



**ALARM, LOCKSMITH & FIRE SPRINKLER INDUSTRY COMMITTEE**  
September 13, 2023, at 9:00 a.m.

Oklahoma Department of Labor  
Multi-Purpose Room (1<sup>st</sup> floor)  
409 NE 28<sup>th</sup> St.  
Oklahoma City, OK 73105

**REGULAR MEETING AGENDA**

1. **Call to order**.....Patrick Ivey, Chairperson  
*Patrick Ivey to call the meeting to order and acknowledge handouts.*
2. **Roll call**.....Janet Edwards, ODOL Staff
3. **Statement of compliance with Open Meetings Act**.....Janet Edwards
4. **Review & Approve/Amend July 12, 2023, Meeting Minutes**.....Patrick Ivey  
*Committee discussion and review of past meeting minutes, with Committee action. (Handout)*
5. **LIMITED public comments regarding only those companies seeking licensure, as listed in this agenda**.....Patrick Ivey  
*Comments from the public shall be limited to no more than THREE (3) MINUTES per public member unless granted additional time by the Committee. The Committee can neither engage in substantive discussion nor materially interact with the public. The Committee Chair has the right to interrupt, terminate, or postpone public comment to effectuate proper management of the public meeting.*
6. **Review of company application(s)**.....Patrick Ivey  
*Review, discuss, and take action (i.e., approve, deny, table, or other authorized action) on initial company licenses as follows:*

Company: D&S Low Volt LLC  
 Category: RFB  
 Manager: Dalton Eldredge

Company: MACLOCK, LLC  
 Category: LS  
 Manager: Michael Starks, Jr

Company: NexTech Consulting, LLC  
 Category: CCTV, AC, LS, BA  
 Manager: Jay Fletcher

7. **Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**.....Bernita Hart, Member  
*Review, discuss, and take action (i.e., approve, deny, table, or other authorized action) on ALFS licenses issued in August 2023. (Handout)*
8. **Discussion regarding the update of the test for Commercial Fire Sprinkler Tech and Inspector licenses**.....Kris Pettigrew, Vice-Chairperson  
*Committee and public discussion, with potential Committee action, regarding testing for Commercial Fire Sprinkler Tech and Inspector licenses to review for possible need of updating as well as creation of a workgroup or ad hoc committee to conduct such review.*
9. **Update regarding the creation of an ad hoc committee to develop a test for Residential Fire Sprinkler Technician License**.....Kris Pettigrew  
AC – Access Control; BA – Burglar Alarm; CCTV – Closed Circuit Television; LS – Locksmith; MF – Monitoring Facility; NC – Nurse Call; CFA – Commercial Fire Alarm; CFB – Commercial Fire/Burglar; CFS – Commercial Fire Sprinkler; RFA – Residential Fire Alarm; RFB – Residential Fire/Burglar; RFS – Residential Fire Sprinkler; I – Inspector; M – Manager; S – Salesperson; T - Technician

*Committee and public discussion, with potential Committee action, regarding development of a test for residential fire sprinkler technician license.*

- 10. Update regarding the creation of an ad hoc committee to review the CareerTech tests for all disciplines to confirm the questions are still current and coded correctly.....Steven Brekel**  
Steven Brekel has offered to chair the ad hoc committee having done 2 others for similar functions over the last 4 years.

*Committee and public discussion, with potential Committee actions, regarding creation of an ad hoc committee to work with CareerTech to review their test due to the age of the test since original approval.*

**11. Vote establishing Committee meeting dates for 2024**

01-10-2024	07-10-2024
02-07-2024	08-07-2024
03-06-2004	09-11-2024
04-03-2024	10-02-2024
05-01-2024	11-06-2024
06-05-2024	12-04-2024

- 12. Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

*Recorded vote on whether to hold Executive Session, being authorized by a majority vote of a quorum of the Committee members present. Committee shall enter Executive Session, if authorized, to discuss confidential information related to the following license applications, licensees, and/or pending legal proceedings:*

Wisdom, Kaitlyn	Salesperson
Quackenbush, Daniel	FS Trainee
Niland, Andrew	TR
Burns, Jr, Leo	FS Trainee
Young, Quon	FS Trainee
Hunter, Shuron	FS Trainee
Barnicat, Kevin	FS Technician

- 13. Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session.....Patrick Ivey**

- 14. GENERAL public comments.....Patrick Ivey**  
*Comments from the public regarding matters specific to ALFS Industries, limited to no more than five (5) minutes per public member unless granted additional time by the Committee. The Committee shall neither engage in substantive discussion nor material interaction with the public. The Committee Chair has the right to interrupt, terminate, or postpone public comment to effectuate proper management of the public meeting.*

- 15. New business.....Patrick Ivey**  
*In accordance with 25 O.S. §311(9), Committee members to discuss and potentially take action on any matter not known about or which could not have been reasonably foreseen prior to the time of posting.*

- 16. Next regular meeting scheduled for Wednesday, October 4, 2023, at 9:00 a.m., at the Oklahoma Department of Labor**  
*Committee discussion and action.*

**17. Adjournment**