

# 21-22 RAO Drill Documentation Form

## Emergency Drill Documentation

School Year 2022-2023

District/Site \_\_\_\_\_

Principal \_\_\_\_\_

Type of Drill	Drill Window	Date of Drill --/--/--	Report drills to <a href="http://schoolsecurity.ok.gov">schoolsecurity.ok.gov</a>	Evacuation/Drill Time & Comments
<b>FIRST SEMESTER</b>				
Fire Drill #1	Within first 15 days of first semester		Not required to be Logged but recommended	
Security Drill #1	Within first 15 days of first semester			
Tornado Drill #1	September			
Security Drill #2	Anytime during first semester			
Other Drill	Anytime during year			
<b>SECOND SEMESTER</b>				
Fire Drill #2	Within first 15 days of second semester		Not required to be Logged but recommended	
Security Drill #3	Within first 15 days of second semester			
Tornado Drill #2	March			
Security Drill #4	Anytime during second semester			
Other Drill	Anytime during year			
<b>TRANSPORTATION</b>				
Bus Evacuation Drill #1	Recommended: Within first 2 weeks of first semester		Not required to be Logged but recommended	
Bus Evacuation Drill #2	Recommended: Within first 2 weeks of second semester		Not required to be Logged but recommended	

\*Use input from safety committee to determine drills that are pertinent to your specific area. Do not keep repeating fire or bus evacuation as additional drills. This will serve as documentation that you have done everything possible to keep your students, teachers, and staff safe should anything ever happens. Examples include: Earthquake, missing student, prison break, grass fires, truck or train crash, etc.

**\*\*Each drill should be done as a stand-alone drill. Multiple drills should NOT be conducted during the same time frame.**