



# Asbestos Project Designer Application

Occupational Licensing  
[www.oklahoma.gov/labor](http://www.oklahoma.gov/labor)

## OKLAHOMA DEPARTMENT OF LABOR

409 NE 28<sup>th</sup> St  
Oklahoma City, OK 73105  
405-521-6100/888-269-5353

<b>APPLICATION TYPE</b>	<b>APPLICATION FEE</b>	<b>Please make your Check, Money Order or Cashier's Check payable to ODOL</b>
<input type="checkbox"/> New	\$750.00	
<input type="checkbox"/> Renewal	\$750.00	
<input type="checkbox"/> If applicant holds a current AHERA management planner license, there shall be no additional fee charged.		
<b>REQUIRED DOCUMENTATION FOR NEW APPLICANTS:</b>		
<ul style="list-style-type: none"> <li>Copies of Original AHERA Project Designer training class and all subsequent refresher courses*</li> <li>Copies of Official Transcript of technical diploma/degree in architecture, engineering or industrial hygiene (or an equivalent) <b>OR</b></li> <li>Degree Equivalence application (see above note)</li> </ul> <p><b>*Training must have been provided by any accredited training provider approved by the U. S Environmental Protection Agency or Oklahoma Department of Labor.</b></p>		
<p><b>U.S. CITIZENS:</b></p> <ul style="list-style-type: none"> <li>Affidavit of Lawful Presence, signed</li> <li>A valid, unexpired Driver's License <b>OR</b> State Issued Photo-Identification Card <b>OR</b> Military ID <b>AND</b></li> <li>Birth Certificate <b>OR</b> Social Security Card <b>OR</b> A valid, unexpired passport <b>OR</b> A W-2 form from current employer</li> </ul>	<p><b>NON-U.S. CITIZENS:</b></p> <ul style="list-style-type: none"> <li>Verification of Immigration Status</li> <li>Affidavit of Lawful Presence, signed</li> <li>A valid, unexpired Driver's License <b>OR</b> State Issued Photo-Identification Card <b>OR</b> Military ID <b>AND</b></li> <li>Birth Certificate <b>OR</b> Social Security Card <b>OR</b> A valid, unexpired passport <b>OR</b> A W-2 form/1099 form from current employer</li> </ul>	
All applicants can appear <b>IN PERSON</b> at the Oklahoma Department of Labor, ODOL approved facility, or provide a current passport photo on initial application and every 10 years thereafter		
<b>REQUIRED DOCUMENTATION FOR RENEWAL APPLICATION</b>		
<ul style="list-style-type: none"> <li>A <b>copy</b> of your current driver's license or state issued photo ID card</li> <li>Copy(s) of current refresher training class*</li> </ul>		DOL License #, if not new:
<b>APPLICANT INFORMATION</b>		
Name:	Date of Birth	Social Security #:
Mailing Address:	City:	State: Zip Code:
Phone: (    )	E-mail Address:	
Receive text notifications? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Company Name & License #:		
Company Address:	City	State      Zip
Company Phone #:	Company Contact Person:	

**FOR OFFICE USE ONLY**

The Department of Labor will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	<u>Date:</u>	<u>Lic #:</u>	<u>Receipt #:</u>
	<u>Initials:</u>	<u>Payment Type</u>	<u>Amount:</u>

Do you currently hold any other Oklahoma Asbestos Licenses?

YES  NO

If yes, please indicate the type of license and the license number:

License Type	License #
Worker	
Inspector	

License Type	License #
Mgmt Planner	
Supervisor	

Do you have any asbestos violations?

YES  NO

If yes, please list job and type of violation:

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**Education Information**

List Schools attended and applicable training received. Provide additional information on a separate sheet if necessary.

High School Name \_\_\_\_\_ Year of Graduation \_\_\_\_\_

(submit copy of GED if appropriate) City \_\_\_\_\_ State \_\_\_\_\_

College or University	Location (City/State)	From: Mo/Yr	To: Mo/Yr	Diploma or Degree	Major Subjects	Total Credit Hrs

**MILITARY STATUS**

\*Within the past six (6) months, have you been honorably discharged from the Armed Forces of the United States, coming off Active Duty as a member of the National Guard or Reserves, or transferred from another state to Oklahoma? Yes No

If yes, provide date of discharge/transfer: \_\_\_\_\_

\*Are you a spouse of an active duty member of the Armed Forces of the United States? Yes No

I hereby authorize the educational institutions to release verification of completion of the courses presented in this application.

I further affirm, upon my oath, to follow Title 40 of the Oklahoma Statutes, Section 450 through 456, and the Abatement of Friable Asbestos Materials Rules OAC 380, Chapter 50. I understand that a violation of any law or rule may subject my license to be suspended or revoked, or may subject me to cease and desist orders, injunctive measures, and criminal penalties for criminal violations.

I, upon my oath, do state that the above information is a true statement, and further state that I am not under any type of disciplinary action, including license revocation or suspension, by any State or political division thereof, or by the United States government, for any illegal or improper activity, civil or criminal, involving asbestos-containing material.



Signature of Applicant / APPLICATION CANNOT BE PROCESSED WITHOUT A SIGNATURE AND FEE

DATE

**380:50-5-12. Licensing of AHERA project designers**

Licensing requirements for AHERA project designers are as follows:

- (1) Preparation of plans and/or specifications for response actions for asbestos-containing materials in any facility under the jurisdiction of Title 40, Sections 450 through 456 shall be performed only by persons who are licensed as AHERA project designers by the Oklahoma Department of Labor.
- (2) AHERA project designers shall have met all requirements for accreditation for asbestos abatement contractor or project designer, and in addition, shall have a bachelor's or advanced degree in architecture, engineering, or industrial hygiene, or an equivalent combination of education, training, and experience as determined by the Commissioner.
- (3) Applications shall be submitted on forms prescribed by the Commissioner.
- (4) The license fee shall be seven hundred fifty dollars (\$750.00) per year. If the applicant holds a current AHERA management planner license, there shall be no additional fee charged.
- (5) The license shall be issued in the name of the individual applicant.
- (6) The license shall be issued for a period not to exceed one year and shall expire concurrently with the initial asbestos contractor or project designer training and subsequent project designer refresher training. There will be no grace period wherein a project designer will be allowed to work with an expired license.
- (7) Any project designer who has not taken the required AHERA project designer refresher training course within two years of the previous initial contractor or project designer training or project designer refresher course, shall repeat the initial project designer training requirements of Section 380:50-6-6 and 380:50-6-11.

**380:50-6-6. Initial training for asbestos project designers**

- (a) In the State of Oklahoma, anyone seeking accreditation or licensure from the Department of Labor, must obtain their training from an EPA or DOL approved training provider, including but not limited to educational institution, labor union, or government agency, or from a private vocational education provider licensed by the state where it operates (pursuant to 70 O.S. § 21-103 within the state of Oklahoma) and accredited by EPA or an EPA approved governmental agency.
- (b) Such institutions, labor unions, or government agencies, may receive their DOL accreditation through the Oklahoma Accreditation Plan providing the following criteria are met
  - (1) The training for AHERA Project Designers shall be specific to the discipline and shall not be combined with training for any other discipline.
  - (2) The AHERA Project Designer's course shall be no less than three days in length and shall include: lectures, demonstrations, a field trip, course review and a written examination. The OAP also recommends the use of audio-visual materials to complement lectures, where appropriate. One day of training equals 8 hours, including breaks and lunch.
  - (3) Course instruction must be provided by EPA or State approved instructors. EPA or State Instructor approval shall be based on a review of the instructor's academic credentials and/or field experience in asbestos abatement.
  - (4) The training course for AHERA Project Designer shall adequately address the all of the topics (a) through (t) provided in OAC: 380:5-6-6(b)(4)
  - (5) In addition to the training required for an AHERA Project Designer, persons seeking accreditation or licensure must also have a minimum of a bachelor's or advanced degree in architecture, engineering or industrial hygiene or an equivalent combination of education, training and experience as determined by the Commissioner of Labor.



**AFFIDAVIT OF LAWFUL PRESENCE BY PERSON MAKING APPLICATION FOR A LICENSE, PERMIT, OR CERTIFICATE**

I, the undersigned applicant, being of lawful age, state that one of the following statements is true and correct (check which of the following statements apply):

- I am a United States citizen.
- I am a qualified alien under the Federal Immigration and Nationality Act and lawfully present in the United States.

Alien or Admission Number: \_\_\_\_\_

I state under penalty of perjury under the laws of Oklahoma that the forgoing is true and correct and that I have read and understand this form and executed it in my own hand.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

City & State: \_\_\_\_\_ Print Name: \_\_\_\_\_

If applying to renew a license, permit, or certificate, please write the number: \_\_\_\_\_

**INSTRUCTIONS FOR USE OF THE AFFIDAVIT OF LAWFUL PRESENCE BY PERSON MAKING APPLICATION FOR A LICENSE, PERMIT, OR CERTIFICATE**

The person signing this form must read these instructions carefully

1. If the person executing this form is receiving services and not making an application for a license, permit, or certificate, this form should **not** be used, but rather, either the form titled "***Affidavit of Lawful Presence by Parent or Guardian Receiving Services***", or the form titled "***Affidavit of Lawful Presence by Person Receiving Services***" should be used.
2. If the person executing this form is a citizen of the United States, then that person should check the box to the left of the statement "***I am a United States citizen***". If the person executing this form is not a citizen of the United States, but is a qualified alien under the Federal Immigration and Nationality Act, and is lawfully present in the United States, then that person should check the box to the left of the statement "***I am a qualified alien under the Federal Immigration and Nationality Act and lawfully present in the United States***".
3. In the space after the word "***Date***", the person executing this form should write today's date. In the space after the words "***City & State***", the person executing this form should indicate the city and state where they are actually located when they sign this form.
4. Within the context of the execution of this form, the term "penalty of perjury" means the willful assertion of the fact of either United States citizenship or lawful presence in the United States as a qualified alien, and made upon one's oath or affirmation and knowing such assertion to be false. Making such a willful assertion on this form knowing it to be false is a crime in Oklahoma, and may be punishable by a term or incarceration of no more than five (5) years in prison. Additionally, one who procures another to commit perjury is guilty of the crime of subornation of perjury and may be punished in the same manner as he would be if personally guilty of the perjury so procured.