



**Tulsa Region (7) Regional Trauma Advisory Board**

[https://teams.microsoft.com/join/19%3ameeting\\_Y2U2M2FiNzYtZTM1NC00YjNmLTg5NDctMGZmODU2Nzk2M2Iz%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_Y2U2M2FiNzYtZTM1NC00YjNmLTg5NDctMGZmODU2Nzk2M2Iz%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

**Optional Ways to Join**  
1-405-898-0717  
Conference ID: 316 234 201#  
July 21<sup>st</sup>, 2020 – 1:00 pm

**Agenda**

The following Board Members are participating remotely using the Microsoft Teams teleconferencing platform:

Air EMS, INC  
Broken Arrow Fire Department  
Collinsville Fire Department  
EMSA – East  
Hillcrest Medical Center  
OSU Medical Center  
Saint Francis Hospital  
Skiatook Fire and EMS  
St John Medical Center  
St John Sapulpa

Bailey Medical Center Owasso  
Brookhaven Hospital  
Creek County Emergency Ambulance Service  
Hillcrest Hospital South  
Mercy Regional of Oklahoma  
Owasso Fire Department  
Saint Francis Hospital South  
St John Broken Arrow  
St John Owasso

The following General Members are participating remotely using the Microsoft Teams teleconferencing platform:

Air EVAC Lifeteam  
Medical Control Board  
Oklahoma Surgical Hospital  
Post Acute Medical Rehab Hospital of Tulsa  
Region 7 RMRS/Merc  
Southwestern Regional Medical Center

Laureate Psychiatric Clinic and Hospital  
Miller EMS  
Parkside Psychiatric Hospital and Clinic  
Post Acute Medical Specialty Hospital  
Select Specialty Hospital  
Tulsa Spine and Specialty Hospital

- I. Call to Order
- II. Introductions and Announcement
- III. Roll Call
- IV. Approval of the Minutes – January 21<sup>st</sup>, 2020
- V. Reports
  - A. Emergency Systems Quarterly Activity Report



- B. Quality Improvement Committee Quarterly Activity Report**
- C. Regional Educational Planning Committee Quarterly Activity Report**
- D. Regional Medical Response System Quarterly Activity Report**
- E. EMS for Children Quarterly Activity Report**

**VI. Business**

- A. 2021 Board Rotation Discussion**
- B. 2021 Board Officer Nominations**
  - 1. Chair**
  - 2. Vice Chair**
  - 3. Secretary**
- C. 2021 Committee Membership – Discussion**
- D. Dates, Times, and Venues for 2021 Board Meetings – Discussion and solicitation for host venues**
  - 1. January 19<sup>th</sup>, 2021 – 1:00 pm – TBA**
  - 2. April 20<sup>th</sup>, 2021 – 1:00 pm – TBA**
  - 3. July 20<sup>th</sup>, 2021 – 1:00 pm – TBA**
  - 4. October 19<sup>th</sup>, 2021 – 1:00 pm – TBA**
- E. Discussion, consideration, possible action, and vote to approve the following 2021 trauma system goals for planning and implementation by October 2020**
  - 1. Decrease the number of Priority 1 patients transported by ambulance services to a Level III or Level IV Trauma Center by 3% by the end of the calendar year**
  - 2. Decrease the statewide average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of  $\geq 16$  by 3% by the end of calendar year 2021**

**VII. New Business (for matters not reasonably anticipated 48 hours prior to the meeting)**

**VIII. Next Meetings**

- A. Regional Planning Committee**  
July 21<sup>st</sup>, 2020 – 2:30 pm
- B. Oklahoma Trauma Emergency Response and Advisory Council**  
October 7<sup>th</sup>, 2020 – 1:00 pm
- C. Combined Regions 2-4-7 Quality Improvement Committee**  
October 20<sup>th</sup>, 2020 – 10:00 am
- D. Regional Trauma Advisory Board**  
October 20<sup>th</sup>, 2020 – 1:00 pm
- E. Regional Planning Committee**  
October 20<sup>th</sup>, 2020 – 2:30 pm

**IX. Adjournment**

**Tulsa Region (7) Regional Trauma Advisory Board**  
**Hillcrest Hospital South**  
**8803 South 101st East Avenue**  
**Tulsa, OK 74133**  
**January 21<sup>st</sup>, 2020 – 1:00 pm**

**MINUTES**

The meeting notice was filed with the Oklahoma Secretary of State on December 30<sup>th</sup>, 2019 at 12:03 pm. The meeting notice/agenda was physically posted at the Oklahoma State Department of Health Central Office, 1000 Northeast 10<sup>th</sup> Street, Oklahoma City, OK 73117 and the Oklahoma State Department of Health website for the Region 7 RTAB on Thursday, January 16<sup>th</sup>. Meeting notice was also placed at the Hillcrest South Medical Education building outside room 335, 8803 South 101<sup>st</sup> East Avenue, Tulsa, Oklahoma 74133.

- I. **Call to Order** - The first quarter meeting of the Tulsa Region (7) Regional Trauma Advisory Board (RTAB) was called to order at 1:05 pm.
- II. **Introductions and Announcements**  
There were no introductions.
- III. **Roll Call**  
Roll call was taken with the following Board Members present: Bailey Medical Center Owasso; Broken Arrow Fire Department; Collinsville Fire Department; Creek County Emergency Ambulance Service; EMSA – East; Hillcrest South; Hillcrest Medical Center; Mercy Regional Of Oklahoma; OSU Medical Center; Owasso Fire Department; Saint Francis Hospital; Skiatook Fire and EMS; ST. John Broken Arrow; ST. John Medical Center; ST. John Owasso; ST. John Sapulpa. Board Members not present were: Air EMS- INC, Brookhaven Hospital, and Saint Francis Hospital South.  
See the attached attendance list.
- IV. **Approval of Minutes**
  - A. **October 15<sup>th</sup>, 2019**  
A motion to approve the October 15<sup>th</sup>, 2019 minutes was made by Kathy O’Dell and was seconded by James Annas Jr. There was no discussion and the motion passed 16 to 0.
- V. **Reports/Updates**
  - A. Emergency Systems quarterly activity report  
Dean Henke provided the Emergency Systems report and began with staffing updates. We are in the process of hiring an EMS Administrator for the Trauma Division, and the EMResource Administrator position has been posted. Dr. Julie Myers is no longer with the Department, and Dr. LaTrina Frazier is the interim Medical Facilities Service Director. Veronica Palacio-Reed is our newest Administrative Assistant, and Atul Abraham is a Masters of Health Administration student who is starting with us as an intern. Training dates for the Oklahoma EMS Information System (OKEMISIS) are scheduled with a session in Lawton on January 30th, Sapulpa on March 19th, and Oklahoma City on May 28th. Please contact Mr. Martin Lansdale if you would like to attend.



Trauma Registry training dates are being scheduled but have not been announced yet. Please contact Dr. Yang Wan for any questions regarding the Trauma Registry or to schedule training.

Trauma Care Assistance Revolving Fund deadlines are on the Trauma Fund timeline sheet that was passed around. Trauma Fund is a resource for EMS providers, Physicians, and Hospitals to be compensated for unreimbursed fund for trauma calls. If you are submitting to OKEMIS and the Trauma Registry, you have completed most of the work for receiving Trauma Funds. Get with Marva Williamson for further information

OSDH is hosting an EMS Director class on March 31st. The course is designed to introduce new or aspiring EMS service directors or for those who would like to review the latest information we can share with you to make your jobs easier.

Oklahoma Trauma Education Program (OTEP) trainings are being scheduled around the state. OTEP classes will be provided in Region 2 on March 24th, Region 5 on June 23rd, Region 3 on September 22nd, and Region 1 on December 8th. Please reach out to our office if you are interested in attending one of these classes.

Trauma Referral Center – Bids have been received and the target is for TRC to be fully operational by March 1<sup>st</sup>, 2020.

- B. Oklahoma Trauma and Emergency Response Advisory Council: The next meeting is February 12<sup>th</sup>, 2020 at 1:00 pm.
- C. Quality Improvement Committee quarterly activity report – Kari Smoot shared that the committee reviewed 10 cases and 3 loop-closure letters in today's QIC meeting. There is a trend that patients are being under triaged in the population of age 55 and greater. The second item of concern is the inappropriate triage of the P-1, P-2, and P-3 patients. Those P-1 patients are being sent to inappropriate facilities. Hospitals are having a delay in transferring out P-1 patients. The QIC will be looking at the trends and trying to identify unnecessary steps and testing being completed on a patient that you know you can't treat at your facility.
- D. Regional Planning Committee (RPC) quarterly activity report – Dean Henke reported that the committee is working on edits of the Region (7) bylaws to clean up the verbiage on Board Member rotations.
- E. EMS for Children quarterly activity report - No report was given.
- F. Regional Medical Response System quarterly activity report: Jeremy McLemore reported that there were 6 EMS agencies in a workgroup for the pediatric regional surge plan. Mr. McLemore would like to get more participation for the group. There was an EMResource workgroup held Friday January 17<sup>th</sup>, 2020 and they have some proposals to present to OTERAC on February 12<sup>th</sup>, 2020. The goal is to roll out some statewide education to make the use of EMResource more user friendly. Contact Jeremy for further information.

## VI. Business

- A. **Discussion of presentation from October 15<sup>th</sup>, 2019**  
**"Trauma Systems Toolbox" – Dan Whipple**  
No action was taken.
- B. **Discussion and possible action to vote Country Corner Fire District to Tulsa Region (7) RTAB.**  
A motion to add Country Corner Fire District to the Region (7) RTAB was made by James Annas Jr. and was seconded by Bruce Kelley. There was no discussion. The motion passed 16-0.

**VII. Presentation**

**Process Improvement – Oklahoma State Department of Health**

Dean Henke spoke of process improvement steps based upon Lean Processing and Six Sigma methodologies. He began by reviewing the OSDH Emergency Systems mission statement of getting the right patient to right place getting the right treatment in the right amount of time. The main goals of Lean processing are to eliminate or reduce waste by improving process flow the very first time. This is accomplished by using five principles that include: defining the expectation from the customer's perspective and removing process steps that detract from achieving that expectation; identifying all steps in the process and removing areas that incorporate waste; making the process meet the customer's needs; empowering employees; and creating a culture of continuous improvement. Six Sigma utilizes a mnemonic to assist with process changes: DMAIC. First, an issue must be defined; then the current state is measured; opportunities for improvement are analyzed; the process is improved by implementing those opportunities; and quality control processes are used to ensure its success. Mr. Henke then reviewed 2018 data pertaining to the number of Priority 1 patients that EMS delivered to Level III and IV Trauma Centers and the number of patients with Injury Severity Scores (ISS) of  $\geq 16$  that were transferred within Region 7. Mr. Henke expressed the need for the region to use the tools discussed today to decrease the number of P-1 patients inappropriately transported to Level III and IV Trauma Centers and to decrease the length of stay for transferred ISS  $\geq 16$  patients by 3% by the end of 2021. Mr. Henke shared that this goal may seem small but the purpose is to be able to see a change in the future. There were comments and feedback from Board Members that the P-1 patient needs to get to where they need to be the first time and agencies need to follow their own T-3 plans. Mr. Henke added that the Board needs to be thinking of where to go with this this presentation such as starting a workgroup or sending it to the RPC.

**VIII. New Business**

There was no new business.

**IX. Next Meeting**

**1. Regional Planning Committee**

January 21<sup>st</sup>, 2020 – 2:30 pm  
Hillcrest Hospital South  
8803 South 101st East Avenue  
Tulsa, OK 74133

**2. Region 2-4-7 Quality Improvement Committee**

April 21<sup>st</sup>, 2020 – 10:00 am  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160

**3. Regional Trauma Advisory Board**

April 21<sup>st</sup>, 2020 – 1:00 pm  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160



**4. Regional Planning Committee**

April 21<sup>st</sup>, 2020 – 2:30 pm  
EMSA – East  
1417 North Lansing Avenue  
Tulsa, OK 74160

**Oklahoma Trauma and Emergency Response Advisory Council (OTERAC) Workgroups/Meetings**

**A. Oklahoma Trauma and Emergency Response Advisory Council**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
February 12<sup>th</sup>, 2020 – 1:00 pm

**B. OTERAC Education and Training Subcommittee**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
February 20<sup>th</sup>, 2020 – 9:00 am

**C. OTERAC Regulations Workgroup**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
March 10<sup>th</sup>, 2020 – 9:00 am

**D. OTERAC Systems Improvement and Development Workgroup**

Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
March 11<sup>th</sup>, 2020 – 10:00 am

**X. Adjournment**

A motion to adjourn was made by Bruce Kelley and seconded by James Annas Jr. The meeting adjourned at 2:03 pm.



BOARD MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
<b>Date January 21<sup>st</sup>, 2020</b>						
<b>AIR EMS, INC</b>	Justin Graves	A				0
	Angela Hall					
<b>BAILEY MEDICAL CENTER OWASSO</b>	Brandi McManus	X				100
	Deborah Eason					
<b>BROKEN ARROW FIRE DEPARTMENT</b>	KC Nickels	X				100
	Bryan Myrick					
<b>BROOKHAVEN HOSPITAL</b>	Deborah Jones	A				0
	Patricia Coleman					
<b>COLLINSVILLE FIRE DEPARTMENT</b>	Harold Call	X				100
<b>CREEK COUNTY EMERGENCY AMBULANCE SERVICE</b>	Joe McGill	X				100
	Rita Diehl					
<b>EMSA – EAST DIVISION</b>	Russell Martin	X				100
	Mike Kisler					
<b>HILLCREST HOSPITAL SOUTH</b>	Russell Anderson	X				100
	Becky Abshier					
<b>HILLCREST MEDICAL CENTER</b>	Jeff Dixon, MD	X				100
	Lindy Bauer					
<b>MERCY REGIONAL OF OKLAHOMA</b>	Brianne Smedley	X				100
	Larry Burrows					
<b>OSU MEDICAL CENTER</b>	David Gearhart D.O.	X				100
	Amalia Gilley					
<b>OWASSO FIRE DEPARTMENT</b>	Corey Letson	X				100
	Bruce Kelley					
<b>SAINT FRANCIS HOSPITAL</b>	Mary Johnson	X				100
	Kari Smoot					
<b>SAINT FRANCIS HOSPITAL SOUTH</b>	Dee Crookham	A				0
	Dan Hall					
<b>SKIATOOK FIRE AND EMS</b>	James L. Annas Jr.	X				100
	Sam Little					
<b>ST. JOHN BROKEN ARROW</b>	Wendy VanMatre	X				100
	Theresa Compos					
<b>ST. JOHN MEDICAL CENTER</b>	Mary Howell	X				100
	Kathy O'Dell					
<b>ST. JOHN OWASSO</b>	Leslie Skalla	X				100
	Tim Castoe					
<b>ST. JOHN SAPULPA</b>	Stacie Boyd	X				100
	Dala Stamps					



General Members	NAME	1Q	2Q	3Q	4Q	YTD
Date January 21 <sup>st</sup> , 2020						
AIR EVAC LIFETEAM	Judy Dyke	X				100
	Ben McFarland					
LAUREATE PSYCHIATRIC CLINIC & HOSPITAL	Deborah Davidson	A				0
	Kurt VanMatre					
MEDICAL CONTROL BOARD	Dr. Jeffrey Goodloe	A				0
MILLER EMS	Tyler Weave	X				100
	Curtis Lewis					
OKLAHOMA SURGICAL HOSPITAL	Tim Foutch	X				100
	Tiffany Sellman					
PARKSIDE PSYCHIATRIC HOSPITAL & CLINIC	Darren Sanchez	X				100
	Mary Whiteshirt					
POST ACUTE MEDICAL REHAB HOSPITAL OF TULSA	Jorge	X				100
	Crystal Yancey					
POST-ACUTE MEDICAL SPECIALTY HOSPITAL	James Jewell	A				0
	Anthony Young					
REGION 7 RMRS/MERC	Jeremy McLemore	X				100
	James Plumlee					
SELECT SPECIALTY HOSPITAL	Audrey Pittman	A				0
SOUTHWESTERN REGIONAL MEDICAL CENTER	Margaret Holt	A				0
	Nathan Huffstettler					
TULSA SPINE AND SPECIALTY HOSPITAL	Paul Vanich	X				100



**TRAUMA FUND OCTOBER 2020 (Claims January 1, 2019 to June 30, 2019)**

**Projected Timelines and Activities (Updated 06 16 2020)**

The processes and/or timelines listed below are subject to change.  
Refer to the Application Notification Letter (email) for final instructions and deadline dates.

**HOSPITALS**

January 24, 2020	Data Error Report and Transfer Feedback Report identifying incomplete Trauma Registry data submitted, available for all Trauma Registrars via Box. For inquiries, please email <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a> .
February 21, 2020	All incomplete/corrections in the Data Error Report must be submitted to the Trauma Registry by this deadline. (Incomplete cases are NOT eligible for Trauma Fund reimbursement.)
<p>↑                    ↑                    ↑</p> <p><b>- Above are MANDATORY TRAUMA REGISTRY ACTIVITIES -</b></p> <p><b>- For interested providers only - TRAUMA FUND APPLICATION ACTIVITIES BEGINS -</b></p> <p>↓                    ↓                    ↓</p>	
March 16, 2020	Notification sent to Trauma Registrars from Emergency Systems with instructions for downloading your facility-specific Major Trauma Case List from A T & T BOX.  The MAJOR TRAUMA CASE LIST identifies clinically qualified major trauma cases as reported to the Trauma Registry. It is the responsibility of Trauma Registrars to review this in order to confirm/refute the List. Detailed instructions are provided by email.
April 3, 2020	5:00 PM: Deadline to respond to OSDH Emergency Systems office for Major Trauma Case List.  <u>No changes to the Major Trauma Case List are allowed after this deadline.</u> Any cases with data errors that were not corrected are not eligible for reimbursement. However, <u>it is still the Registrar's responsibility to complete the corrections as required for your Hospital's licensure.</u>
April 17, 2020	Notification Letter with instructions and Major Trauma Summary Sheet e-mailed from OSDH to Hospital Administrator. <i>Trauma Registrars will receive a copy of the letter with additional instructions by email.</i>
June 1, 2020*	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers – <i>Installments 1 through 6.</i>

\*May 30 occurs on a Saturday.

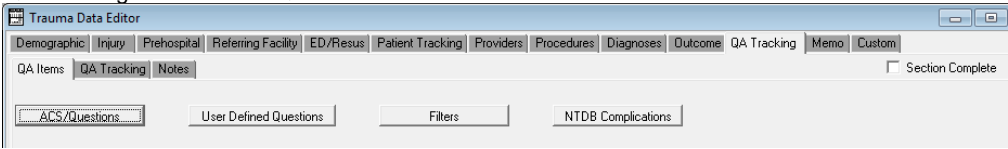
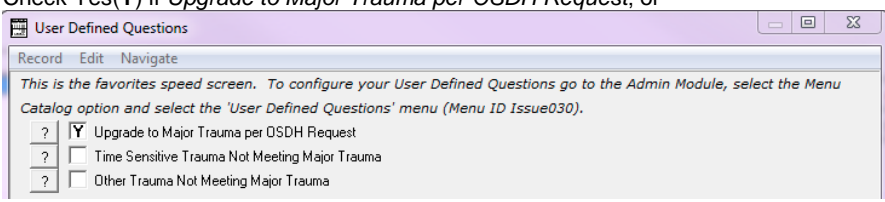
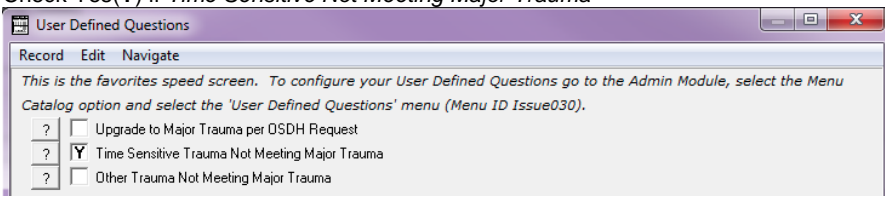
**EMS PROVIDERS**

April 27, 2020	Notification Letter and instructions provided by OSDH to EMS Director, along with access to a listing of cases that potentially meet "Trauma Fund – EMS Criteria" as submitted to OKEMSIS by the EMS provider. All EMS cases must be entered into OKEMSIS in accordance with OAC 310: 641-3-160.
June 15, 2020	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission.</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers – <i>Installments 1 through 6.</i>

**PHYSICIANS**

April 27, 2020	Notification Letter with instructions available on the Trauma Fund webpage for download.
June 15, 2020	<b><u>DEADLINE: Complete application package in the required format must be received in the OSDH Emergency Systems office by 5:00 P.M. – see Checklist for Submission</u></b>
October 2020	Anticipated start date for distribution of reimbursement checks to eligible providers.

## TRAUMA FUND UPDATE (Updated 06 16 2020)

Subject	Updates on current issues								
Distributions	<p><b>2020 April</b> (Claims July 1, 2018 to December 31, 2018)</p> <table border="1" style="width: 100%;"> <tr> <td>Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b></td> <td></td> </tr> <tr> <td>Installment 1: May 2020</td> <td>Installment 4:</td> </tr> <tr> <td>Installment 2: May 2020</td> <td>Installment 5:</td> </tr> <tr> <td>Installment 3: June 2020</td> <td>Installment 6:</td> </tr> </table> <p>Eligible recipients should receive notification of electronic fund transfer (EFT). Recipient payment listing is available for download from <a href="http://www.ok.gov/health/Protective_Health/Emergency_Systems/Trauma_Division/Trauma_Care_Assistance_Revolving_Fund/Reports/index.html">http://www.ok.gov/health/Protective_Health/Emergency_Systems/Trauma_Division/Trauma_Care_Assistance_Revolving_Fund/Reports/index.html</a></p>	Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b>		Installment 1: May 2020	Installment 4:	Installment 2: May 2020	Installment 5:	Installment 3: June 2020	Installment 6:
	Monthly Fund disbursement: <b>Beginning April 2020 through September 2020</b>								
Installment 1: May 2020	Installment 4:								
Installment 2: May 2020	Installment 5:								
Installment 3: June 2020	Installment 6:								
<p><b>2020 October</b> (Claims January 1, 2019 to June 30, 2019)</p> <p>The application period for Hospitals closed on June 1, 2020, with EMS &amp; Physicians closing on June 15, 2020. Completed applications must be delivered or submitted by mail, and must be received by 5:00 pm on the respective deadline date.</p>									
	<p><b>2021 April</b> (Claims July 1, 2019 to December 31, 2019)</p> <p><b>Trauma Fund Application Webinars</b> are scheduled on the following dates: October 14,-Hospitals; October 21, EMS Providers; October 28, Physicians Groups. The application period for Hospitals closes on Monday, November 30, 2020 @ 5:00 pm; EMS &amp; Physician Groups close on Tuesday December 15, 2020 at 5:00 pm. The two sets of deadlines to submit your completed application package for Trauma Fund reimbursement are on the same dates every year; weekend or holiday deadline dates are moved to the following Monday/business day at 5:00 pm.</p>								
1. OSDH Points of Contact	<ul style="list-style-type: none"> <li>• <b>TRAUMA FUND</b> = Marva Williamson, Trauma Fund Coordinator, <a href="mailto:marvaw@health.ok.gov">marvaw@health.ok.gov</a>; Linda Dockery, <a href="mailto:lindald@health.ok.gov">lindald@health.ok.gov</a></li> <li>• <b>TRAUMA REGISTRY</b> = Yang Wan, Ph.D., <a href="mailto:YangW@health.ok.gov">YangW@health.ok.gov</a>; <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a></li> <li>• <b>OKEMISIS</b> (EMS Database) = Xana Howard, <a href="mailto:xanah@health.ok.gov">xanah@health.ok.gov</a></li> </ul>								
2. TIME SENSITIVE CASES REPORTING in Trauma Registry (CollectorV5)	<p>An email is sent to all Registrars in early September (or March) of each year to provide guidance to locate the checkboxes for "Upgrade to Major Trauma" and "Time Sensitive Cases". To be considered for reimbursement, all major cases and time-sensitive cases must be clearly marked:</p> <ol style="list-style-type: none"> <li>1) QA Tracking/User Defined Questions           <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> <li>2) Check Yes(Y) if <i>Upgrade to Major Trauma per OSDH Request</i>; or           <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> <li>3) Check Yes(Y) if <i>Time Sensitive Not Meeting Major Trauma</i> <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> </li> </ol>								
3. EFT PAYMENTS	<p>HB 1086 (2011) requires Oklahoma state agencies to disburse payments electronically. Providers are encouraged to provide information that would allow for EFT (Electronic Fund Transfer). If you are still receiving paper checks, please send an email to <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a>. Additional information and instructions will be provided. If you have changes to your business name, address, or Tax ID, you must submit a Vendor Payee form to receive payment. Email completed forms to <a href="mailto:esystems@health.ok.gov">esystems@health.ok.gov</a>.</p>								

## 2021 RTAB Board Rotation

Hospitals	EMS
Saint Francis Hospital	EMSA EAST
St. John Medical Center	Mercy Regional of Oklahoma
Hillcrest Medical Center	Broken Arrow Fire Department EMS
Hillcrest Hospital South	Owasso Fire Department EMS
OSU Medical Center	Skiatook Fire and EMS
Saint Francis Hospital South	Collinsville Fire Department
Bailey Medical Center	Miller EMS
St. John Broken Arrow	Air Evac Lifeteam Claremore
St. John Owasso	
St. John Sapulpa	
Parkside Psychiatric Hospital	
Tulsa Spine	

# Tulsa Region (7) 2021 Committee Members

Quality Improvement Members	Regional Planning Committee
Audrey Stanton DO	Mary Howell
Phyllis Grady	Russell Martin
Kari Smoot	K.C. Nickels
Bruce Kelley	Dala Stamps
Russell Martin	Brandi McManus
Kathy O'Dell	Wendy VanMatre
	Becky Abshire
	Zack Lethermon
	Justin Graves



Oklahoma State Department of Health  
Creating a State of Health

# OKLAHOMA TRAUMA SYSTEM PERFORMANCE IMPROVEMENT PROCESS REFERRAL FORM

TReC # _____
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**Please complete this form and attach related records.**

<b>Reporting individual – Contact information:</b>	
<i>Date</i>	
<i>Full Name/Title</i>	
<i>Organizational Affiliation</i>	
<i>Telephone#</i>	
<i>Address</i>	
<i>Email address</i>	
<b>Brief description of information for review</b>	
<i>Date of Incident</i>	
<i>Name of Patient</i>	
<i>Patient date of birth</i>	
<i>Your Medical Record#</i>	
<i>Name of any other involved agency/facility</i>	
<b>Reason for requesting review: (Check all applicable boxes and include a brief narrative)</b>	
<input type="checkbox"/> <i>Pre-Hospital Care</i>	<input type="checkbox"/> <i>Delay to Definitive Care</i>
<input type="checkbox"/> <i>ED Care</i>	<input type="checkbox"/> <i>Communication Problem</i>
<input type="checkbox"/> <i>Operative Care</i>	<input type="checkbox"/> <i>Interfacility Transfer</i>
<input type="checkbox"/> <i>Post-Op / Post-ED Care</i>	<input type="checkbox"/> <i>EMResource / TReC</i>
Narrative:          	

*Please complete this form and attach any related documentation (medical records, run reports, etc).*

*Mail or fax to:*

CINSTRALIA EDWARDS  
OKLAHOMA STATE DEPT OF HEALTH  
PHS-EMERGENCY SYSTEMS  
1000 NE 10<sup>TH</sup> STREET, OKLAHOMA CITY OK 73117-1299  
Phone (405) 271-4027 Fax (405) 271-1045  
Email CinstrialiaE@health.ok.gov

**REGIONAL TRAUMA ADVISORY BOARD**  
**Authorized Representative Form**

DATE: \_\_\_\_\_

- NEW APPOINTMENT
- UPDATED APPOINTMENT

TRAUMA REGION:

- NW REG-1
- EC REG-4
- TULSA REG-7
- NE REG-2
- SE REG-5
- OKC REG-8
- SW REG-3
- CENTRAL REG-6

ORGANIZATION NAME: \_\_\_\_\_

INDIVIDUAL AUTHORIZING APPOINTMENT OF RTAB REPRESENTATIVES:

Name: \_\_\_\_\_

Job Title:  Hosp Admin. /or \_\_\_\_\_  EMS Director /or \_\_\_\_\_

Signature: \_\_\_\_\_

DESIGNATED REPRESENTATIVE: (please print legibly)

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

ALTERNATE REPRESENTATIVE: (please print legibly)

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

\*\*\* Please fax to the Emergency Systems at (405) 271-4240\*\*\* Update Annually\*\*\*

Office Use Only:	
___ Distribution List	___ Attendance Roster
___ Sign in Form	___ Vote Call Form
(If new facility/agency – update rotation – trauma plans)	