



ALARM, LOCKSMITH & FIRE SPRINKLER INDUSTRY COMMITTEE
December 6, 2023, at 9:00 a.m.

Oklahoma Department of Labor
Multi-Purpose Room (1st floor)
409 NE 28th St.
Oklahoma City, OK 73105

REGULAR MEETING AGENDA

1. **Call to order**.....Patrick Ivey, Chairperson
Patrick Ivey to call the meeting to order and acknowledge handouts.
2. **Roll call**.....Janet Edwards, ODOL Staff
3. **Statement of compliance with Open Meetings Act**.....Janet Edwards
4. **Review & Approve/Amend November 1, 2023 Meeting Minutes**Patrick Ivey
Committee discussion and review of past meeting minutes, with Committee action. (Handout)
5. **LIMITED public comments regarding only those companies seeking licensure, as listed in this agenda**.....Patrick Ivey
Comments from the public shall be limited to no more than THREE (3) MINUTES per public member unless granted additional time by the Committee. The Committee can neither engage in substantive discussion nor materially interact with the public. The Committee Chair has the right to interrupt, terminate, or postpone public comment to effectuate proper management of the public meeting.
6. **Review of company application(s)**.....Patrick Ivey
Review, discuss, and take action (i.e., approve, deny, table, or other authorized action) on initial company licenses as follows:

Company: Quality Service Installation
Category: AC CCTV RFB MF
Manager: Thor Sanchez

Company: Alpha Locksmith, LLC
Category: LS
Manager: Mohammed Aleem

Company: Giga Systems, LLC
Category: CCTV
Manager: Patrick Brown

Company: AGNI, LLC
Category: CCTV AC RFB LS NC
Manager: Ethan Ruan

Company: Bill's Electric Inc.
Category: CFA
Manager: John Cramer

Company: Novalco Inc.
Category: CCTV AC RFB LS
Manager: Tracy Hemphill

Company: Vision Home Innovations
Category: AC CCTV RFB
Manager: Matthew Petker

7. **Alarm, Locksmith & Fire Sprinkler (ALFS) License approval for November.....Bernita Hart, Member**
Review, discuss, and take action (i.e., approve, deny, table, or other authorized action) on ALFS licenses issued in November 2023. (Handout)

8. **Update regarding the creation of an ad hoc committee to review the CareerTech tests for all disciplines to confirm the questions are still current and coded correctly.....Steven Brekel**
Steven Brekel has offered to chair the ad hoc committee having done 2 others for similar functions over the last 4 years.
Committee and public discussion, with potential Committee actions, regarding update on ad hoc committee's work with CareerTech to review their test due to the age of the test since original approval.

9. **Discussion of procedure to notify company managers of potential disciplinary action due to ODOL's receipt of an OSBI Rap Back report.....ODOL Representative**
Committee and public discussion of procedure to contact company managers due to a receipt of an OSBI Rap Back.

10. **Discussion of the current statutory exemption that allows a property owner to perform their own ALFS work on their own property without being a licensed company. Adam Winbury**
Committee and public discussion of statutory exemption from ALFS Act for individual who installs ALFS devices on their own property or on property of another, with potential Committee action.

11. **Discussion regarding proposed changes to Commercial Fire Sprinkler License experience and qualification requirements.....Kris Pettigrew, Vice-Chairperson**
Committee and public discussion, related to the experience and education requirements for Commercial Fire Sprinkler applicants, with potential Committee action.

12. **Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**
Recorded vote on whether to hold Executive Session, being authorized by a majority vote of a quorum of the Committee members present. Committee shall enter Executive Session, if authorized, to discuss confidential information related to the following license applications, licensees, and/or pending legal proceedings:

Shelly, Gary	FS Trainee
Lewis, Noah	FS Trainee
Zac Godwin	FS Technician

13. **Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session.....Patrick Ivey**

14. **GENERAL public comments.....Patrick Ivey**
Comments from the public regarding matters specific to ALFS Industries, limited to no more than five (5) minutes per public member unless granted additional time by the Committee. The Committee shall neither engage in substantive discussion nor material interaction with the public. The Committee Chair has the right to interrupt, terminate, or postpone public comment to effectuate proper management of the public meeting.

15. New business.....Patrick Ivey
In accordance with 25 O.S. §311(9), Committee members to discuss and potentially take action on any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

16. Next regular meeting scheduled for Wednesday, January 10, 2024, at 9:00 a.m., at the Oklahoma Department of Labor
Committee discussion and action.

17. Adjournment