



Oklahoma State Department of Health
Creating a State of Health

Education and Training Sub- Committee
Friday, January 10, 2020 9:00 am
Minutes

- I. **Call to Order:** at 9:03 am by Chair Justin Hunter
- II. **Welcome and Introductions:**
Chair Justin Hunter welcomed everyone to the meeting and went around the room and had everyone introduce themselves and who they represented
- III. **Roll Call:**
Committee present: Blake Braden, Jamie Dubose, Lisa Dyer, Delbert Gay, Rusty Gilpen, Craig Hannan, Mary Howell, Justin Hunter, James Koch, Sean Lauderdale, Gina Riggs, Eugen Sateren. State Department of Health employees present Dale Adkerson, David Graham and Heather Cox.
- IV. **Discussion and determination of committee members:**
Chair Justin Hunter opened the floor to discussion on committee members. Those present all agreed to be on the committee and the 12 people present were appointed to be committee members. The discussion then went to what would be the maximum number of committee members would be. The group consensus was 19 members. Next item discussed was what number of committee members would make quorum. The committee agreed that 7 members would make quorum for the group. The group then discussed what they would like to see the makeup of the committee. They agreed they would like the committee to have at a minimum to one training officer from an agency, one person from a training program, one in-house instructor, one member from a tribal agency, one member from a fire department, one member from urban hospital, one medical director, one rural hospital, one member from air, and one member from a ground service.
- V. **Approval of minutes – November 20th, 2019:**
Motion to approve minutes made by Blake Braden and seconded by Jamie Dubose. Roll call vote approved unanimously.
- VI. **Old Business:**
 - A. Frame work of bylaws and guidelines for committee
 1. Establish maximum number of members for the sub-committee; the committee discussed and decided the maximum number of members would be 19.

Board of Health

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2. Specific make-up of membership; make up of committee should be one training program, one training officer, one in house instructor, one tribal agency or instructor, one fire, one urban hospital, one rural hospital, one medical director, one air service and one ground service.
 3. Number of members to make a quorum; the committee approved that seven (7) members present would make quorum.
- B. Review Prioritization Tool from November 20, 2019; committee briefly reviewed the prioritization tool and decided at this time to make no changes or adjustments.

VII. New Business:

A. Begin Review of Sub Chapter 7

1. General Revision and Clean-up; the committee discussed how they wanted to proceed with cleanup of the rules. The committee decided to proceed through the current rules is sub chapter 7 line by line. The committee recommended changes is section 7-1 to clear up language. Changes recommended in 7-10 (d) added language training and education to rule. Recommended changes to training levels to separate out EMR and EMT instead of EMR and EMT licensed together for training programs. f) Languages changes added Commission on Accreditation of Allied Health Education Programs (CAAHEP). Changes recommended in 7-11 (a) (3) change program administrator to director. (a) (4) change program coordinator to course coordinator. (a) (8) adding definitions for clinical to differentiate between field and hospital moved to later time when the committee reviews 2019 educational guidelines. (a) (10) courses curriculum and syllabi will be reviewed with the National Highway Transportation Safety Administration 2019/2020 guidelines. (c) Cleaned up language and replace a physician with medical director. 7-12 committee cleaned up language and added (b) (6) must submit pervious 3 years data for NREMT pass rates, retention and job placement. 7-13 committee cleaned up language and recommended change on (b) (1) to program representative name instead of instructor. (d) added word minimum to student ration for lab activities. (e) (5) replaced skill sheets with all lab documentation. (f) added (1) the equipment and supplies for courses must be dedicated for training purposes. (2) equipment and supplies used on live participants must meet manufacturer guidelines and recommendations. (h) replaced final written with summative cognitive examination. Added (i) following successful completion of all components of the course, each training and education program must provide a National Registry psychomotor exam. Committee skipped 7-14 because it was left out of current document. 7-15 cleaned up language. (e) will review later with ALS testing. 7-16. The committee agreed to review intermediate while reviewing Con Ed. The committee stopped at 7-20 and agreed to start here at the next meeting on February 20th.

2. Quality Assurance Requirements postponed to another meeting.
3. Refresher Classes vs. Continuing Education for Certification and License Renewals postponed to another meeting
4. Scope of Practice based on 2019 Educational Guidelines postponed to another meeting.

VIII. Public Comment:
No public comment

IX. Next Meetings:

EMS Protocol Committee Oklahoma State Department of Health 1000 NE 10 th Street Oklahoma City, Oklahoma 73117 February 5 th , 2020 – 9:00 am	Oklahoma Trauma and Emergency Response Advisory Council Oklahoma State Department of Health 1000 NE 10 th Street Oklahoma City, Oklahoma 73117 February 12 th , 2020 – 1:00 pm
System Improvement Working Group Oklahoma State Department of Health 1000 NE 10 th Street Oklahoma City, Oklahoma 73117 February 12, 2020 - 10:00 am	Education and Training Subcommittee Oklahoma State Department of Health 1000 NE 10 th Street Oklahoma City, Oklahoma 73117 February 20, 2020 – 9:00 am

X. Adjournment: Motion to adjourn made by Eugene Sateren at 2:40 pm.



Justin Hunter Chair
Education and Training Sub Committee
February 20, 2020