



## Archives and Records Commission Meeting Minutes, July 27, 2023

### Call to Order:

Amber Smith called the meeting to order at 11:01 a.m.

### Members present were:

Amber Smith	Chair
Natalie Currie	Vice Chair and Secretary
Ruthie Chicoine	Proxy for State Auditor
Mariah Carter	Proxy for Lt. Governor
Kiran Nallayahgari (joined at 11:03)	Proxy for State Treasurer

### Also present were:

Madalynn Martin	Office of the Attorney General
Jan Davis	Department of Libraries
Jennifer Green	Department of Libraries
Alyssa Vaughn	Department of Libraries
Nathan Broyles	Housing Finance Authority
Fariba Williams	State Regents for Higher Education
Stephanie Beauchamp	State Regents for Higher Education
Gina McPherson	State Regents for Higher Education

### Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on July 13, 2023. The agenda was also posted on the agency's website on July 13, 2023.

### Approval of Minutes of the Meeting of April 27, 2023:

Approval of the Minutes was moved by Currie and seconded by Carter.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	absent
Smith	aye

Consideration of Requests:

**5a. Amendment to Records Disposition Schedule 84-01, Oklahoma Tax Commission, Motor Vehicle Division**

The Oklahoma Tax Commission requested Records Disposition Schedule 84-01 be amended. Approval of the amendments to Records Disposition Schedule 84-01 was moved by Nallayahgari and seconded by Currie.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5b. Amendment to Records Disposition Schedule 84-06, Oklahoma Public Employees Retirement System**

The Oklahoma Public Employees Retirement System requested amendments to Records Disposition Schedule 84-06 be withdrawn from consideration. Approval to table consideration of Records Disposition Schedule 84-06 was moved by Currie and seconded by Carter.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5c. Amendment to Records Disposition Schedule 88-03, Oklahoma Department of Transportation**

The Oklahoma Department of Transportation requested Records Disposition Schedule 88-03 be amended. Approval of the amendments to Records Disposition Schedule 88-03 was moved by Nallayahgari and seconded by Carter.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5d. Amendment to Records Disposition Schedule 88-13, Oklahoma Department of Corrections, Community Corrections Centers**

The Oklahoma Department of Corrections requested Records Disposition Schedule 88-13 be amended. Approval of the amendments to Records Disposition Schedule 88-13 was moved by Currie and seconded by Smith.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5e. Amendment to Records Disposition Schedule 88-16, Oklahoma Department of Corrections, Private Prison Industry Board**

The Department of Corrections requested Records Disposition Schedule 88-16 be amended. Approval of the amendments to Records Disposition Schedule 88-16 was moved by Carter and seconded by Nallayahgari.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5f. Amendment to Records Disposition Schedule 90-03, Oklahoma State Regents for Higher Education**

Davis introduced Fariba Williams, Stephanie Beauchamp, and Gina McPherson. The requested Records Disposition Schedule 90-03 be amended. Approval of the amendments to Records Disposition Schedule 90-03 was moved by Currie and seconded by Carter.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**5g. Amendment to Records Disposition Schedule 2000-04, Oklahoma Housing Finance Agency**

Davis introduced Nathan Broyles. The Oklahoma Housing Finance Agency requested Records Disposition Schedule 2000-04 be amended. Approval of the amendments to Records Disposition Schedule 2000-04 was moved by Nallayahgari and seconded by Currie.

Carter aye  
Chichoine aye  
Currie aye  
Nallayahgari aye  
Smith aye

**5h. Amendment to Records Disposition Schedule 2001-03, Department of Consumer Credit**

The Department of Consumer Credit requested Records Disposition Schedule 2001-03 be amended. Approval of the amendments to Records Disposition Schedule 2001-03 was moved by Nallayahgari and seconded by Carter.

Carter aye  
Chichoine aye  
Currie aye  
Nallayahgari aye  
Smith aye

**5i. Amendment to Records Disposition Schedule 2007-04, Oklahoma Department of Mental Health and Substance Abuse Services, Tulsa Center for Behavioral Health**

The Oklahoma Department of Mental Health and Substance Abuse Services requested Records Disposition Schedule 2007-04 be amended. Approval of the amendments to Records Disposition Schedule 2007-04 was moved by Currie and seconded by Smith.

Carter aye  
Chichoine aye  
Currie aye  
Nallayahgari aye  
Smith aye

**5j. Amendment to Records Disposition Schedule 2008-03, Oklahoma Boll Weevil Eradication Organization**

The Oklahoma Boll Weevil Eradication Organization requested Records Disposition Schedule 2008-03 be amended. Approval of the amendments to Records Disposition Schedule 2008-03 was moved by Nallayahgari and seconded by Carter.

Carter aye  
Chichoine aye  
Currie aye  
Nallayahgari aye  
Smith aye

**5k. Amendment to Records Disposition Schedule 2017-01, Oklahoma Department of Career and Technology Education**

The Oklahoma Department of Career and Technology Education requested Records Disposition Schedule 2017-01 be amended. Approval of the amendments to Records Disposition Schedule 2017-01 was moved by Currie and seconded by Smith.

Carter	aye
Chicoine	aye
Currie	aye
Nallayahgari	aye
Smith	aye

**New Business:**

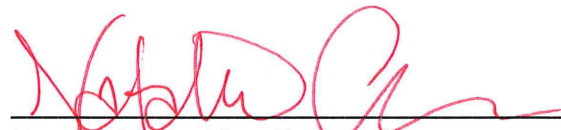
No new business was conducted at this time.

**Adjournment:**

The meeting was adjourned at 11:12 a.m.

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Amber Smith, Chair



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Natalie Currie, Vice Chair and Secretary  
Oklahoma Department of Libraries