

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on July 12, 2023, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, July 12, 2023

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street
Oklahoma City, OK 73105

CONTACT PERSON: Ruth Neville

TELEPHONE: (405) 521-6594

Agenda Item 1:

Call to order:

Patrick Ivey, Vice-Chairman, called the meeting to order at 9:00 a.m.

Agenda Item 2:

Roll call:

ALFS Committee members present at roll call: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary, Duane Dyson

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Gary Pitts, Gordon Meisinger, Ruth Neville, Janet Deveny-Edwards

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Ruth Neville read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Introduction of new ALFS Industry Committee Members

Don Schooler, ODOL General Counsel, welcomed and introduced the new Committee members. Clint Morrison represents the CCTV industry. Adam Winbury represents the alarm industry. Nathan Patrick holds the layperson position.

Agenda Item 5:

Election of new ALFS Committee Officers (Chair, Vice Chair, & Secretary)

Patrick Ivey was nominated for the Chairman position by Steven Brekel. Kris Pettigrew was nominated for the Chairman position by Patrick Ivey. Written ballots were as follows: Bernita Hart, Clint Morrison, Gary Holmes, and Duane Dyson voted for Patrick Ivey. Patrick Ivey, Kris Pettigrew, and Adam Winbury voted for Kris Pettigrew. Nathan Patrick abstained. Patrick Ivey received the majority with five votes.

Kris Pettigrew was nominated for the Vice-Chairman position by Steven Brekel. Steven Brekel was nominated for the Vice-Chair position by Kris Pettigrew. Written ballots were as follows: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson voted for Kris Pettigrew. Nathan Patrick abstained. Kris Pettigrew received the majority with eight votes.

Steven Brekel was nominated for the Secretary position by Kris Pettigrew. Duane Dyson was nominated for the Secretary position by Patrick Ivey. Written ballots were as follows: Bernita Hart, Clint Morrison, Adam Winbury, Gary Holmes, and Duane Dyson voted for Steven Brekel. Steven Brekel, Patrick Ivey, and Kris Pettigrew voted for Duane Dyson. Nathan Patrick abstained. Steven Brekel received the majority with five votes.

Agenda Item 6:

Review and approval/amend, June 6, 2023, Meeting Minutes

Steven Brekel made a motion to approve the June 6, 2023, Meeting Minutes. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Kris Pettigrew, Gary Holmes, and Duane Dyson

No: none

Abstain: Nathan Patrick and Adam Winbury

Motion approved.

Agenda Item 7:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda

No public comments.

Agenda Item 8:

Review of company applications

Commercial & Residential Locksmith LLC

Eran Bar-Yamin was present to represent the company. Mr. Bar-Yamin answered questions from the Committee. Gary Holmes made a motion to approve the company application for Commercial & Residential Locksmith LLC. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

Agenda Item 9:

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart reported 602 licenses had been issued in June and the Licensing Division is back to full staff. Gary Holmes made a motion to approve the licenses issued in June 2023. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

Agenda Item 10:

Discussion regarding testing for Commercial Fire Sprinkler Tech and Inspector to licenses to review for possible need of updating

Kris Pettigrew led Committee and public discussion. Jennifer Palacio, Assessment Manager, Oklahoma CareerTech was present. Ms. Palacio said her agency is eager to meet with the ad hoc committee to review and update testing materials for Commercial Fire Sprinkler Technician and Inspector licenses. Continue discussion on this item next month.

Agenda Item 11:

Creation of an ad hoc committee to develop a test for Residential Fire Sprinkler Technician License

Kris Pettigrew led Committee and public discussion. Discussion included the purpose/need for a Residential Fire Sprinkler license, developing a test for the license, how many questions would be needed on the test, formation of an ad hoc committee, code enforcement, and other licenses that would be required for installation of a residential fire sprinkler system. Continue discussion on this item next month.

Agenda Item: 12:

Legislative and rulemaking updates

Daniel Mares, Assistant Legal Counsel, reported on changes to the statute through HB1332, which has been signed by the governor and goes into effect November 1, 2023. Mr. Mares explained Rules changes that will go into effect September 15, 2023.

Kris Pettigrew said next month he will report on the results of the survey of his association regarding Commercial Fire Sprinkler licenses. He would like an item on next month's agenda to discuss testing in general.

Agenda Item 13:

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal law.

Gary Holmes made a motion to move to Executive Session. Kris Pettigrew seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

The committee moved to Executive Session at 9:48a.m.

Agenda Item 14:

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

Steven Brekel made a motion to adjourn from Executive Session and reconvene Regular Session. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

The Committee resumed regular session at 10:19a.m.

Action Resulting from Executive Session

Shane Green, Nathan Greene, Joshua Luster, and Daniel Quackenbush were not present at the meeting. Steven Brekel made a motion to table action on their applications until the August 2, 2023, meeting. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

Keith Holcomb was present at the meeting to address Committee concerns regarding his application. Steven Brekel made a motion to approve Keith Holcomb's Trainee application. Gary Holmes seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

Aaron Gaskill was not present at the meeting. No action taken.

Agenda Item 15:

GENERAL public comments

No public comments.

Agenda Item 16:

New Business

No new business

Agenda Item 17:

Next regular meeting scheduled for Wednesday, August 2, 2023, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

Agenda Item 18:

Adjournment

Gary Holmes made a motion to adjourn the meeting. Duane Dyson seconded the motion.

Roll call:

Yes: Bernita Hart, Clint Morrison, Steven Brekel, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, Duane Dyson

No: none

Abstain: none

Motion approved.

Meeting adjourned at 10:23a.m.