMA</b>	Brianne Smedley	X				100
	Larry Burrows					
<b>OSU MEDICAL CENTER</b>	David Gearhart D.O.	X				100
	Amalia Gilley					
<b>OWASSO FIRE DEPARTMENT</b>	Corey Letson	X				100
	Bruce Kelley					
<b>SAINT FRANCIS HOSPITAL</b>	Mary Johnson	X				100
	Kari Smoot					
<b>SAINT FRANCIS HOSPITAL SOUTH</b>	Dee Crookham	A				0
	Dan Hall					
<b>SKIATOOK FIRE AND EMS</b>	James L. Annas Jr.	X				100
	Sam Little					
<b>ST. JOHN BROKEN ARROW</b>	Wendy VanMatre	X				100
	Theresa Compos					
<b>ST. JOHN MEDICAL CENTER</b>	Mary Howell	X				100
	Kathy O'Dell					
<b>ST. JOHN OWASSO</b>	Leslie Skalla	X				100
	Tim Castoe					
<b>ST. JOHN SAPULPA</b>	Stacie Boyd	X				100
	Dala Stamps					

